

**MINUTES OF REGULAR MEETING**  
**MARCH 14, 2017**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, March 14, 2017 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Mr. Jeff LeMay, Ms. Holly Purcell, Mr. Pax Lindell and Ms. Regina Sharp. In addition, Mayor Tom Tepe, EMS Chief John Maggard, Fire Chief Luke Frey, Clerk of Council Hester Sullivan, Solicitor Jeff Forbes, Chief Fiscal Officer Jean Marie Nelson and Police Chief Jerry Hayhow were in attendance. Ms. Judith Lehman was absent.

Council Member Sharp motioned to approve Council Minutes from the February 7, 2017 regular Council meeting. All voted aye. Minutes approved.

**Residents or others to Address Council:**

- Mr. Kenneth Schneider introduced himself and the Center for Addiction Treatment. They are addressing towns, cities, school districts and villages about the heroin crisis/epidemic. Heroin is a brain disease, and they believe they have the best treatment available. They are doing a \$5.7 million expansion – tripling in size with the hope of saving lives and rebuilding families. Looking for help in funding this expansion. In addition Mike Rosen the VP of Clinical Services spoke. He noted their experience with substance abuse dates back 47 years and they’ve seen it all – alcohol, cocaine and now heroin. They have the only non-profit medically monitored detox. Expanding their services to include a long term program more detox beds and more inpatient and outpatient spots in addition to a mental health program. The relapse rate shows that 28 days is just not enough. He asked for a donation of \$20,000 from Terrace Park to help with this renovation. Bailey Waterman also spoke about the loss of her baby sister to heroin and the importance of a program like this. In sum, Mr. Schneider said they are looking for help from every locality. Evendale and Montgomery have both given donations. He again asked for \$20,000. Mayor Tepe thanked the speakers for coming out. Terrace Park is a wonderful place, but we have real world problems on a small scale, but most if not all have been touched in some way by this crisis. Our budget is only \$2 million a year and we have an all-volunteer fire and EMS, but we will take this under consideration and talk with the finance committee. (Attachment A)
- Mayor Tepe asked one of the students present to tell us why they are here tonight. Lily Grantham introduced herself and noted they are there to take notes at the meeting for extra credit.

**The Mayor asked if Councilmember Purcell wanted to Advance her Resolution.** Purcell introduced **RESOLUTION 3-6, 2017 A RESOLUTION FOR CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF ALEXANDREA POEDER TO THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** She then moved to advance this resolution to the third reading. Lindell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Purcell then moved to adopt this resolution. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Purcell then moved to treat the resolution as an emergency. Gaskey seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Mayor Tepe then swore in EMT Poeder, congratulated and welcomed her.

**Mayor’s Report-**

- Mayor Tepe noted that his Christmas wish did come true and there is a new, bigger, better tree on the Green. He also noted the change to the medians and that the log cabin officially has a new bathroom.

- The mayor attended the Annual Meeting of the Hamilton County District Advisory Council (Public Health District). First time in a while that someone has attended. The information from the meeting is on file with the minutes in the office. (Attachment B)
- It's theoretically getting warmer so the kids are out and about, slow down and stop a little longer at the stop signs.

**Chief Fiscal Officer**-Jean Marie Nelson had no report

**Solicitor**-Jeff Forbes had no report

**EMS Chief**-John Maggard

- As of this writing, Terrace Park EMS has responded to 18 emergency dispatches since the Feb.7th meeting, for a total of 28 runs YTD.
- We are happy to report all four new EMS recruits passed their practical final exam on 3/7, and need only complete their written exams to finish up. We expect to have them sworn in at the next regular council meeting in April.
- We are regretfully losing the services of Phil Forbes after many years of EMS service - he will be missed and we wish him well.
- We also welcome tonight Alexandra Poeder, a Mariemont resident who will begin volunteering with us in April. Alex is a fully certified EMT and is currently working through training as a paramedic.
- We are part-way through the purchasing and installation process of the new powered cot and loading system, with full implementation to be completed in April.
- We continue work on ongoing recruiting efforts for the Fall class - please consider joining our ranks!

**Fire Chief**-Luke Frey

Training:

- We have had two trainings since the last council meeting.

Major Emergency Responses:

- We have assisted Milford with a structure fire.

Miscellaneous:

- Daylight savings has just passed. If a resident hasn't already, please change the batteries in all of your smoke/heat detectors. Even if they are hard-wired to a system, most have battery backup in case of power outages.
- Storm season is coming. If you see downed wires, call 911 to report immediately. Do NOT go near any wire on the ground even if you know it's telephone or cable; those wires may be touching a live electrical wire somewhere distant and may be energized.
- Rescue 94 (1993 Seagrave) was being driven to our maintenance contractor in Kentucky to repair a broken water pipe on 8March17 and on the way, the engine malfunctioned. We do not yet know the extent of the required repairs. We typically expect a piece of apparatus to remain in operation thirty (30) years before it is obsolete or has lived its useful life. Most Hamilton County departments do not keep an engine more than fifteen (15) years. In six (6) years, the current Engine 94 will have seventeen (17) years of service and Rescue 94 will need to be replaced. The plan, when Engine 94 was purchased and delivered new in 2006 was to replace one engine every fifteen (15) years so the burden of replacing both engines at the same time was mitigated. It takes a minimum of two years to design and have an engine built.
- **Please make sure your house numbers are prominently displayed on the front of your house and not hidden by shrubbery. You know where you live because you go there every day. On an emergency run it may take extra valuable time if we can't locate the address quickly because the numbers don't face the street, are too small to read in the dark or are hidden by plants.**
- We have set up a Facebook page, search and like us at "Terrace Park Volunteer Emergency Services" where everyone can keep up with Fire/EMS activities and news.

- ***Our roster needs to grow.*** We have an outstanding group of firefighters but our numbers are eroding. The only way for us to continue success is for residents to give back to our community. We are always searching for new residents to step up and take their turn giving back to Terrace Park and be a part of the Department. If anyone is interested, please contact me directly at 513.615.6750. We currently have thirty-six members on the fire department, but are always looking for **more volunteers.**

**Police Chief and Street Commissioner-Gerald Hayhow**

- Islands are complete thanks to Steve Vianello and his crew.
- Log Cabin Bathroom is complete, thanks to Marc Michaelson and his crew. Paper products are on order.
- Met with sidewalk contractor will give a report next month on that.
- Met with Capital Electric – they come every year to check traffic lights, etc. We noticed there is no signal activation on the walk/don't walk sign by the Birch. Meeting with them to see how much it will cost to fix this. We want to encourage people to walk to the Birch.
- Park District notified us they got a permit from the Ohio EPA to do a controlled burn in Kroger Field. This will happen before the end of April. They said they would try to notify us the day of or the day before so we can notify people through the Listserv and CodeRED text.
- If you haven't signed up to get texts from CodeRED, please do. We will send out non-emergency information like the controlled burn or that a solicitor has received approval from the office through CodeRED texts.

**Member of Council-Outside of their Committee** Councilmember LeMay asked for an executive session to talk about a personnel matter. Solicitor Jeff Forbes noted that instead of Adjournment at the end of the Meeting, Jeff can move to go to Executive Session.

**Planning & Zoning** – Regina Sharp had no report. Mayor Tepe noted that David Moyer will be contacting her to continue cleaning up the zoning code.

**Buildings & Grounds** – John Gaskey reiterated the Log Cabin is open and the bathroom looks great. Mayor thanked Gaskey and Chief Hayhow for all their work on this.

**Finance – Jeff LeMay**

LeMay introduced **RESOLUTION NO. 3-1, 2017 A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE ADVANCE TAX PAYMENTS** He then moved to advance this resolution to the third reading. Purcell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to adopt this resolution. Lindell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye.

LeMay next introduced **RESOLUTION NO. 3-2, 2017 A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2017 APPROPRIATION BUDGET** (Adjusts the budget to include the money received for the electric cot.) He then moved to advance this resolution to the third reading. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to adopt this resolution. Gaskey seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Purcell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye.

**RESOLUTION NO. 3-3, 2017 A RESOLUTION AUTHORIZING THE ASSISTANT FISCAL OFFICER TO ATTEND ANY AND ALL NECESSARY AND REQUIRED TRAINING ON BEHALF OF THE CHIEF FISCAL OFFICER** (Jean Marie explained that annual training requirements are mostly offered when she can't attend them because of her job, in addition, most offerings are more relevant to day to day operations which would be more beneficial for Katie Lyons. Thus it is more appropriate for Katie to be able to attend these trainings on Jean Marie's behalf. ) He then moved to advance this

resolution to the third reading. Lindell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to adopt this resolution. Gaskey seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye.

**RESOLUTION NO. 3-4, 2017 A RESOLUTION FIXING THE SALARIES AND RATINGS OF VILLAGE EMPLOYEES EFFECTIVE MARCH 16, 2017** (Allows Jerry some flexibility in salaries based on performance reviews, keeps us in compliance with public information requirement.) He then moved to advance this resolution to the third reading. Purcell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Gaskey seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye.

**Rules & Law** – Judith Lehman was absent

**Public Works** – Pax Lindell – noted the islands look great with the grass.

Lindell then introduced **RESOLUTION NO. 3-5, 2017 A RESOLUTION APPROVING THE UPDATE OF THE SOLID WASTE MANAGEMENT PLAN OF THE HAMILTON COUNTY SOLID WASTE MANAGEMENT DISTRICT** (This is not a renewal but an update. Reimburses us for recycling and starting next year there will be some reimbursement for brush.) He then moved to advance this resolution to the third reading. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to adopt this resolution. Gaskey seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Purcell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye.

**Public Safety** – Holly Purcell had no further report. Noted committee meeting prior to council and we will identify a date for our next meeting.

**Continued Business** none

**New Business** none

**Councilmember LeMay Motioned to move to Executive Session to discuss a personnel matter of a public employee.** Gaskey seconded. Gaskey, LeMay, Lindell, Purcell and Sharp all voted aye.

Respectfully submitted:

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Hester Old Sullivan  
Clerk of Council

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Thomas M. Tepe, Jr.  
Mayor