

**MINUTES OF MEETING**  
**November 13, 2018**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, November 13, 2018 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Mr. Pax Lindell, Ms. Regina Sharp, Mr. Jeff LeMay, and Ms. Lauren Ingebritson. In addition, Mayor Tom Tepe, Solicitor Jeff Forbes, Village Administrator Gerald Hayhow, and newly sworn Fire Chief Steve Dronsfield were in attendance. EMS Chief John Maggard, Clerk of Council Hester Sullivan, Chief Fiscal Officer Katie Lyons and Council Member Ms. Judith Lehman were absent.

The Mayor asked if anyone had any corrections, additions or deletions to the October Minutes. Council Member Gaskey motioned to approve Council Minutes from the October 9, 2018 Council meeting. Voice vote, all voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL**

The Mayor asked if there were any residents to address council. Seeing none he moved on to recognize outgoing Fire Chief Luke Frey. He read a proclamation making November 15, 2018 Chief Luke Frey Day. Frey was also presented with a plaque, much appreciation and a standing ovation by all present, including most of the Terrace Park Firefighters.

The Mayor asked Council Member Gaskey if he would like to be advanced in the agenda in order to swear in new Fire Chief Stephen Dronsfield. Gaskey introduced and advanced to the third reading **RESOLUTION 11-4, 2018 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF STEVEN DRONSFIEDL TO THE POSITION OF FIRE CHIEF OF THE VILLAGE OF TERRACE PARK** Lindell seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Gaskey then moved to adopt the resolution. Ingebritson seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Gaskey then moved to treat the resolution as an emergency. Sharp seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency. Mayor Tepe presented Dronsfield with his Captain's Badge and then swore him in as Fire Chief.

**MAYOR'S REPORT:** After a hearty welcome and thank you to Chief Dronsfield, the Mayor had not further report.

**CHIEF FISCAL OFFICER:** Absent

**SOLICITOR:** No report.

**CLERK OF COUNCIL:** Absent

**EMS CHIEF:** Called out on an EMS run.

**FIRE CHIEF:** no report

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** Hayhow reported that we have received the Flashing Beacon for the crosswalk at Western Ave. Thank you again to Tom Mazza from ODOT engineering who helped with this acquisition. ODOT put us on their schedule for install in 2021, so we will do it ourselves and use the state restricted funds for this. Install will happen in January.

Reminder please no sticks or brush mixed in with the leaves!

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** none

**PLANNING & ZONING:** There will be a Planning Commission Meeting on January 16 to continue the conversation on zoning language. There are no major changes, just polishing up some of the language and making it clearer.

**BUILDING AND GROUNDS:** The ceiling of the Log Cabin has been completed.

Council Member Ingebritson has reached out to Nancy Everhart Safran re the Village Clock. She is still waiting for the new rendering of the clock placed on the point between Elm and Terrace Place. Also the logistics of getting the money changed over has proved more complicated than first thought.

**FINANCE:** Council Member LeMay introduced **RESOLUTION 11-1, 2018 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2018 APPROPRIATION BUDGET.** We are adding about \$80,000 to the budget to cover Overtime. 90% is to offset Chin's coverage during his recovery. Chin is back to full service duty. The 80,000 is over 2 years. We have also received some funds from the OVI Task force to offset costs as well. LeMay moved to advance this resolution to the third reading. Lindell seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Gaskey seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency.

Council Member LeMay then introduced **RESOLUTION 11-2, 2018 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2018 APPROPRIATION BUDGET.** There have been further price increases from Rumpke. These costs have been offset so there is no change to the budget. LeMay moved to advance this resolution to the third reading. Sharp seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution. Ingebritson seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Lindell seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency.

Council Member LeMay then introduced **RESOLUTION 11-3, 2018 CONSENT OF COUNCIL TO THE MAYOR'S APPOINTMENT OF GERALD HAYHOW AS**

**VILLAGE ADMINISTRATOR AND POLICE CHIEF AND WAIVING ANY RESIDENCY REQUIREMENT.** This is to formalize the Village Administrator/Police Chief employment agreement. It is the culmination of a plan we put together. It will kick in on December 1. LeMay moved to advance this resolution to the third reading. Lindell seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution. Gaskey seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Sharp seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency.

Council Member LeMay also wanted to note the Village Levy passed with 79% in favors. Thanks to Jerry, John and Luke who are always out in front. Thanks to all who helped spread the word. The next one will be in 2021.

**RULES & LAW:** absent

**PUBLIC WORKS:** Council Member Lindell wanted to remind everyone to please not put leaves in the street and/or let your kids play in piles near or on the street.

**PUBLIC SAFETY:** Council Member Gaskey noted we had a Safety Committee Meeting last night. We will be presenting an Ordinance that meets the minimum requirement of the state. Two changes were made at the meeting as noted in the attached. The committee agreed to remove the language in section 77.02 (b) “and the expiration of the current inspection period.” And Section 77.03 (c) The operator of a Regulated Vehicle must use both hands without obstructions, or with special equipment, to control the vehicle. With this removal 77.03(d) now becomes (c).

With that Gaskey introduced for a second reading **ORDINANCE 10-1, 2018 AMENDING THE CODIFIED ORDINANCES FOR THE VILLAGE OF TERRACE PARK TO ADOPT CHAPTER 77 RELATED TO UNDER-SPEED, LOW-SPEED, AND UTILITY VEHICLES.** The third reading and vote will be at the next Council Meeting on December 11.

**CONTINUED BUSINESS:** None.

**NEW BUSINESS:**

Council Member Sharp motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Hester Old Sullivan**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**