

**MINUTES OF REGULAR MEETING**  
**AUGUST 11, 2015**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, August 18, 2015 at 7:30 p.m. in the Terrace Park Community Building. Mayor Gohman led Council in the Pledge of Allegiance. Members of Council present were Mr. Lee Cole, Ms. Judith Lehman, Mr. Jeff LeMay, Mrs. Holly Purcell and Mr. Tom Tepe. In addition, Mayor Jay Gohman, Clerk of Council Melanie Stutenroth, Chief Financial Officer Jean Marie Nelson, Solicitor Jeff Forbes, EMS Chief John Maggard, Fire Chief Luke Frey, and Police Chief Jerry Hayhow were in attendance. Council member Rick Tripp was absent.

Mrs. Purcell moved to approve Council Minutes from the July 14, 2015 Council meeting. All voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL:** Resident, Edward Nichols of 100 Miami Avenue, introduced himself to Council and stated that he and his family are new residents of Terrace Park. The Nichols family is happy to be living in Terrace Park. End of report.

**MAYOR'S REPORT:** Mayor Gohman reported that a New Resident Open House will be held on September 23rd at 7:00 p.m. in the Community Building. He invited all new residents to attend to learn about village services and organizations as well as to update their voter registration. Notice of this Open House will be posted on tplist. In response to previous tplist suggestions that the Village bury all power lines, Mayor Gohman responded that, according to an assessment of cost to bury the lines on Wooster Pike, burying the lines throughout the Village would cost approximately \$150,000 per house. He also stated that two of the past three power outages were caused by trees that fell outside of Terrace Park. Mayor Gohman acknowledged that a power outage is an inconvenience and many home businesses or medical conditions require constant power. Mayor Gohman suggested that if at least ten residents are interested in purchasing a back-up generator for their home, the Village would consider a bulk order of generators to reduce the cost to homeowners.

Mayor Gohman then reported that the Village office has received many calls about the tree trimming work around power lines currently being done by Lewis Tree Service for Duke Energy Company. He stated that Mark Castator, Village Arborist, monitors the health of Village trees and if a tree is in the power lines and unhealthy, Duke will have the tree removed which provides a cost savings to the Village. In the future, tree species are being planted that will not mature into the power lines. Mayor Gohman then thanked Mark Castator for his work on the Village trees.

In conclusion, Mayor Gohman reminded residents to contact the Building Official before starting work on their home or property. End of report.

Mayor Gohman then introduced new Chief Fiscal Officer, Jean Marie Nelson, and thanked her for accepting this position.

**CHIEF FISCAL OFFICER:** Chief Fiscal Officer Jean Marie Nelson did not have a report.

**SOLICITOR:** New Solicitor Jeff Forbes did not have a report. End of report.

**EMS CHIEF:** Chief Maggard reported that there have been 14 runs since the July Council meeting with a total of 104 runs to date in 2015. He reported that a new EMS class will begin in September and currently three volunteers are enrolled. Chief Maggard stated that eight students are permitted in each class and he encouraged resident to consider joining the EMS squad. He then reported that the Active Shooter/mass casualty training exercise held in July was a valuable learning experience for the EMS squad. End of report.

Mayor Gohman added that all training expenses are paid for by the Village.

**FIRE CHIEF:** Chief Frey reported that TPFD has had three trainings since the July Council meeting including a joint training with Milford and the active shooter training with TPPD and SWAT. In addition, TPFD assisted TPPD when a light pole was hit by a motorist and a large tree fell over Wooster. Chief Frey also reported that secondary locking devices are now allowed in all public buildings in Hamilton County. The Ohio Revised Code has been changed; however, the Building Code has not yet been changed to allow use of these devices. These devices are not considered a violation of the Building Code unless used in an emergency situation. Mariemont Schools will not allow these devices until both codes are changed. In conclusion, Chief Frey appealed to residents to volunteer for the emergency services department. The current rosters are small and more people are needed to keep these valuable services. End of report.

**POLICE CHIEF:** Chief Hayhow thanked Lt. Chin for organizing the recent Active Shooter training. He also thanked the high school students who volunteered as victims for the training. End of report.

**STREETS AND MAINTENANCE :** Chief Hayhow reported that he has found a cost savings on salt for this upcoming winter season. The blackmat resurfacing of some Village streets is complete and currently, curb replacement is occurring on Winding Brook and Fieldstone. Maintenance is also restriping the streets and Chief Hayhow is looking into purchasing a striping machine. End of report.

**BUILDING OFFICIAL:** The Building Official's report was included in Council packets.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** None.

**PLANNING & ZONING:** Mr. Tepe reported that Planning & Zoning meeting will be held on August 25<sup>th</sup> at 7:30 p.m. to further discuss Dry Well Zoning Code Revisions. This meeting is open to the public. End of report.

**BUILDING AND GROUNDS:** Judi Lehman, for clarification, reiterated that Mayor Gohman has suggested providing a cost savings to residents on a bulk order of backup generators, not purchasing a generator for residents. Judi Lehman also reported that Mark Castator has worked

with Duke to identify sick trees or trees that are growing too tall. These trees will be replaced by appropriate height trees. She encouraged residents to water new plantings. She also reported that the new Gaga pit which was approved by Council is complete and ready for use at the log cabin. End of report.

**FINANCE:** Jeff Lemay introduced **RESOLUTION 8-1,2015. A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2015 APPROPRIATION BUDGET.** He explained that this money will be moved into Administrative to cover costs for the part-time building official. This will also cover expenses incurred when the Village engineers investigated the drywell project currently being reviewed by the Planning & Zoning Committee. Mr. Lemay then advanced this resolution to the third reading. Ms. Lehman seconded. Council members Cole, Lehman, LeMay, Purcell and Tepe voted aye. Mr. Lemay then moved to adopt the resolution. Mr. Tepe seconded. Council members Cole, Lehman, LeMay, Purcell and Tepe voted aye. Mr. Lemay moved to adopt the resolution as an emergency. Mrs. Purcell seconded. Council members Cole, Lehman, LeMay, Purcell and Tepe voted aye. Resolution passed. End of report.

**RULES & LAWS:** Council member Rick Tripp was absent. No report.

**PUBLIC WORKS:** Lee Cole did not have a report but thanked the EMS for their excellent service on a recent call to his home.

**PUBLIC SAFETY:** No report.

**CONTINUED BUSINESS:** None.

**NEW BUSINESS:** None.

Mr. Tepe moved to adjourn the regular meeting. Mrs. Purcell seconded. All voted aye. Regular meeting adjourned.

**Respectfully submitted:**

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**Melanie N. Stutenroth**  
**Clerk of Council**

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**Jay Gohman**  
**Mayor**