

**MINUTES OF REGULAR MEETING**  
**June 14, 2016**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, June 14, 2016 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Pax Lindell, Mrs. Holly Purcell, and Mrs. Regina Sharp. In addition, Mayor Tom Tepe, Clerk of Council Melanie Stutenroth, Solicitor Jeff Forbes, EMS Chief John Maggard, and Police Chief Jerry Hayhow were in attendance. Chief Fiscal Officer Jean Marie Nelson and Fire Chief Luke Frey were absent.

Ms. Lehman moved to approve Council Minutes from the May 10, 2016 regular Council meeting. Jeff Lemay seconded. All voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL:** None

Mayor Tepe then asked that the schedule be rearranged to swear in new TPFD and EMS volunteers. Holly Purcell introduced **RESOLUTION 6-1, 2016. A RESOLUTION FOR THE CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF SEAN VESTER TO THE VOLUNTEER FIRE DEPARTMENT OF THE VILLAGE OF TERRACE PARK.** She then advanced this resolution to the third reading. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Purcell then moved to adopt this resolution. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Purcell then moved to treat the resolution as an emergency. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Resolution passed. Sean Vester was then sworn in by Mayor Tepe.

Holly Purcell then introduced **RESOLUTION 6-2, 2016. A RESOLUTION FOR THE CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF HILARY YOUNG TO THE VOLUNTEER EMS DEPARTMENT OF THE VILLAGE OF TERRACE PARK.** She then advanced this resolution to the third reading. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Purcell then moved to adopt this resolution. Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Purcell then moved to treat the resolution as an emergency. Lindell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Pax Lindell, Holly Purcell and Regina Sharp all voted aye. Resolution passed. Hilary Young was then sworn in by Mayor Tepe. End of report.

**MAYOR'S REPORT:** Mayor Tepe reported that the most satisfying part of his job as mayor is to swear in new volunteers for the Village. He thanked all EMS and Fire volunteers for their service. Mayor Tepe then reported that Marc Michaelson of Michaelson Homes informed him that Hamilton County Health district has reviewed and revised its rules and regulations of old septic systems. Based on information received by Tepe, he believes this review will result in a phase out of old septic systems. Mayor Tepe stated that the new regulations will require residents

to replace an old system if they want to add any square footage to their home. This new regulation will be from Hamilton County, not the Village. Mayor Tepe then reminded residents that only licensed drivers may drive golf carts. He also thanked those who attended the recent BZA meeting regarding The Birch property, for their civil discourse and discussion. In conclusion, Mayor Tepe asked residents to slow down and stop longer in the Park to protect Village children. End of report.

**CHIEF FISCAL OFFICER:** Chief Fiscal Officer Jean Marie Nelson was absent.

**SOLICITOR:** No report.

**EMS CHIEF:** Chief Maggard reported that there were 8 emergency runs since the April Council meeting for a total of 67 runs to date. Maggard then welcomed Hilary Young to the EMS department and reported that she has prior experience with the Loveland-Symmes Fire and Rescue. He also reported that approximately 1/5 of the current EMS squad live outside Terrace Park. As such, he encouraged Village residents to volunteer. Regular continuing education training has included CE units in Trauma triage. Mark Johnston from Christ Hospital presented a workshop with a “Sim patient”, a robotic dummy that simulates many human movements and symptoms, reacts to procedures performed on it and records the quality of procedures performed. Training in June will include Airway Management. Chief Maggard reported that early reports from Burke Neville are that the Pedalpalooza event was a success. He thanked the Nevilles, Robby Long and family as well as Evan Konc of the Starfire Foundation for organizing this event which raised money for the emergency services department. In conclusion, Chief Maggard stated that the department is now actively recruiting for next year’s EMS class and again, he encouraged residents to volunteer. End of report.

**FIRE CHIEF:** Chief Frey was absent. Chief Maggard reported that TPFD had training with Milford and Miami Township with hands-on extrication. In addition, a fire occurred on the island located on the Little Miami River. Anderson Township and TPFD responded to the fire. The cause of the fire was undetermined. End of report.

**POLICE CHIEF:** Chief Hayhow reported that POD (Points of Dispensing Team) 94 met with a representative of the Hamilton County Health Department at Terrace Park Elementary. This meeting was a “walk through” of the location which will be a dispensary in the event of an emergency. Mock drills will occur in the Fall.

Chief Hayhow reported that due to recent underage drinking arrests, the Village will have over 400 free hours of maintenance help this summer. These youth will participate in a Diversion program that will require community service hours. Hayhow also advised parents that anyone under sixteen may not drive a golf cart or utility vehicle. If a child without a license is stopped, the first offense will require the golf cart to be parked. A second offense could result in the parents being cited.

Mayor Tepe inquired about the status of implementing the secondary locking devices in schools. These devices were developed to be used during an active shooter emergency. Chief Hayhow responded that that Terrace Park’s Building Department has approved this device. Now, the Fire

Code needs to accept the devices and the school district needs to approve for use in the schools.  
End of report.

**STREETS AND MAINTENANCE :** No report.

**BUILDING OFFICIAL:** The Building Official's report was included in Council packets.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** Holly Purcell thanked Bren Fries and Ray Normile for organizing the recent Memorial Day program.

**PLANNING & ZONING:** No report.

**BUILDING AND GROUNDS:** No report.

**FINANCE:** Jeff Lemay reported that the recent bi-annual audit has been approved and was under budget for a savings of \$10,000 to the Village. He then reported that Hamilton County has implemented new software which has resulted in a delay of Terrace Park's tax refund of \$190,000. These funds have been released over the past few months and all funds should be received by the end of June. He then introduced for a first reading **RESOLUTION 6-3,2016. A RESOLUTION FOR THE ADOPTION OF THE BUDGET FOR 2017.** The budget will be approved at the July meeting and submitted following this meeting. Lemay also reported that a public hearing will be held on July 12, 2016 at 7:00 p.m. and the budget will be available in the office for the public to view. Compared to 2016, Lemay reported that revenue will be flat and spending will be down by about \$27,000. Allowances include for investment in employees and general maintenance. Adjustments will be presented by resolution as needed. End of report.

**RULES & LAWS:** Judith Lehman reported that based on a recent BZA meeting, the Rules & Law Committee has been asked to consider a noise ordinance for the Village. A Rules & Law Committee meeting has been scheduled for Monday, June 27 at 7:00 pm to review neighboring community noise ordinances. Residents are invited to attend but this meeting will only be a discussion among committee members. End of report.

**PUBLIC WORKS:** Pax Lindell reported that road resurfacing for the Village has been completed for 2016. End of report.

**PUBLIC SAFETY:** Holly Purcell did not have any additional business following the swearing in of Sean Vester and Hilary Young.

**CONTINUED BUSINESS:** None.

**NEW BUSINESS:** None.

Mr. Lemay moved to adjourn the regular meeting. All voted aye. Regular meeting adjourned.

**Respectfully submitted:**

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**Melanie N. Stutenroth**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**