

MINUTES OF REGULAR MEETING
March 8, 2016
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, March 8, 2016 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Pax Lindell, Mrs. Holly Purcell, and Mrs. Regina Sharp. In addition, Mayor Tom Tepe, Clerk of Council Melanie Stutenroth, Chief Fiscal Officer Jean Marie Nelson, Solicitor Jeff Forbes, EMS Chief John Maggard, Fire Chief Luke Frey and Police Chief Jerry Hayhow were in attendance.

Mr. Lemay moved to approve Council Minutes from the February 9, 2016 regular Council meeting. Judith Lehman seconded. All voted aye. Minutes approved.

At this point, Mayor Tepe asked that the Order of Business be rearranged for the swearing in of two new Auxiliary police officers. Holly Purcell introduced **RESOLUTION 3-4, 2016. A RESOLUTION APPOINTING NICCO J. GUMINO AS AN AUXILIARY POLICE OFFICER FOR THE VILLAGE OF TERRACE PARK POLICE DEPARTMENT.** She then advanced this resolution to the third reading. Pax Lindell seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mrs. Purcell then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mrs. Purcell then moved to adopt the resolution as an emergency. Regina Sharp seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Holly Purcell introduced **RESOLUTION 3-5, 2016. A RESOLUTION APPOINTING MARK A. YASBECK AS AN AUXILIARY POLICE OFFICER FOR THE VILLAGE OF TERRACE PARK POLICE DEPARTMENT.** She then advanced this resolution to the third reading. Pax Lindell seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mrs. Purcell then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mrs. Purcell then moved to adopt the resolution as an emergency. Regina Sharp seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed. Officer Yasbeck and Officer Gumino were then sworn in by Mayor Tepe.

RESIDENTS TO ADDRESS COUNCIL: None.

MAYOR'S REPORT: Mayor Tepe reported that he continues to educate himself about all aspects of Village operations, including the fire department, EMS and the Maintenance department. He and Council member Pax Lindell recently toured the Environmental Services Area for possible improvements and he was impressed with the equipment owned by the Village. Mayor Tepe invited Council to also educate themselves about Village operations. He then reported that he will be attending an upcoming ODOT meeting to get an update on the Eastern

Corridor project. This is an informational meeting and if any resident or Council member would like to attend, please let Mayor Tepe know. Reservations are needed for this meeting. In conclusion, Mayor Tepe encouraged residents to stop longer at stop signs and drive slower in the Park. End of report.

CHIEF FISCAL OFFICER: Chief Fiscal Officer, Jean Marie Nelson, reported that preparation for the bi-annual audit for the tax years of 2014-2015 continues to progress. End of report.

SOLICITOR: No report.

EMS CHIEF: Chief Maggard reported that there were 16 emergency runs since the January 12th Council meeting for a total of 36 runs to date. The EMS recruit class continues to be on schedule with three recruits. These recruits will begin their clinical time in hospital Emergency Departments and EMS ride-a-longs. Training this month included unit ink treatment and transport of shock patients of all types. The department also received an on-site demo of a new powered cot design from the Ferno Co. In conclusion, Chief Maggard reported that the department is pursuing a grant offered annually from the State of Ohio to be used for training expenses. End of report.

FIRE CHIEF: Chief Frey did not have an official report but encouraged residents to volunteer for the Emergency Services Departments. He also reminded residents to make sure house numbers are prominently displayed on the front of the house, that bushes and other landscaping do not block these numbers and that the numbers can be viewed at night. End of report.

POLICE CHIEF: No report.

STREETS AND MAINTENANCE : No report.

BUILDING OFFICIAL: The Building Official's report was included in Council packets.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None.

PLANNING & ZONING: Regina Sharp introduced for a first reading **ORDINANCE 3-1, 2016. AN ORDINANCE AMENDING TERRACE PARK ZONING ORDINANCE.** End of report.

BUILDING AND GROUNDS: No report.

FINANCE: Jeff Lemay introduced **RESOLUTION 3-1, 2016. A RESOLUTION DECLARING THE NECESSITY TO PROCEED WITH A RENEWAL TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION.** Mr. Lemay explained that this levy is a renewal of an existing levy and represents 45% of the general operating budget which includes police, fire, Mayor's Court and salaries. He further explained that this levy will not increase taxes and he will educate residents about the levy in the coming months. He then advanced this resolution to the third reading. John Gaskey seconded. John Gaskey, Judith Lehman, Pax

Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. Holly Purcell seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. John Gaskey seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Mr. Lemay then introduced **RESOLUTION 3-2, 2016. A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2016 APPROPRIATION BUDGET.** He explained that this is a small adjustment to the budget to address a former employees OPERS. This is a movement of money from one account to another and does not increase the budget. Mr. Lemay then advanced this resolution to the third reading. Judith Lehman seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Mr. Lemay then introduced **RESOLUTION 3-3, 2016. A RESOLUTION FIXING THE SALARIES AND RATINGS OF VILLAGE EMPLOYEES EFFECTIVE MARCH 16, 2016.** He explained that this resolution allows Chief Hayhow to take a percentage of funds to allocate to employees for raises based on performance. This will be reviewed on an annual basis. He then advanced this resolution to the third reading. Judith Lehman seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed. End of report.

RULES & LAWS: No report.

PUBLIC WORKS: No report.

PUBLIC SAFETY: Mrs. Purcell did not have any further business following the swearing in of new volunteers. End of report.

CONTINUED BUSINESS: None.

NEW BUSINESS: None.

Mr. Lemay moved to adjourn the regular meeting. All voted aye. Regular meeting adjourned.

Respectfully submitted:

Melanie N. Stutenroth
Clerk of Council

Thomas M. Tepe, Jr.
Mayor