

MINUTES OF REGULAR MEETING
February 9, 2016
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, February 9, 2016 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Pax Lindell, Mrs. Holly Purcell, and Mrs. Regina Sharp. In addition, Mayor Tom Tepe, Clerk of Council Melanie Stutenroth, Chief Fiscal Officer Jean Marie Nelson, Solicitor Jeff Forbes, EMS Chief John Maggard, Fire Chief Luke Frey and Police Chief Jerry Hayhow were in attendance.

Mr. Lemay moved to approve Council Minutes from the January 12, 2016 regular Council meeting. Judith Lehman seconded. All voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL: None.

At this point, Mayor Tepe asked that the Order of Business be rearranged for the swearing in of three new fire department volunteers. Holly Purcell introduced **RESOLUTION 2-4, 2016. A RESOLUTION FOR THE CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF DUKE HAUGH, MICKEY LIST AND LINDSEY SERRAINO TO THE VOLUNTEER FIRE DEPARTMENT OF THE VILLAGE OF TERRACE PARK.** She then advanced this resolution to the third reading. John Gaskey seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mrs. Purcell then moved to adopt the resolution. Judith Lehman seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mrs. Purcell then moved to adopt the resolution as an emergency. Judith Lehman seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed. The volunteers were then sworn in by Mayor Tepe.

MAYOR'S REPORT: Mayor Tepe reported that he has been educating himself about all aspects of Village operations, including the fire department, EMS and the Maintenance department. He then thanked the Maintenance department for an excellent job removing snow from Terrace Park streets during the recent snowfall. End of report.

CHIEF FISCAL OFFICER: Chief Fiscal Officer, Jean Marie Nelson, reported that work on the bi-annual audit for the tax years of 2014-2015 has begun and Katie Lyons is doing an excellent job putting together the documentation needed for this audit. The audit will be conducted in April and should conclude by June 30th. End of report.

SOLICITOR: No report.

EMS CHIEF: Chief Maggard reported that there were 16 emergency runs since the January 12th Council meeting for a total of 20 runs to date. The EMS recruit class continues to be on schedule with three recruits. These recruits will begin their clinical time in hospital Emergency

Departments and EMS ride-a-longs. Training this month included unit ink treatment and transport of shock patients of all types. The department also received an on-site demo of a new powered cot design from the Ferno Co. In conclusion, Chief Maggard reported that the department is pursuing a grant offered annually from the State of Ohio to be used for training expenses. End of report.

FIRE CHIEF: Chief Frey did not have an official report but encouraged residents to volunteer for the Emergency Services Departments. End of report.

POLICE CHIEF: No report.

STREETS AND MAINTENANCE : Chief Hayhow reported that he has had a preliminary meeting with Lance Hollander, Director of District Operations for Mariemont City Schools, and the district's traffic engineer, Carolyn Duffy, to discuss traffic issues around Terrace Park Elementary. He also reported that the new police car has arrived and will be in service soon. This vehicle is a SUV. Jeff Lemay thanked Chief Hayhow for the new stop sign at the intersection of Elm, Terrace Place and Amherst. Chief Hayhow reported that this new sign improves safety in the area and markers will be up for 90 days as drivers adjust to the new stop. Residents have been very positive about the placement of this new stop. Judith Lehman asked Chief Hayhow if lights could be added to this sign. Chief Hayhow responded that he would look into adding lights. End of report.

BUILDING OFFICIAL: The Building Official's report was included in Council packets.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None.

PLANNING & ZONING: Regina Sharp reported that the Planning Commission has reviewed the proposed changes to the Zoning Code and these will be presented for a first reading at the March meeting. End of report.

BUILDING AND GROUNDS: No report.

FINANCE: Jeff Lemay introduced **RESOLUTION 2-1, 2016. A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE ADVANCE TAX PAYMENTS.** He explained that this resolution is completed each year and enables the Village to receive tax revenue 2-4 weeks early. He then advanced this resolution to the third reading. Judith Lehman seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Mr. Lemay then introduced **RESOLUTION 2-2, 2016. A RESOLUTION DECLARING IT NECESSARY TO RENEW AN EXISTING LEVY FOR GENERAL OPERATING PURPOSES AND PLACING ON THE BALLOT A LEVY OF 5.58 MILLS.** Mr. Lemay

explained that this levy is a renewal of an existing levy and represents 45% of the general operating budget which includes police, fire, Mayor's Court and salaries. The resolution will be passed in May and go on the November ballot. He further explained that this levy will not increase taxes and he will educate residents about the levy in the coming months. Mr. Lemay then advanced this resolution to the third reading. Judith Lehman seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Mr. Lemay then introduced **RESOLUTION 2-3, 2016. A RESOLUTION AUTHORIZING CONTINUING INSURANCE COVERAGE FOR THE VILLAGE OF TERRACE PARK UNDER THE OHIO GOVERNMENT RISK MANAGEMENT PLAN AND AUTHORIZING PAYMENT OF PREMIUM IN AN AMOUNT NOT TO EXCEED \$25,896.00.** He explained that this renews annual insurance coverage for Terrace Park with the Ohio Risk Management Plan. He informed Council that rates have dropped on this plan and he thanked Chief Hayhow and the departments for keeping risk low to the Village. He then advanced this resolution to the third reading. Judith Lehman seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Pax Lindell, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed. End of report.

RULES & LAWS: No report.

PUBLIC WORKS: No report.

PUBLIC SAFETY: Mrs. Purcell did not have any further business following the swearing in of new volunteers. End of report.

CONTINUED BUSINESS: None.

NEW BUSINESS: None.

Mr. Tepe moved to adjourn the regular meeting. All voted aye. Regular meeting adjourned.

Respectfully submitted:

Melanie N. Stutenroth
Clerk of Council

Thomas M. Tepe, Jr.
Mayor