

MINUTES OF REGULAR MEETING
April 12, 2016
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, April 12, 2016 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Mr. Jeff LeMay, Mrs. Holly Purcell, and Mrs. Regina Sharp. In addition, Mayor Tom Tepe, Chief Fiscal Officer Jean Marie Nelson, Solicitor Jeff Forbes, EMS Chief John Maggard, Fire Chief Luke Frey and Police Chief Jerry Hayhow were in attendance. Council member Pax Lindell and Clerk of Council Melanie Stutenroth were absent.

Mr. Lemay moved to approve Council Minutes from the March 8, 2016 regular Council meeting. Judith Lehman seconded. All voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL: None.

MAYOR'S REPORT: Mayor TepeArbor Day Proclamation.....End of report.

CHIEF FISCAL OFFICER: Chief Fiscal Officer, Jean Marie Nelson, reported that preparation for the bi-annual audit for the tax years of 2014-2015 continues to progress. End of report.

SOLICITOR: No report.

EMS CHIEF: Chief Maggard reported that there were 16 emergency runs since the January 12th Council meeting for a total of 50 runs to date. Regular continuing education training in March and April included units in EMS ethics, documentation and patient refusals, as well as a joint training with TPFD and UC AirCare who flew in for practical training and a lecture session. The TP EMS Annual Report is now available. Chief Maggard also reported that the three new recruits have finished all training requirement with the exception of the National Registry Test. These recruits will be sworn in at the May Council meeting. The department is now actively recruiting for next year's EMS class and he encouraged residents to volunteer. End of report.

FIRE CHIEF: Chief Frey reminded residents to make sure their house numbers are visible both day and night to emergency vehicles. He also reminded residents to check and clean smoke detectors. Finally, Chief Frey reminded residents to avoid any downed power line up to 50'. The ground around the line can be energized. If a power line falls on your car, do not get out of your car unless the car is on fire. If you must evacuate your car, jump and land on both feet. Avoid touching the car when jumping. End of report.

POLICE CHIEF: No report.

STREETS AND MAINTENANCE : No report.

BUILDING OFFICIAL: The Building Official's report was included in Council packets.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None.

PLANNING & ZONING: Regina Sharp introduced for a second reading **ORDINANCE 3-1, 2016. AN ORDINANCE AMENDING TERRACE PARK ZONING ORDINANCE.** End of report.

BUILDING AND GROUNDS: No report.

FINANCE: Jeff Lemay introduced **RESOLUTION 4-1, 2016. A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE ADVANCE TAX PAYMENTS.** Mr. Lemay explained.....He then advanced this resolution to the third reading. John Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. Holly Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. John Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Mr. Lemay then introduced **RESOLUTION 4-2, 2016. A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2016 APPROPRIATION BUDGET.** He explained thatMr. Lemay then advanced this resolution to the third reading. Judith Lehman seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed. End of report.

RULES & LAWS: Judith Lehman introduced **ORDINANCE 4-1,2016. AN ORDINANCE AMENDING SECTION 32.25 OF THE VILLAGE OF TERRACE PARK CODIFIED ORDINANCES REGARDING CONTRACTS BY THE LEGISLATIVE AUTHORITY.** Ms. Lehman then advanced this ordinance to the third reading. Jeff Lemay seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Ms. Lehman then moved to adopt the ordinance. John Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Ms. Lehman then moved to adopt the ordinance as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Ordinance passed.

She then introduced for a first reading **RESOLUTION 4-3, 2016. A RESOLUTION ESTABLISHING A TOBACCO FREE WORKPLACE POLICY.** End of report.

PUBLIC WORKS: In Pax Lindell's absence, Jeff Lemay introduced **RESOLUTION 4-4, 2016. A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN AGREEMENT WITH HENDY, INC. FOR**

THE PURPOSE OF CURB REPLACEMENT AND CATCH BASIN REPAIR ON FIELDSTONE AND WINDING BROOK. REPAIR SIDEWALK ON ELM AND INDIAN HILL ROAD IN AN AMOUNT NOT TO EXCEED \$28,343.00. Mr. Lemay then advanced this resolution to the third reading. Holly Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Mr. Lemay then introduced **RESOLUTION4-5, 2016. A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN AGREEMENT WITH BUCKEYE PAVEMENT SOLUTIONS, INC. FOR THE PURPOSE OF ASPHALT REPAIR AND SEALING ON OXFORD, YALE, MYRTLE AND TERRACE PLACE AT A COST NOT TO EXCEED \$21,891.00.** Mr. Lemay then advanced this resolution to the third reading. Holly Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed.

Mr. Lemay then introduced **RESOLUTION4-6, 2016. A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN AGREEMENT WITH STRAWSER CONSTRUCTION, INC. FOR THE PURPOSE OF BLACKMAT RESURFACING OF SECTIONS OF TERRACE PLACE, HARVARD, WINDINGBROOK, OXFORD, LEXINGTON, YALE, FLORAL AND MYRTLE AT A COST NOT TO EXCEED \$48,696.38.** Mr. Lemay then advanced this resolution to the third reading. Holly Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution. John Gaskey seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Mr. Lemay then moved to adopt the resolution as an emergency. Holly Purcell seconded. John Gaskey, Judith Lehman, Jeff Lemay, Holly Purcell and Regina Sharp all voted aye. Resolution passed. End of report.

PUBLIC SAFETY: No report.

CONTINUED BUSINESS: None.

NEW BUSINESS: None.

Mr. Lemay moved to adjourn the regular meeting. All voted aye. Regular meeting adjourned.

Respectfully submitted:

Melanie N. Stutenroth
Clerk of Council

Thomas M. Tepe, Jr.
Mayor