

MINUTES OF REGULAR MEETING
March 18, 2014
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, March 18th, 2014 at 7:30 p.m. in the Terrace Park Community Building. Mayor Gohman led Council in the Pledge of Allegiance. Members of Council present were Mr. Lee Cole, Mr. Jeff LeMay, Ms. Judith Lehman, Mrs. Holly Nelson Purcell, and Mr. Tom Tepe. In addition, Mayor Jay Gohman, Clerk of Council Melanie Stutenroth, Chief Fiscal Officer Mark Holcomb, Assistant Fiscal Officer Pat Wirthlin, Police Chief Jerry Hayhow, EMS Chief John Maggard, Fire Chief Luke Frey and Solicitor Bob Malloy were present. Council member Rick Tripp was absent.

Mr. Tepe then moved to approve Council Minutes from the February 11, 2014 Council meeting, seconded. All voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL: Melanie Stutenroth of 310 Harvard addressed Council and thanked the members of Council for their service to the Village. Mrs. Stutenroth then informed Council about the Warrior Coalition, a grass-roots organization of local community leaders and parents who have joined together to address the substance abuse issues facing youth in the Mariemont school district. Terrace Park Mayor Jay Gohman and Police Chief Jerry Hayhow are members of the Warrior Coalition. The goal of the Warrior Coalition is to help protect the children of the district, both private and public school students, through awareness, education and prevention programs. In addition, the programs that the Warrior Coalition will bring to the district will help to educate and empower parents to detect and intervene if their child is involved in risky behavior. Mrs. Stutenroth then informed Council that the first event sponsored by the Warrior Coalition is “Hidden In Plain Sight” and will be held on April 10th at 7:00 p.m. at Mariemont High School Auditorium. This program is an interactive exhibit of a teenager’s bedroom. Attendees will tour the bedroom in search of over 150 indicators of risky behavior such as binge drinking, sexual activity and eating disorders. Following the tour, presenters will discuss the items in the bedroom as well as what is currently trending for teens. Mrs. Stutenroth invited residents to attend the event and if any resident is interested in joining the Warrior Coalition, please contact her at www.stutenroth@terracepark.org.

MAYOR’S REPORT: Mayor Gohman informed Council and residents that Terrace Park has received the 2014 Tree City USA designation. In a letter from Council member and Tree Board chair, Judith Lehman, “this award is a reflection of Terrace Park’s commitment to the trees in the village as well as to maintain a high standard of natural beauty in the village. The trees in our community preserve and protect property values of homeowners and have a significant environmental impact on the village.” Mayor Gohman thanked Mark Castator, Urban Forester for the Village, for his work in preparing the application for the Tree City award and his work on plantings and removals. In conclusion, Mayor Gohman thanked the members of the Tree Board

for their continued work on behalf of the village trees. He also reminded residents that the Tree City sign is proudly displayed at the Village Green.

Mayor Gohman then mentioned that he attended a meeting at Hamilton County Health Department and he stated that all cities and villages should have their own health department. Small communities such as Terrace Park can partner with HC Health Department but must have representation at the meetings. He stated that the drug problem in the area is an important topic of discussion at the Health Department and Mayor Gohman commended the work of the Warrior Coalition to address the issue in our own community.

Mayor Gohman then reported that he has posted the Hamilton County Financial statements in the front office for any resident to view.

He also stated that he has received fundraising information for a book about the Little Miami river being published by the Little Miami Conservancy. He advised residents that this organization recently changed its name from Little Miami Ink and this organization took a bribe to change their position in favor of the Martin Marietta mining project. Mayor Gohman asked residents to please not “be fooled into supporting this organization.”

In conclusion, Mayor Gohman asked residents to contact the Building official before starting any work on their home or property. End of report.

CHIEF FISCAL OFFICER: Mark Holcomb asked Council to sign the signature page for the bank reconciliations. End of report.

SOLICITOR: Solicitor Bob Malloy reported that the brief for Martin Marietta is due on May 1st to Judge Ruhlman. At that point, there will be thirty days for response but no court appearances are currently scheduled. Mr. Malloy is hopeful that the new ruling will be similar to the previous ruling by Judge Ruhlman against the mining project. End of report.

EMS CHIEF: EMS Chief John Maggard reported that the department has had 25 runs to date. In addition, EMS officers are actively working with local fire and police agencies to learn about handling Active Shooter emergency situations. Chief Maggard attended a seminar on Highway Safety and “Quick Clearing” of accident scenes and received an ODOT presentation for review by all EMS personnel. In conclusion, Chief Maggard reported that the new recruit class will finish in March but new volunteers are always needed. End of report.

FIRE CHIEF: Chief Luke Frey reported that the department has had excellent attendance at all trainings. TP Fire recently assistend with a MVC at the Terrace Park/Milford line. This collision was caused by bad weather. TP EMS as well as Milford PD and medics assisted transporting multiple patients. TP Fire continues working with all agencies within the Mariemont School district to make schools safer in the event of an emergency and a training will occur in July. Chief Frey has met with five different chief organizations to have an exception made to the building and fire codes to allow public interior rooms to have secondary locking devices in the event of an active shooter. In conclusion, Chief Frey asked residents to “like” the

Terrace Park Emergency Services page. He also asked for new volunteers for the fire department. End of report.

Chief Maggard added to his report that new EMS Training Officer, Gregg Siegfried, has received his official instructors certificate and is now able to help with trainings.

POLICE CHIEF: Police reports were submitted to Council prior to the meeting. Chief Hayhow also reported that he will be speaking at the Midwest Alcohol Policy Summit on April 2nd in Columbus, OH. The conference is a collaboration of eight states to explore progress in advancing sound alcohol policies at the local, regional and national levels.

He also reported that TPPD will once again participate in the National Drug Take Back Initiative in April. This event is sponsored by the DEA and allows for proper disposal of unused and unwanted prescription medication. TPPD will partner with the Warrior Coalition on this event and date and times will be presented at the April Council meeting. End of report.

STREETS AND MAINTENANCE: Chief Hayhow reported that potholes are being addressed as quickly as possible. Weather has delayed this process. End of report.

BUILDING OFFICIAL: The Building Official's report was included in Council packets.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: No report.

PLANNING & ZONING. No report.

BUILDING AND GROUNDS: Judi Lehman thanked Holly Purcell, Mark Castator, and the Tree Board for their continued work on behalf of Terrace Park trees. End of report.

FINANCE: Mr. Jeff LeMay informed Council that the work on the 2015 Budget is currently underway. This budget resolution will be advanced to second reading at the May Council meeting, advanced to a third reading in June and then pass the resolution in July. A public hearing will also be held in July for residents to attend. He asked Council members to please make sure to attend those upcoming Council meetings so that the process can advance as needed. Mr. LeMay then read **RESOLUTION 3-1, 2014. A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE ADVANCE TAX PAYMENTS.** This allows the village to ask the county to accelerate our tax revenues in advance. This is an annual resolution. He then advanced this resolution to the third reading. Mr. Tepe seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell and Mr. Tepe all vote aye. Mr. LeMay then moved to adopt the resolution. Mr. Tepe seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell and Mr. Tepe all vote aye. Mr. LeMay then moved to treat this resolution as an emergency. Mr. Cole seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell and Mr. Tepe all vote aye. Resolution passed.

Mr. Jeff LeMay introduced **RESOLUTION 3-2, 2014. A RESOLUTION FIXING THE SALARIES AND RATINGS OF VILLAGE EMPLOYEES EFFECTIVE MARCH 16, 2014.** He explained that this resolution contains a salary range for each employee as well as

Council's role in determining salaries increases in the future. He then advanced this resolution to the third reading. Mr. Cole seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell and Mr. Tepe all vote aye. Mr. LeMay then moved to adopt the resolution. Mrs. Purcell seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell and Mr. Tepe all vote aye. Mr. LeMay then moved to treat this resolution as an emergency. Mr. Cole seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell and Mr. Tepe all vote aye. Resolution passed.

Mr. Jeff LeMay introduced **RESOLUTION 3-3, 2014. A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2014 APPROPRIATION BUDGET.** The increase will be \$33,000 for salary increases among the fourteen village employees and is on average a 5% increase per employee. He then advanced this resolution to the third reading. Mr. Cole seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell and Mr. Tepe all vote aye. Mr. LeMay then moved to adopt the resolution. Ms. Lehman seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell and Mr. Tepe all vote aye. Mr. LeMay then moved to treat this resolution as an emergency. Mrs. Purcell seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell and Mr. Tepe all voted aye. Resolution passed.

End of report.

RULES & LAWS: No report.

PUBLIC WORKS: No report.

PUBLIC SAFETY: No report

CONTINUED BUSINESS: None

NEW BUSINESS: None.

Mr. Tepe moved to adjourn the regular meeting. Mr. Cole seconded. All voted aye. Regular meeting adjourned.

Respectfully submitted:

Melanie N. Stutenroth
Clerk of Council

Jay Gohman
Mayor