

**MINUTES OF MEETING**  
**December 11, 2018**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, December 11, 2018 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Mr. Pax Lindell, Ms. Regina Sharp, Ms. Judith Lehman, Mr. Jeff LeMay, and Ms. Lauren Ingebritson. In addition, Mayor Tom Tepe, Solicitor Jeff Forbes, Village Administrator Gerald Hayhow, Fire Chief Steve Dronsfield, EMS Chief John Maggard, Clerk of Council Hester Sullivan, and Chief Fiscal Officer Katie Lyons were in attendance.

The Mayor asked if anyone had any corrections, additions or deletions to the November Minutes. Council Member Lehman motioned to approve Council Minutes from the November 13, 2018 Council meeting. Voice vote, all voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL**

The Mayor asked if there were any residents to address council. Seeing none he moved on.

The Mayor asked Council Member Gaskey if he would like to be advanced in the agenda in order to swear in new EMT Dominique Saliba. Gaskey introduced and advanced to the third reading **RESOLUTION 12-1, 2018 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF DOMINIQUE SALIBA TO THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Lindell seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Gaskey then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Mayor Tepe swore in EMT Saliba.

**MAYOR'S REPORT:** The Mayor welcomed back Fire Chief Dronsfield. The Mayor then gave his annual thank yous to everyone who helps make this Village the great place it is. He gave special thanks to Chief Jerry Hayhow. The list of thank yous is attached. The Mayor also thanked Kindervelt #76 for a fabulous tree lighting on the Village Green. He then announced that a Village App is available and will be available in the Apple App Store come January.

**CHIEF FISCAL OFFICER:** No report.

**SOLICITOR:** No report.

**CLERK OF COUNCIL:** No report.

**EMS CHIEF:** We have had 131 runs to date this year. We will be having a Daytime Class this year starting on January 7<sup>th</sup> Monday & Wednesdays 9:30 – 1:30. We have 6 recruits so far. We are working on a grant application for a 12 lead EKG machine.

**FIRE CHIEF:** no report

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** Leaf pick up ended yesterday afternoon. They picked up 457 cubic yards of leaves. That's 91 truckloads – 12 more than last year.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** none

**PLANNING & ZONING:** There will be a Planning Commission Meeting on January 16 to continue the conversation on zoning language. There are no major changes, just polishing up some of the language and making it clearer.

**BUILDING AND GROUNDS:** Council Member Ingebritson had no report.

**FINANCE:** Council Member LeMay introduced **RESOLUTION 12-2, 2018 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2018 APPROPRIATION BUDGET.** We were underfunded in a couple areas, so we reallocated, it does not affect our bottom line. Lehman seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Lindell seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency.

Council Member LeMay then introduced and advanced to the third reading **ORDINANCE 12-1, 2018 2019 FINAL APPROPRIATION.** This is our spending/revenue for the year. We have made no changes since July. This allows us to pay bills on January 1<sup>st</sup>. Gaskey seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Ingebritson seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency.

**RULES & LAW:** No report

**PUBLIC WORKS:** Council Member Lindell thanked the Maintenance staff for their great work on the leaves.

**PUBLIC SAFETY:** Council member Gaskey presented **ORDINANCE 10-1, 2018 AMENDING THE CODIFIED ORDINANCES FOR THE VILLAGE OF TERRACE PARK TO ADOPT CHAPTER 77 RELATED TO UNDER-SPEED, LOW-SPEED, AND UTILITY VEHICLES** for a third reading and moved to adopt. We are codifying recent state law. Lindell seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. The ordinance passed and will take effect 30 days hence. We will have an FAQ and information blitz on requirements and inspections in January. We have the inspection stickers and designed the inspection sheet.

**CONTINUED BUSINESS:** None

**NEW BUSINESS:** None

Council Member Sharp motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Hester Old Sullivan**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**

## **2018 Mayor Thank Yous**

**Emergency Services Departments:** EMS Chief John Maggard, outgoing Fire Chief Luke Frey and incoming Fire Chief Steve Dronsfield for their dedication to the Village. Please see attached list of all EMS/Fire volunteers.

**POD 94 crew:** Tina Hesser, Tammy Fisher, Judith Lehman, Sally Gaburo, Lisa Bucher, and Emily Parker.

**Zoning Board of Appeals:** David Moyer, David Brittingham, Amy Nisonger, Doug Burgess and Steve Holmes.

**Planning and Zoning Commission:** Jay Messner, David Moyer, Regina Sharp, Jay Gohman.

**Magistrate over Mayor's Court:** Tom Langan

**Mayor's Court Prosecutor:** Scot Ritter

**Clerk of Courts:** Bob Barket

**Village Operations:** Jerry Hayhow, Katie Lyons and Hester Sullivan

**Terrace Park Council members;** John Gaskey, Lauren Ingebritson, Pax Lindell, Jeff LeMay, Judith Lehman, and Regina Sharp. (Also their spouses and all family members for letting them devote so much time to the Village)

**The Police force:** Chief Jerry Hayhow, Lt. Tim Chin, Sargent Jim Pruitt, Officer Larry Johnson, Officer Tanner Williams, and Officer Doug Sowders. **Auxiliary Officers:** Officer Mike Hooven and Mark Garner.

**Terrace Park Maintenance department:** Dave Evanchyk, Tim McLemore, and Steve Fuhrman.

**Legal Counsel:** Jeff Forbes

**Village Building Official:** John Hester

**Village Arborist:** Mark Castator

**Village Views:** Editor Steve Early and Council Coverage by Martha Rassi and Vivian Krueger

**EMS**

Tom Barbeau  
Nick Bond  
Jeff Carle  
Laura Colston  
John Corrigan  
Kim Corrigan  
Patrick Dougherty  
Steve Estopp  
Pete Findley  
Luke Frey  
Dennis Glaser  
Daniel Grossoehme  
Graham Harden  
Scott Harris  
Simon Higgenbotham  
Jeff Kramer  
Shauna Kruse  
Bruce Long  
Bob Lowery  
John Maggard  
Sue Maggard  
Steve Majchszak  
Mason Mayfield  
Alex Poeder  
Molly Steele  
Hester Sullivan  
Parker Sullivan  
Becky Todd  
Sean Vester  
Joaquin Wells  
Chris Wilson  
Steve Wilson  
Hilary Young  
Outgoing long-time Medical Director Dr.  
Phil Oblinger  
Incoming Medical Director Dr. Brenden  
Sheridan

**Fire**

Joe Albert  
Justin Arnold  
Brandon Beck  
Nick Buscemi  
Jeff Carle  
Maddie Cinquina  
Shawn Crowley  
Dave Davis  
Bob Donnelly  
John Doran  
David Downs  
Steve Dronsfield  
Mike Duckwall  
Spencer Dunning  
David Glassmeyer  
Graham Harden  
James Hartman  
Duke Haugh  
Bill Hayes  
George Heffner  
Simon Higginbotham  
Mickey List  
Michael Long  
John Maggard  
Marc Michaelson  
Jason Murphy  
Chris Padjen  
Chris Rugh  
Rob Seichter  
Brian Talbot  
Sean Vester  
Ryan Webster  
Joaquin Wells  
Ty Zimmerman