

**MINUTES OF MEETING**  
**May 12, 2021**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Wednesday May 12, 2020 at 7:30 p.m. via zoom and in person. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Ms. Lauren Ingebritson, Mr. Jeff LeMay, Mr. Pax Lindell and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, EMS Chief John Maggard, Chief Fiscal Officer and Clerk of Council, Katie Lyons. Fire Chief Steve Dronsfield and Solicitor Jeff Forbes were absent. The Mayor asked if anyone had any corrections, additions or deletions to the April 13, 2021 Minutes. Council Member Gaskey motioned to approve the Council Minutes from the April 13, 2021 council meeting. Voice vote, all voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council. Seeing none he moved on.

Mayor Tepe asked Ms. Ingebritson to move up in the agenda the resolution for our new EMT's. With that, Ingebritson introduced and advanced to the third reading **RESOLUTION 5-4 , 2021 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF KRISTIN CROWLEY, CHAD ECKERT, CHANDI FINDLEY, AND MIKE KAPLAN TO THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Lindell seconded. Gaskey, Lehman, LeMay, Lindell and Sharp voted aye. Sharp then moved to adopt the resolution as an emergency. Lehman seconded. Gaskey, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency. Mayor Tepe then swore in Kristen Crowley, Chad Eckert, Chandi Findley and Mike Kaplan.

**MAYOR'S REPORT:** The Mayor announced with Memorial Day just around the corner, Mark Holcomb will be holding a small gathering on the green in honor of those that serve. At this point, the full parade will not happen. If it does happen, certainly enough notice will be given. We will have a parade for Labor Day.

**Sewer update**

- Tepe went on to explain that he long discussion with Karen Balz from Hamilton County, and she said it is highly unlikely. The cost and return, the politics, the unfunded mandates are all coming into play. The county commissioners are still having conversations with the state regarding flexibility and funding, and exploring different system/options that could work.
- Tepe assured that while we have been patient. The county spent \$300,000 on report for the analysis. From the mayors prospective, it is time to move on. We have been waiting years for a response, it still isn't no.
- Ingebritson asked about Milford, since Hamilton County seems to not be an option. Tepe explained we went to Milford first. Milford has the ability to take on the extra volume, but they did say they were not interested. Tepe went back to Milford, explained Hamilton County has done a study and asked if the two could work together on this. The response, Milford solution would need MSD to work together. Tepe was given the feeling, from Karen Balz, that it was not fully vetted. Tepe asked them to reexamine this, and he said he would follow up on this option. Hayhow explained that they would have to change their charter or Annex Terrace Park. Tepe, said no matter what, we would not annex into the City of Milford.

**ARP-American Rescue Plan Funds**-Tepe explained we are told the money will be coming in the next thirty days, in two payments. Please understand, there is no firm date and no one at the village has been contacted saying that we will receive a certain amount of money. We have a 150 page document on how the funds are to be spent. When we actually receive the funds, we will have multiple meetings about how the money will be spent. We will engage in public discussions on how it will be used.

**Chief Fiscal Officer:** No Report.

**Solicitor:** Absent.

**Clerk of Council:** No Report.

**EMS CHIEF:** Chief Maggard proud to welcome Kristen Crowley, Chandi Findley, Chad Eckert, Mike Kaplan to the squad.

**FIRE CHIEF:** Chief Maggard for Dronsfield: TPDF was at Siemens huge parking lot to test 6000 feet of hose, only a small section needed repair. Everything else tested well.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** Chief Hayhow spoke to Hendy concrete today, they will start sidewalk construction in about 2 weeks. All information will go out on Code Red and be posted on our website.

The other resolution is with Strawser construction for the black mat program. Upon approval of that I will expand on the details.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** None

**Reports, Resolutions & Ordinances of Standing Committee:**

**Planning & Zoning** –Council Member Gaskey reminded residents that new fences need zoning permits. Please see Terracepark.org for all the forms and explanations on zoning. Thank you to David Moyer for all the help with the zoning.

**Buildings & Grounds** – Council member Sharp Cincinnati pride and parade festival group came out to each village asking for recognition. All Pride month events were cancelled this year due to the pandemic, therefore they have asked for this recognition.

Council Member Sharp introduced and advanced to the third reading **RESOLUTION 5 -1, 2021 DECLARING JUNE 2021 AS 'PRIDE MONTH' IN THE VILLAGE OF TERRACE PARK** Lehman seconded. Gaskey, Lehman, LeMay, Lindell and Sharp voted aye. Sharp then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

**Finance** – Council Member Lemay explained the first resolution is an annual renewal of our medical coverage, we have chosen Medical Mutual this year. He stated that there is an increase of 6% which is in line with the competitors. Hayhow explained LT. Chin did a great job researching insurance.

Council Member Lemay introduced and advanced to the third reading **RESOLUTION 5-2, 2021 AUTHORIZING A HEALTH INSURANCE PLAN WITH MEDICAL MUTUAL AND DECLARING AN EMERGENCY** Lindell seconded. Gaskey, Lehman, LeMay, Lindell and Sharp voted aye. LeMay

then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

Lemay stated that he has two items to point out:

1. Thanked Chief Hayhow and CFO Lyons for the work on the 2022 Budget. He has forwarded to the mayor and the four of us, will meet to finalize prior to the June Council Meeting.
2. Committee Chair LeMay introduced the second topic, the finance committee met to discuss signing a contract with the law firm of Frost, Brown & Todd, who have extensive expertise specializing in environmental law in regards to the 2015 Ohio Revised code, which states traditional drywell and septic systems need to be replaced in 5 years.
- Is the Hamilton County Board of Health interpretation correct?
  - Ohio Law ODH-rule 37012902 that allows for traditional dry well septic, and for people to be able to provide and maintain that system.
  - Whereas, the 2015 law specifically says drywells are outlawed.

LeMay then stated that the Finance Committee is meeting with FBT on June 2 to discuss the contract.

**Rules & Law** – No Report.

**Public Works**–Council Member Lindell explained this resolution to have Black Mat. Hayhow explained it will be Douglas, Marian, Elm Court, 300 Block of Terrace Place, 100,200,500 and 600 Block of Miami. Elm Court, Marian and Douglas are resurfacing, as they were last done in 2013. Terrace Place has had sections repaired throughout. Tepe pointed out that he has noticed a big dip on Miami, Hayhow assured we are watching it. But for now it is a natural speed bump. Black Mat is an 8 hour process and our contract reads that it cannot start before 9am. The separation on Miami allows for residents to easily park elsewhere. Hayhow assured that alerts will be sent out on Code Red, Strawser will put out door hangers and no parking signs will be put out on the street level. This is scheduled to start the week of May 24, 2021.

Council Member Lindell introduced and advanced to the third reading **RESOLUTION 5-3, 2021 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH STRAWSER CONSTRUCTION, INC. FOR THE 2021 BLACK MAT PROJECT AT A COST NOT TO EXCEED \$46,915.75 AND DECLARING AN EMERGENCY** Gaskey seconded. Gaskey, Lehman, LeMay, Lindell and Sharp voted aye. Lindell then moved to adopt the resolution as an emergency. Sharp seconded. Gaskey, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

**Public Safety** –Resolution was moved up in the agenda so EMS volunteers KRISTIN CROWLEY, CHAD ECKERT, CHANDI FINDLEY, AND MIKE KAPLAN could leave.

**CONTINUED BUSINESS:** None

**NEW BUSINESS:** None

**Adjournment:** Council Member Ingebritson motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Katherine Lyons**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**