

**MINUTES OF MEETING**  
**March 8, 2018**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Thursday, March 8, 2018 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Mr. Pax Lindell, Mr. Jeff LeMay, Ms. Lauren Ingebritson, Ms. Judith Lehman and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Clerk of Council Hester Sullivan, Jillian Brandstetter (for Solicitor Jeff Forbes), Chief Fiscal Officer Jean Marie Nelson, and Police Chief/Village Administrator Jerry Hayhow were in attendance. Solicitor Jeff Forbes, Fire Chief Luke Frey, and EMS Chief John Maggard were absent.

Council Member Lindell motioned to approve Council Minutes from the February 1, 2018 Council meeting. Gaskey seconded. Voice vote all voted aye. Minutes approved.

The Mayor noted that tonight we would need to go out of order. He asked Council Member Gaskey to make his report. It was as follows:

- It is with great sadness that I announce the sudden passing of one of our Life Squad members, Jack Findley. Jack was a life-long resident of the Village and a member of our Life Squad team for the past 3 years. What was truly special was that Jack was able serve alongside his father, Pete Findley, who has provided care to our village for over 18 years.
- In addition, Jack also served the Village as a member of Boy Scout Troop 286. He was elected by his peers as their Senior Patrol Leader and achieved the rank of Life Scout. He will be remembered as a kind, patient, and encouraging mentor to all the younger scouts.
- There will be a celebration of life service tomorrow at 5:30pm in the Emergency Services Building. It will be preceded by a procession from the Findley's house on Terrace Place to the Emergency Services Building. Members of the community are invited to attend. There will be a potluck dinner at the conclusion of the service. Members are encouraged to bring a side dish to share.
- Most importantly, our prayers are with Jack and his mother and father, Chandi & Pete, and younger brothers Neil & Bren during this difficult time. (Chandi & Pete were present for the report.)
- Jack Ryan Findley Memorial Fund c/o 427 Terrace Place, Terrace Park, OH 45174. The family will be looking to donate these funds to local agencies helping depressed teens and young adults or groups dedicated to helping people with developmental problems find their passion.

The Mayor asked if there were any corrections to the January 9, 2018 minutes. Council Member Gaskey motioned to approve the Minutes. Sharp seconded. Voice vote all voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL:**

- Roger Stafford of 110 Marian Lane asked to present about a drainage issue at the turnaround at Marian Lane. Presented several documents as evidence of the problems (attachment A). Asked that the city come up with a plan which might include: Lowering the road, repairing the road (it is different widths in different areas), raising the middle of the circle, new drains. Asked for a plan to get rid of waste water that collects in the circle.
- Faye Barbeau of 408 Miami Ave spoke next for her son Tom Barbeau of 112 Marian Lane. The apron of his driveway gets under water, water stands and has ruined it to the point where he had to replace it. Makes it difficult to get out of the driveway after a storm. Noted the cul-de-sac has had a problem for over 40 years. Feels it's difficult to correct, and it is devaluing property values. Asked council to look for a solution.

**MAYOR'S REPORT:**

- The mayor recognized that it takes many people behind the scenes to run the town. We are overdue to appoint a Vice Mayor. Traditionally the longest serving council member becomes the Vice Mayor. The Mayor recommended without reservation longest serving member Jeff LeMay to be Vice-Mayor. Councilmember Lindell motioned to reappoint him as Vice Mayor and Councilmember Sharp seconded. Voice vote, all voted aye.
- On February 13<sup>th</sup> the Mayor had the privilege of speaking to the 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> grade honor and merit roll students. He thanked Mrs. Lee, told the kids that the phone is a tool not a toy, go outside and get dirty and be a leader through action.
- Extended the invitation to council to the 2018 Tree City USA Awards Program. Contact Mrs. Sullivan if you are interested.

**CHIEF FISCAL OFFICER:** Absent, no report.

**SOLICITOR:** No report.

**CLERK OF COUNCIL:** No report

**EMS CHIEF:** Absent, no report

**FIRE CHIEF:** Absent, no report

Fire and EMS Chiefs are at the station getting everything cleaned and shiny for the memorial service tomorrow night. There will be a procession from the Findley's house to the station. The streets will be blocked off during that time.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:**

- Getting ready for the streets and sidewalks program. Currently identifying and prioritizing what needs to be done. Still like the black matte and it's much more economical than the tar and chip.
- If you see potholes, give us a call.
- Maintenance has been working on the alley ways. We lose the gravel, maintenance pushed the gravel back in the road way and then leveled it – got rid of the holes.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** None

**PLANNING & ZONING:**

- Council Member Sharp introduced **REVISED ORDINANCE 2-1-18 ACCEPTANCE OF THE DEDICATION PLAT FOR RIGHT-OF-WAY KNOWN AS ELM COURT.** The county asked that we reword these two Ordinances so we are re-presenting them tonight. Sharp then moved to advance this resolution to the third reading. Lindell seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Sharp then moved to adopt this resolution. Lehman seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Sharp then moved to treat the resolution as an emergency. Gaskey seconded. Gaskey, Lindell, Lehman, LeMay, Ingebritson and Sharp voted aye. Ordinance passed and treated as an emergency.
- Council Member Sharp **REVISED ORDINANCE 2-2-18 ACCEPTANCE OF THE DEDICATION PLAT FOR RIGHT-OF-WAY KNOWN AS DENISON.** Sharp then moved to advance this resolution to the third reading. Lehman seconded. Gaskey, Lindell, Lehman, LeMay, Ingebritson and Sharp voted aye. Sharp then moved to adopt this resolution. Lindell seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Sharp then moved to treat the resolution as an emergency. Ingebritson seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Ordinance passed and treated as an emergency.
- Sharp motioned to forward the change in zoning code to address the prohibition of processing, cultivating or dispensing Medical Marijuana within the Village limits. Forwarded the

recommendation from the Planning & Zoning Committee to the Planning Commission. Planning & Zoning met in August and recommended the Moratorium for six months. In that time, our position has not changed and decided the Village does not have the infrastructure to monitor it. Lehman seconded. Voice vote all said aye. The Amendment will be forwarded to the Planning Commission in order to hold a public hearing.

- Our EMS class is finishing up and it's time to start recruiting for next year's.

**BUILDING AND GROUNDS:** No report.

**FINANCE:**

- Council Member LeMay introduced **RESOLUTION 3-1, 2018 REQUESTING THE HAMILTON COUNTY AUDITOR TO CERTIFY THE CALCULATION OF REVENUE GENERATED BY THE RENEWAL OF THE VILLAGE OF TERRACE PARK'S EXISTING 2.50 MILL CURRENT OPERATING LEVY** This is the first step in a 6 step process to get a levy renewal on the ballot. On there to replace estate tax and good governance fund. LeMay then moved to advance this resolution to the third reading. Lehman seconded. Gaskey, Lindell, Lehman, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Lindell seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency.
- **RESOLUTION 3-2, 2018 FIXING THE SALARIES AND RATINGS OF VILLAGE EMPLOYEES EFFECTIVE MARCH 16, 2018** For the last four years, we have put this forward yearly with a range so that Jerry can, based on performance, give raises. Finance and Safety Committees met and looked at benchmark study to make sure that our salaries are competitive so we can hire and keep quality employees. LeMay then moved to advance this resolution to the third reading. Lehman seconded. Gaskey, Lehman, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, Lindell, LeMay, Lehman, Ingebritson and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Ingebritson seconded. Gaskey, Lindell, Lehman, LeMay, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency.

**RULES & LAW:** No report.

**PUBLIC WORKS:** No report.

**PUBLIC SAFETY:** No report.

**CONTINUED BUSINESS:** None.

**NEW BUSINESS:** None

Council Member Gaskey motioned to adjourn the Meeting. Voice Vote all voted aye. Meeting Adjourned.

**Respectfully submitted:**

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Hester Old Sullivan  
Clerk of Council

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Thomas M. Tepe, Jr.  
Mayor