

**MINUTES OF MEETING**  
**June 11, 2019**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday June 11, 2019 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Pax Lindell, Ms. Regina Sharp, Mr. Jeff LeMay, Ms. Judith Lehman and Ms. Lauren Ingebritson. In addition, Mayor Tom Tepe, Village Administrator Gerald Hayhow, Fire Chief Steve Dronsfield, Solicitor Jeff Forbes and Chief Fiscal Officer Katie Lyons were present. Mr. John Gaskey and EMS Chief John Maggard were absent.

The Mayor asked if anyone had any corrections, additions or deletions to the May minutes. He noted that there was one correction to the minutes, at the end of Ingebritson's report now reads "*Trees are important and we must maintain them.*" Council Member Sharp motioned to approve Council Minutes from the May 14, 2019 Council meeting. Voice vote, all voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL**

The Mayor asked if there were any residents to address council. He invited Kelly Hartman from the Cincinnati Public Library to speak during this time. Hartman introduced herself and noted that she is the Mariemont Library's manager. She invited everyone to a "Listening Session" occurring on June 19 from 6:30 to 8:00 p.m. She handed out flyers (Attachment A). Hamilton County passed a tax levy last year for all the libraries' building maintenance. The first thing they will do is bring the older libraries up to ADA standards. There are currently 40 branches throughout the county. The purpose of 6/19's listening session is to hear from residents of Terrace Park, Fairfax and Mariemont about what they'd like to see in their library in addition to the usual services. She gave examples of meeting rooms and/or tutoring spaces. She thanked the Council and the Village for their time.

The Mayor then asked Council if we could go out of order in order to swear in one of our new EMTs. All agreed. Council Member Lehman, filling in for Gaskey, presented and advanced to the third reading, **RESOLUTION 6-2, 2019 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF CAVAN SCHEETZ TO THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Lindell seconded. Ingebritson, LeMay, Lehman, Lindell and Sharp voted aye. Lehman then moved to adopt the resolution as an emergency. Sharp seconded. Ingebritson, LeMay, Lehman, Lindell and Sharp voted aye. The Mayor swore in EMT Scheetz.

**MAYOR'S REPORT:** With the improving weather, kids and families will be out and about more, so please, slow down, take a little longer at the stop sign and watch out for kids. He also noted that we have over 50 golf carts now registered and to be aware that they are sharing the road. The Mayor also noted that it's a good time to enjoy our public and open spaces. He noted that he's gotten suggestions about some improvements to the basketball courts. He wanted to remind everyone that the Nature Preserve is only for Terrace Park Residents and former residents of Miami Grove.

The Mayor noted that he and Jerry have received three very qualified applicants for the Clerk of Council/Assistant to the Village Administrator position (all TP residents). They will be interviewing and choosing soon.

**CHIEF FISCAL OFFICER:** Asked if anyone had any questions on the financial reports sent out. No one did.

**SOLICITOR:** No report.

**CLERK OF COUNCIL:** No report.

**EMS CHIEF:** Absent. No report

**FIRE CHIEF:** No report.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** Hayhow asked that people using the nature preserve make sure that their animals are under control and to be mindful of others enjoying the area. We have given several tickets for illegal activities, so we are stepping up patrols with the warm weather.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** none

**PLANNING & ZONING:** Council Member Sharp read for a third and final time **Ordinance 4-1, 2019 AMENDING VARIOUS SECTION S OF THE ZONING CODE AND THE ZONING MAP FOR THE VILLAGE OF TERRACE PARK.** Specifically this designates the Log Cabin and the Village Green as Recreation Areas and the Maintenance Department as Public Facilities. Lehman seconded. Ingebritson, Lehman, LeMay, Lindell and Sharp all voted aye. Sharp moved to adopt the Ordinance. Ingebritson seconded. Ingebritson, Lehman, LeMay, Lindell and Sharp all voted aye.

**BUILDING AND GROUNDS:** Council Member Ingebritson reported the Village has engaged former Terrace Park Resident and Owner of Camargo Tree Steve Smith to give a second opinion on the health of our older trees. Once she receives reports from Smith and Castator, they will schedule another Building and Grounds Committee Meeting.

**FINANCE:** LeMay thanked Jerry and Katie as well as the departments and committees for putting the 2020 budget together. He summarized the bottom line as there will be a 5% revenue increase and a 7% expense increase. He said that increase will probably be only 2-3% in sum after some budgetary increases for this year. June is the first reading. With that he presented **RESOLUTION 6-1, 2019 A RESOLUTION APPROVING THE 2020 ANNUAL TAX BUDGET FOR THE VILLAGE OF TERRACE PARK** for the first reading.

In July there will be a public hearing and vote. This must happen in a timely manner. Several Council Members noted that they could not make the July 9<sup>th</sup> meeting and hearing so another date will be chosen. The budget is available for public viewing in the office for the next month.

**RULES & LAW:** No report.

**PUBLIC WORKS:** No report.

**PUBLIC SAFETY:** Absent, no report.

**CONTINUED BUSINESS:** None

**NEW BUSINESS:** None

Council Member Lindell motioned to adjourn. Voice Vote all voted aye.

**Respectfully submitted:**

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**Hester Old Sullivan**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**