

MINUTES OF REGULAR MEETING
October 11, 2016
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, October 11, 2016 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Pax Lindell, Mrs. Holly Purcell, and Mrs. Regina Sharp. In addition, Mayor Tom Tepe, Clerk of Council Melanie Stutenroth, Chief Fiscal Officer Jean Marie Nelson, Solicitor Jeff Forbes, EMS Chief John Maggard, and Police Chief Jerry Hayhow were in attendance. Fire Chief Luke Frey was absent.

Holly Purcell moved to approve Council Minutes from the September 13, 2016 regular Council meeting. All voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL: None

Mayor Tepe then asked that the schedule be rearranged to swear in a new TPDF volunteer. Holly Purcell introduced **RESOLUTION 10-4, 2016. A RESOLUTION FOR THE CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF RYAN WEBSTER TO THE VOLUNTEER FIRE DEPARTMENT OF THE VILLAGE OF TERRACE PARK.** She then advanced this resolution to the third reading. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Purcell then moved to adopt this resolution. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Purcell then moved to treat the resolution as an emergency. Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Resolution passed. Mr. Webster was then sworn in by Mayor Tepe.

MAYOR'S REPORT: Mayor Tepe congratulated the organizers of the recent Terrace Park car show and Chilipalooza event held at the Village Green. He also reminded residents that the November and December Council meeting dates have been changed. The new dates will be November 17 and December 15. In conclusion, Mayor Tepe asked residents to be safe on Halloween and to watch out for the kids. End of report.

CHIEF FISCAL OFFICER: No report.

SOLICITOR: No report.

EMS CHIEF: Chief Maggard reported that there were nine emergency runs since the September Council meeting for a total of 105 runs to date and 105 to date in 2016. The current EMS class is in its third week with four recruits. Chief Maggard thanked these recruits for their commitment to EMS. The 2016 Terrace Park Motor Classic and Chilipalooza was a huge success and earned over \$3,200.00 for the Emergency Services Department. Chief Maggard thanked Bill Hayes, Dan Neal, Steve Schooler and many others including the 50+ vehicle exhibitors.

A grant for the purchase of the Stryker powered cot and loading system is almost complete. In addition, the department is transitioning to an electric run reporting system which should be completed soon. End of report.

FIRE CHIEF: Chief Luke Frey was absent. On behalf of Chief Frey, Chief Maggard reminded residents to have fireplaces inspected prior to use and to also change the batteries in their smoke detectors. End of report.

POLICE CHIEF: Chief Hayhow reported that several vehicles were broken into recently and items were removed. These thefts occurred in unlocked vehicles during the overnight hours. Evidence is being processed at the Sheriff's department. Chief Hayhow encouraged residents to lock up their property (vehicles and homes) as these are crimes of opportunity and often thieves will avoid a locked vehicle. End of report.

STREETS AND MAINTENANCE: Chief Hayhow reported that fire hydrant testing is almost complete. If residents experience brown water, he advised them to allow the water to run until clear again. Chief Hayhow then reported that leaf pick up for the Village will begin the week of October 17th. End of report.

Mayor Tepe then asked Chief Hayhow what residents should do if they see something suspicious in the Village. Chief Hayhow advised that residents should call 911 as opposed to the non-emergency phone number.

BUILDING OFFICIAL: The Building Official's report was included in Council packets.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: Judith Lehman reported that she is a part of the POD group for the Village. POD, Point of Dispensing, is established by Hamilton County and the volunteers are responsible for dispensing medication, water, etc. in the event of a public health emergency or a natural disaster. All members of POD are on-call in the Village and current members include Lehman, Tina Hesser, Sandy Koehler, Nikki Utt, Tammy Fisher, Bo Hesser and Emily Parker. A meeting was recently held and jobs were assigned to each member. Ms. Lehman asked residents, especially medical professionals, to consider volunteering for POD. The group is in need of prescribing physicians, as well as other medical personnel. Interested residents should send an email to www.terrace_park@terracepark.org. End of report.

PLANNING & ZONING: No report.

BUILDING AND GROUNDS: No report.

FINANCE: Jeff Lemay introduced **RESOLUTION 10-1, 2016. A RESOLUTION ESTABLISHING FUND 2016 REGARDING EMS ELECTRONIC COT GRANT FUND.**

This allows for the creation of a new restricted fund within UAN and expedites use of these grant funds as soon as the money is received. He then advanced this resolution to the third reading. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Lemay then moved to adopt this resolution. Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted

aye. Lemay then moved to treat the resolution as an emergency. Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Resolution passed. Mayor Tepe then asked the amount expected with this grant? Chief Maggard responded that the grant will be for approximately \$38,000.00. Workman's Compensation will pay ¾ of that amount. Mayor Tepe congratulated Maggard on his work to secure this grant. Chief Maggard responded that the department considers this new cot lifting system a recruiting tool as well as a retention tool because it removes the need for heavy lifting by volunteers.

Jeff Lemay then introduced **RESOLUTION 10-2, 2016. A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION & AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.** This resolution is required to certify the millage and dollar amount that the Village will receive from Hamilton County. He then advanced this resolution to the third reading. Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Lemay then moved to adopt this resolution. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Lemay then moved to treat the resolution as an emergency. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Jeff Lemay introduced **RESOLUTION 10-3, 2016. A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2016 APPROPRIATION BUDGET.** This resolution reflects the funds that were donated to repair the log cabin bathroom and were approved at the September meeting. He then advanced this resolution to the third reading. Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Lemay then moved to adopt this resolution. Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Lemay then moved to treat the resolution as an emergency. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

In conclusion, Mr. Lemay reminded residents of the levy vote on November 8. This levy is a renewal and will not raise taxes. He plans to post information on tplist and in the Village Views to educate voters about this renewal levy. End of report.

RULES & LAWS: Judith Lehman introduced **ORDINANCE 10-1, 2016. AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE VILLAGE OF TERRACE PARK AND DECLARING AN EMERGENCY.** This ordinance allows for the supplement to the recodification of Terrace Park's Code of Ordinances. She then advanced this ordinance to the third reading. Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Lehman then moved to adopt this resolution. Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Lehman then moved to treat the resolution as an emergency. Lindell seconded. John Gaskey, Judith Lehman, Jeff

Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Ordinance passed. End of report.

PUBLIC WORKS: No report.

PUBLIC SAFETY: Holly Purcell did not have any additional business following the swearing in of the new TPFD volunteer. End of report.

CONTINUED BUSINESS: None.

NEW BUSINESS: None.

Mr. Lemay then moved for Council to enter into Executive Session to discuss the employment of a current Village employee. All voted aye.

Following Executive Session, Mr. Lemay moved to adjourn the regular meeting. All voted aye. Regular meeting adjourned.

Respectfully submitted:

Melanie N. Stutenroth
Clerk of Council

Thomas M. Tepe, Jr.
Mayor