

MINUTES OF MEETING
July 16, 2019
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday July 16, 2019 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Lauren Ingebritson, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Pax Lindell, Ms. Regina Sharp. In addition, Mayor Tom Tepe and Village Administrator Gerald Hayhow were present. Solicitor Jeff Forbes, EMS Chief John Maggard, Fire Chief Steve Dronsfield, Clerk of Council Christy Hampton, and Chief Fiscal Officer Katie Lyons were absent.

The Mayor asked if anyone had any corrections, additions or deletions to the June minutes. Council Member Gaskey motioned to approve Council Minutes from the June 11, 2019 Council meeting. Voice vote, all voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL

The Mayor asked if there were any residents to address council. Seeing none, he moved on.

MAYOR'S REPORT: He noted that we are still experiencing heavy water, so everyone be cognizant of your drains and your individual situation and be prepared, as it seems rains continue to get stronger, so be forewarned. He also noted that we have had some strong rains since the last meeting, so kudos to the Village Chief and all of the people that have helped clear the way to keep everything safe.

CHIEF FISCAL OFFICER: Absent, no report.

SOLICITOR: Absent, no report.

CLERK OF COUNCIL: Absent, no report.

EMS CHIEF: Absent, no report

FIRE CHIEF: Absent, no report.

POLICE CHIEF/VILLAGE ADMINISTRATOR: Hayhow stated that he received a draft version of the Property Addition/Modification Fact Sheet. He has been working with Hamilton County Board of Health to come up with a ðif your situation is this, then you need to do thisö in order to get a building permit. For example, if you have this kind of system, then you can follow this down this line. He has the draft and will meet with them again next week. LeMay asked if this was specifically related to septics and sewers or overall building. Hayhow said this was specific for septic, to try to clear up some of the confusion regarding conditions that need to be met; the Hamilton County folks want to clear this up and are on board also.

Mayor Tepe said there is not a sewer update. We are still in the feasibility analysis stage, where a company (contracted through Hamilton County for \$300,000-\$400,00) is figuring out whether it is possible. He said we might possibly get a report in the fall. We were told they would be coming out to Terrace Park to take measurements, etc. but no one has seen them yet. This is a whole new process for Hamilton County as well. LeMay commented that he has only heard from one resident who wanted an update, but Mayor Tepe reiterated that they are conducting their study and it will be ready when Hamilton County has it ready. Residents can always get the latest information on our terracpark.org web site. Sharp commented that part of the delay is Hamilton County first trying to figure out how and how much it will cost to get out to us in the village, not just within the village itself, so we just need to sit and wait.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: none

PLANNING & ZONING: Council Member Sharp had no updates. She did comment that the next EMS/EMT class will be in January (not sure whether it will be in the morning or evening) so if anyone has any potential candidates, funnel them through Council Members Gaskey or Sharp before they start soliciting people.

BUILDING AND GROUNDS: No report.

FINANCE: Council Member LeMay stated there have been no changes to the 2020 budget proposal that was put forth in June, and Hayhow confirmed. It was posted for 30 days and tonight was the public forum, which was customarily low in attendance, which is okay because it a good sign of confidence of the residents. He thanked Jerry and Katie and their departments for their work in putting this together. With that he re-introduced and advanced to the third reading **RESOLUTION 6-1, 2019 A RESOLUTION APPROVING THE 2020 ANNUAL TAX BUDGET FOR THE VILLAGE OF TERRACE PARK.** Lehman seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

Council Member LeMay then introduced and advanced to the third reading **RESOLUTION NO. 7-1, 2019 CONFIRMING THE APPOINTMENT OF CHRISTY HAMPTON AS PART TIME ADMINISTRATIVE ASSISTANT AND CLERK OF COUNCIL FOR THE VILLAGE OF TERRACE PARK.** Sharp seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

RULES & LAW: No report.

PUBLIC WORKS: No report.

PUBLIC SAFETY: Council Member Gaskey stated that a resident expressed concern to Hayhow about the safety of the intersections of Elm and Dennison and Elm and Park, specifically that those two intersections are very close together. The intersection of Elm and Park does have a stop sign, but the intersection of Elm and Dennison does not. The resident feels there is confusion with how tight they are, in terms of kids going back and forth through those intersections, especially during school hours. Gaskey and Hayhow met Saturday and looked at the area trying to come up with some potential solutions. He suggested the next step be convene a safety committee meeting to look at this issue. LeMay asked about the crosswalks. Gaskey said the crosswalks are at Park and Elm, and then there is another crosswalk at Dennison that goes to the end of the rail, which can also cause confusion since there is not a stop sign right there. Ingebritson added that she has heard that concern from residents also. Mayor Tepe asked for resident Martha Rassi, who lives on Park, to weigh in and she said it is confusing, but the crossing guards that are there during school hours are a big help. Hayhow agreed and said it is mostly a problem when there is not a crossing guard there. Gaskey reiterated that the safety committee will study and bring recommendations back to Council.

CONTINUED BUSINESS: None

NEW BUSINESS: Mayor Tepe asked about availability for the next council meeting on August 13. Council Members Lehman and Sharp are unavailable, but for now, the date should work for everyone else. Hayhow said to keep in mind if there has to be an assessment change on the trees, it has to be legislated by September. LeMay said he also believes we do a resolution to certify millage in August, which would mean 5 members need to be present and we would need to reschedule.

Council Member Sharp motioned to adjourn. Voice Vote all voted aye.

Respectfully submitted:

Christy Hampton
Clerk of Council

Thomas M. Tepe, Jr.
Mayor