

**MINUTES OF MEETING**  
**December 12, 2017**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, December 12, 2017 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Mr. Pax Lindell, Mr. Jeff LeMay, Ms. Holly Purcell, Ms. Judith Lehman and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Clerk of Council Hester Sullivan, Jillian Brandstetter (for Solicitor Jeff Forbes), Chief Fiscal Officer Jean Marie Nelson, Fire Chief Luke Frey, EMS Chief John Maggard and Police Chief/Village Administrator Jerry Hayhow were in attendance. Solicitor Jeff Forbes was absent.

Council Member Sharpe motioned to approve Council Minutes from the November 14, 2017 Council meeting. Purcell seconded. All voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL:** none.

The Mayor advanced the swearing in of Mason Mayfield. Holly Purcell presented Resolution 11-2,2017 **CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF MASON MAYFIELD TO THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK**. Purcell then moved to advance this resolution to the third reading. Lindell seconded. Gaskey, Lindell, LeMay, Lehman, Purcell and Sharp voted aye. Purcell then moved to adopt this resolution. Lehman seconded. Gaskey, Lindell, LeMay, Lehman, Purcell and Sharp voted aye. Purcell then moved to treat the resolution as an emergency. Gaskey seconded. Gaskey, Lindell, LeMay, Lehman, Purcell and Sharp voted aye. Resolution passed and treated as an emergency. The Mayor then swore in Mason Mayfield.

**MAYOR'S REPORT**

- The Mayor started by recognizing and thanking all the people who helped make the tree lighting a success, especially Kindervelt. New tree looks awesome.
- There will be no Sewer Feasibility Committee Meeting this month. We are still waiting to hear from the County on next steps. Reiterated this is not a fast process, we are doing our due diligence.
- The Mayor then presented the new committee assignments in light of Councilmember Purcell's retirement and Lauren Ingebritson's election. Lauren Ingebritson will chair the Building and Grounds Committee and John Gaskey will chair Public Safety. The list is attached.
- The Mayor wanted to say a special thanks to all the people who help make this village the special place it is. The list is attached.
- In honor of Councilmember Purcell's last meeting, the Mayor presented her with a plaque and noted her many contributions. Councilmember Purcell noted that it has been an honor and a pleasure to serve.

**CHIEF FISCAL OFFICER:** No report.

**SOLICITOR:** No report.

**CLERK OF COUNCIL:** No report.

**EMS CHIEF:**

- Thanked Holly for working with Safety Services and welcome to Lauren. Thanks also to Regina Sharp and Lori Higginbotham for working with EMS all year on recruitment.
- Year to date, TP EMS has responded to 137 emergency dispatches apart from those with Terrace Park Fire.

- We welcome Mason Mayfield tonight as the newest member on TPEMS. Mason is an Indian Hill resident.
- The 2017-2018 EMS recruit class is proceeding on schedule; recent midterm exam scores for all five recruits were in the upper 90s!
- Training in November and December included units on Winter operations and Geriatric Trauma.
- Your Terrace Park Volunteer Fire and EMS services are grateful for all the support during the past year, and we wish everyone the best for a safe Holiday Season.

**FIRE CHIEF:** Big thanks to everyone on EMS and Fire. Reminder to all residents with wood burning fireplaces – have your chimney inspected every year as well as cleaned every other year.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** It's been a privilege to work with Holly over the years. Maintenance finished Monday hauling 80 loads of leaves in all. Hayhow looks forward to working with Council on the projects and challenges we have in 2018.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** None

**PLANNING & ZONING:** No report.

**BUILDING AND GROUNDS:** No report.

**FINANCE:**

- Council Member LeMay introduced **RESOLUTION 12-1, 2017 BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF TERRACE PARK, OHIO THAT THE APPROPRIATION BUDGET FOR 2017 BE AMENDED** We did this budget May of 2016 nearly 18 months ago so there are invariably some adjustments. This current one is less than 1/10 of 1%. LeMay then moved to advance this resolution to the third reading. Lehman seconded. Gaskey, Lindell, Lehman, LeMay, Purcell and Sharp voted aye. LeMay then moved to adopt this resolution. Gaskey seconded. Gaskey, Lindell, Lehman, LeMay, Purcell and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Lindell seconded. Gaskey, Lindell, Lehman, LeMay, Purcell and Sharp voted aye. Resolution passed and treated as an emergency.
- At the January meeting LeMay will present a one page summary of our financial position. Our revenues are up slightly vs what we forecasted, we're spending a little more than forecasted but the revenue is up. We will maintain the 6-9 months of cash we like to have on-hand. Thank you to Luke and John and all the departments for their fiscal management.
- LeMay also introduced **ORDINANCE 12-1, 2017, FINAL APPROPRIATIONS FOR 2018.** Officially opens the books for 2018 as of 1/1/2018. LeMay then moved to advance this resolution to the third reading. Purcell seconded. Gaskey, Lindell, Lehman, LeMay, Purcell and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, Lindell, Lehman, LeMay, Purcell and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Lehman seconded. Gaskey, Lindell, Lehman, LeMay, Purcell and Sharp voted aye. Resolution passed and treated as an emergency.

**RULES & LAWS:** No report.

**PUBLIC WORKS:** No report. Thank you to Jerry and the guys for getting all the leaves picked up.

**PUBLIC SAFETY:** Purcell said it's been an honor and a pleasure and thanked everyone for their kind words, the lovely gift and the flowers.

**CONTINUED BUSINESS:** None.

**NEW BUSINESS:** None.

Council Member Purcell motioned to adjourn. Voice Vote all voted aye. Meeting Adjourned.

**Respectfully submitted:**

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**Hester Old Sullivan**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**