

MINUTES OF MEETING
January 9, 2019
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Wednesday, January 9, 2019 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Mr. Pax Lindell, Ms. Regina Sharp, Mr. Jeff LeMay, and Ms. Lauren Ingebritson. In addition, Mayor Tom Tepe, Solicitor Jeff Forbes, Village Administrator Gerald Hayhow, Fire Chief Steve Dronsfield, EMS Chief John Maggard, Clerk of Council Hester Sullivan. Ms. Judith Lehman and Chief Fiscal Officer Katie Lyons were absent.

The Mayor asked if anyone had any corrections, additions or deletions to the December Minutes. Council Member Lehman motioned to approve Council Minutes from the December 11, 2018 Council meeting. Voice vote, all voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL

The Mayor asked if there were any residents to address council. Seeing none he moved on.

MAYOR'S REPORT:

CHIEF FISCAL OFFICER: No report.

SOLICITOR: No report.

CLERK OF COUNCIL: No report.

EMS CHIEF: The new daytime EMS recruit class began this past Monday the 7th, with a record number of seven recruits, five of whom are Terrace Park residents. We are grateful for everyone's willingness to offer their time and energy to keep our volunteer EMS strong!

We are saying goodbye to our Training Officer, Gregg Siegfried as of the first of the year, and greatly appreciate his years of services that he has contributed both as an Officer and team member. I'm happy to announce that longtime member Steve Majchszak has offered to take the position over, and we look forward to working with him in that capacity.

FIRE CHIEF: Chief Dronsfield reported the TPDFD assisted Milford FD with a house fire on High St. January 3rd. Milford commented on what a great job the TPDFD did thus Dronsfield wanted to recognized and commend Capt Maggard, Capt Zimmerman, Lt Michaelson, Engineer Heffner and Firefighters Dunning, Webster and Carle for their performance. It was a dangerous situation, with a fully involved fire. No one was home and they were at least able to save the structure.

POLICE CHIEF/VILLAGE ADMINISTRATOR: Hayhow has inspected 7 under speed vehicles within the last week or so and knows of two that have obtained license plates from the BMV.

We've learned a few lessons along the way: 1) Prior to scheduling an inspection with the police department you must have your bill of sale or title. Both will have the model and serial number. 2) You will also need to show proof of insurance. Some residents have their carts on their homeowner's policy; make sure that your insurance company knows that the cart will be driven on the road and not on your property, it will make a difference. Hayhow spoke to several insurance agents in the area and found that you can get them insured for an average of \$115 dollars a year. 3) If you need to apply for a title you'll need to fill out a form that we can provide and have it signed and notarized. If there are two people on the bill of sale both signatures need to be notarized. We can do that at the office or you when you take it to the BMV (both named title holders must be present) they can do it there. 4) Once you get the title you can now get your plates.

This process is also something new for the Milford BMV so there's been some confusion, but it's all worked out.

All this information is on our website under Regulated low speed vehicle inspection and license process. If you have any questions or you would like to set up an inspection you can email or call Hayhow at the station hayhow@terracepark.org or 513-831-2137..

Hayhow received notice that in 2019 ODOT will be repaving Wooster from the Mariemont west corp line to Terrace Park's west corp line. We are hopeful they will come through here in 2020.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: none

PLANNING & ZONING: There will be a Planning Commission Meeting on January 16 to continue the conversation on zoning language. There are no major changes, just polishing up some of the language and making it clearer.

BUILDING AND GROUNDS: Council Member Ingebritson had no report.

FINANCE: Council Member LeMay introduced **RESOLUTION 1-1, 2019 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2018 APPROPRIATION BUDGET.** We were underestimated Workers' Comp so have to increase that budget Gaskey seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution as an emergency. Ingebritson seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

- Summary of 2018 Annual Financial Report:
 - Revenue increased slightly (+ \$10M) vs. last year. However, this is - \$19M vs. budget. Shortfalls here came primarily from fines, licenses and permits.
 - Expenses increase meaningfully (+\$114M) vs. last year and were + \$25M vs. budget. The major spending increase vs. last year came from agreed/budgeted increases in salaries/benefits and a decision to repair/address more roads, sidewalks, etc. In mid-year, we agreed to a further increase in police salaries in order to maintain competitiveness vs. our peer group.

- This is the first year where we will have an ending cash on hand balance less than the previous year since the 2013 tax levy. Cash on hand is above our goal of maintaining 6 - 9 months of operating expense on hand.
- Our indicated actions are to reduce expenses (revenue is largely fixed) and to offset any non-budgeted or new/anticipated increases in spending with cost reductions elsewhere.
- Since our revenue is flat we need to make sure we manage our expenses and stay below the 2% inflation rate. Any new expenses should be balanced by budget cuts.
- Tax bill: 75% goes to schools, TP only gets 14%.

RULES & LAW: No report

PUBLIC WORKS: Council Member Lindell thanked the Maintenance staff for their great work on the leaves.

PUBLIC SAFETY: Council member Gaskey presented and advanced to the third reading, **RESOLUTION 1-2-2019 APPOINTING JOHN GASKEY AND REGINA SHARP TO THE VOLUNTEER FIREFIGHTERS' DEPENDENTS FUND BOARD.** This is a long-standing board and we need representation. 2 members should come from Council, 2 members from the Fire Department, 1 resident, who is appointed by the first 4 and they can't be on Council or Fire. Lindell seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye. Gaskey then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye.

Council member Gaskey presented and advanced to the third reading, **RESOLUTION 1-3-2019 ADOPTION OF THE HAMILTON COUNTY MUTAL AID AGREEMENT FOR LAW ENFORCEMENT.** This is a long-standing agreement which comes up for resolution every 5 years. Sharp seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye. Gaskey then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye

CONTINUED BUSINESS: None

NEW BUSINESS: None

Council Member Sharp motioned to adjourn. Voice Vote all voted "aye."

Respectfully submitted:

Hester Old Sullivan
Clerk of Council

Thomas M. Tepe, Jr.
Mayor