

MINUTES OF REGULAR MEETING
September 13, 2016
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, September 13, 2016 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Pax Lindell, Mrs. Holly Purcell, and Mrs. Regina Sharp. In addition, Mayor Tom Tepe, Clerk of Council Melanie Stutenroth, Chief Fiscal Officer Jean Marie Nelson, Solicitor Jeff Forbes, EMS Chief John Maggard, Fire Chief Luke Frey and Police Chief Jerry Hayhow were in attendance.

Holly Purcell moved to approve Council Minutes from the August 9, 2016 regular Council meeting. All voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL: None

Mayor Tepe then asked that the schedule be rearranged to swear in new TPFD volunteers. Holly Purcell introduced **RESOLUTION 9-3, 2016. A RESOLUTION FOR THE CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF BILL HAYES, MICHAEL LONG AND SPENCER DUNNING TO THE VOLUNTEER FIRE DEPARTMENT OF THE VILLAGE OF TERRACE PARK.** She then advanced this resolution to the third reading. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Purcell then moved to adopt this resolution. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Purcell then moved to treat the resolution as an emergency. Sharp seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Resolution passed. Mr. Hayes, Mr. Long and Mr. Dunning were then sworn in by Mayor Tepe.

MAYOR'S REPORT: Mayor Tepe began his report by thanking the many volunteers who organized and worked the Labor Day festival. He also thanked the Maintenance crew for their work to prepare the Village Green for this event and TPPD for monitoring the safety of all events during the weekend. The event raised approximately \$12,000 for Terrace Park Recreation Commission who uses these funds to buy uniforms and to maintain Drackett Field. He specifically thanked chair Leslie Willett, the 50 family sponsors, booth sponsors, UDF and others who contributed to this annual event. He thanked Steve Morrison for his work on prior Labor Day festivals and finally, he recognized Rusty Wilson for working the ticket booth for 30 years. Mayor Tepe also thanked the organizers of the 5K run, Burke & Kelli Neville and Amy Carlier, as well as TPPD for hosting a safe, fun event.

Mayor Tepe then reported that the New Resident Open House was a success with over 14 families in attendance. The next Open House for new residents will be held in the Spring. End of report.

CHIEF FISCAL OFFICER: No report.

SOLICITOR: No report.

EMS CHIEF: Chief Maggard reported that there were 13 emergency runs since the August Council meeting for a total of 98 runs to date. Four recruits are confirmed for the upcoming EMS training. Classes will begin September 27 and will run two nights a week until the last week of March 2017.

TP EMS will soon receive and begin to utilize a system of electronic run reporting as many EMS departments have switched to this type of system. A service has been identified to supply the software and ongoing support during this changeover period. The acquisition of a new powered cot and loading system from Stryker Co. is underway, following visits, site inspection and evaluation by the Ohio Bureau of Workman's Comp. The Emergency Services Department is applying for a grant that will cover $\frac{3}{4}$ of the total cost. TPFD/EMS Association will supply the remaining funds needed and no Village money will be used for this purchase. These powered systems are important to preventing back and lift injuries to first responders. Chief Maggard stated that this purchase is another example of how generous donations are used to improve service to the Village. Trainings in August included head, neck, and spinal immobilization. He also stated that the Terrace Park Environmental Group will host their annual collection of electronic waste for proper, safe disposal. In conclusion, Chief Maggard reminded residents that the Annual Pancake Supper is scheduled for November 6 at 4:30 p.m.-7:30 p.m. at St. Thomas Church. He thanked St. Thomas for use of this facility. End of report.

FIRE CHIEF: Chief Frey reported that TPFD had two trainings this month and a class of six new firefighters. These new recruits will receive their certification in early 2017. No major incidents were reported this month. End of report.

POLICE CHIEF: No report.

STREETS AND MAINTENANCE: Chief Hayhow reported that the new dump body and hydraulics on the 2000 International dump truck are complete. This retrofit has saved the Village over \$100,000 in new vehicle costs. The new bed allows the leaf cage to fit on the truck. Leaf pickup will begin mid-October and continue until December. End of report.

BUILDING OFFICIAL: The Building Official's report was included in Council packets.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None.

PLANNING & ZONING: No report.

BUILDING AND GROUNDS: John Gaskey reported that the Buildings & Grounds committee had a meeting prior to the Council meeting to discuss possible renovations to the bathroom at the log cabin. Former residents, Robert and Dorothy Haines have donated \$8,000.00 for this project. The Haines are both in their nineties and they are very happy to make this donation to the Village. Mr. Gaskey thanked the Haines for this generous donation to the Village and then introduced **RESOLUTION 9-1, 2016. A RESOLUTION AUTHORIZING AN DIRECTING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN AGREEMENT FOR THE**

LOG CABIN RESTROOM RENOVATION PROJECT AT A COST NOT TO EXCEED \$8,000.00. He then advanced this resolution to the third reading. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Gaskey then moved to adopt this resolution. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Gaskey then moved to treat the resolution as an emergency. Sharp seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Mr. Gaskey then introduced **ORDINANCE 9-1, 2016. DECLARING THE NECESSITY OF AND PROVIDING FOR CONTROLLING THE BLIGHT AND DISEASE OF SHADE TREES WITHIN PUBLIC RIGHT-OF-WAY AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS OF TERRACE PARK WHICH INCLUDES ALL TERRITORY WITHIN THE COEXTENSIVE WITH ITS BOUNDARIES, FOR THE YEAR 2017, AUTHORIZING THE OFFICERS OF TERRACE PARK TO DO SUCH WORK FOR THE YEAR 2017, PROVIDING FOR THE LEVYING OF AN ASSESSMENT UPON REAL PROPERTY IN TERRACE PARK FOR THE COST AND EXPENSE OF SUCH WORK.** He then advanced this ordinance to the third reading. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Gaskey then moved to adopt this ordinance. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Gaskey then moved to treat the ordinance as an emergency. Sharp seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Ordinance passed. End of report.

FINANCE: Jeff Lemay introduced **RESOLUTION 9-2, 2016. A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2016 APPROPRIATION BUDGET.** This allows the Village to account for the \$8,000.00 donated by the Haines. He then advanced this resolution to the third reading. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Lemay then moved to adopt this resolution. Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Lemay then moved to treat the resolution as an emergency. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Mr. Lemay then stated that he will begin educating residents about the upcoming levy with articles in the Village Views and the Eastern Hills Journal as well as tplist. In addition, Mr. Lemay reported that the Village did not receive the 2nd tax refund from Hamilton County Auditor's office. A problem with their new system created a problem with a previous refund. This error has occurred again and the Village is working to resolve this with Hamilton County. End of report.

RULES & LAWS: Judith Lehman reported that the revised Code of Ordinances is now available online at www.terracepark.org and at the Village office. End of report.

PUBLIC WORKS: No report.

PUBLIC SAFETY: Holly Purcell did not have any additional business following the swearing in of the new TPFD volunteers. End of report.

CONTINUED BUSINESS: None.

NEW BUSINESS: None.

Ms. Lehman moved to adjourn the regular meeting. All voted aye. Regular meeting adjourned.

Respectfully submitted:

Melanie N. Stutenroth
Clerk of Council

Thomas M. Tepe, Jr.
Mayor