

**VILLAGE OF TERRACE PARK
CONFIDENTIAL REPORT**

Date: _____

Resident Name: _____ **Address:** _____

Date of trip: _____, 2011 Return date: _____, 2011

Destination: _____

Numbers where you can be reached: _____

Do you have a key on file with Terrace Park Police? ___ Yes ___ No

Will pets remain at home? ___ Yes ___ No Type of Animal: _____

Animal Caretaker's name: _____ Phone: _____

If someone will be looking after your property, please fill out the following:

Name: _____ **Address:** _____

Home phone: _____ **Cell phone:** _____

Does this person have a key to your residence? ___ Yes ___ No

Name: _____ **Address:** _____

Home phone: _____ **Cell phone:** _____

Does this person have a key to your residence? ___ Yes ___ No

Alarm System? ___ Yes ___ No Alarm Code (Optional): _____

Do any residents have authorization for alarm code? _____

Lights on Inside: ___ Yes ___ No Location Inside: _____

Timer on Inside: ___ Yes ___ No Location of Timer: _____

Lights on Outside: ___ Yes ___ No Location Outside: _____

Timer on Outside: ___ Yes ___ No Location of Timer: _____

Any vehicles in driveway: ___ Yes ___ No Type of vehicle: _____

Workman on Property? ___ Yes ___ No Name of workman: _____

Time scheduled to be on property: _____

Resident Signature: _____ **Date/Time:** _____