

MINUTES OF MEETING
April 21,2025
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Monday April 21,2025 at 6:00 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Jeff LeMay, Mr. Pax Lindell, Mr. John Gaskey, Ms. Lauren Ingebritson, Ms. Judith Lehman and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, EMS Chief John Maggard and Fire Chief George Heffner. Solicitor Jeff Forbes was absent.

The Mayor asked if anyone had any corrections, additions or deletions to the March 19,2025 and March 31,2025 Minutes. Council Member Regina Sharp motioned to approve the Council Minutes from the March 19 and March 31,2025 Council Meeting. Voice vote, all voted, aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL The Mayor asked if there were any residents to address council, seeing none, he moved on.

MAYOR'S REPORT:

Mayor Tepe thanked the maintenance crew for keeping the village looking great. The Mayor then read the Arbor Day Proclamation. (see attached)

Chief Fiscal Officer: Katie Lyons- no report.

Solicitor: Jeff Forbes absent.

Clerk of Council: Katie Lyons- no report.

EMS CHIEF: Chief Maggard reported that EMS completed an updated of the Operating Procedures, which are now with the Medical Director for review. The Mayor requested a copy for the Village Insurance Carrier. Erica Moore and Rebecca Todd submitted the budget for 2026. The Current EMS class will be finishing next month. Due to the fact that most of the students are non-residents and a commitment form is now signed prior to attending the course.

FIRE CHIEF:

Chief Heffner highlighted the following:

- Several firefighters attended the FDIC International Conference in Indianapolis.
- Continued Monthly training, this month's focus was Search and Rescue and Truck Checks.
- Operating Budget was submitted along with a 5-10-year forecast.
- TPFD has provided support on several runs to Milford and Indian hill and deployed a crew to assist on the phones in New Richmond, during the flooding.
- Internally working on an officer schedule for weekends and Holidays.
- Rob Mercer is our new Fire Inspector.
- Volunteers have signed up for several outside training seminars.
- Next class begins May 2025.

POLICE CHIEF/VILLAGE ADMINISTRATOR: Chief Hayhow reported:

- Footers were poured for the foundation of the new shelter house at Miami Grove.
- Ohio State Historical Preservation Office has confirmed that the Elm Road Pipeline repair will not have an impact on any historical sites.
- Duke Project is moving along slowly, the bore-cutting has changed to saw-cutting the street in a lot of places. The Chief has requested that they do saw-cutting on Miami Avenue. The Chief assured residents that the sidewalks that have been cut, that are currently blacktopped will be replaced with concrete when the job is complete.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:

Reports, Resolutions & Ordinances of Standing Committee: None

Planning & Zoning – Mr. Gaskey reminded residents that there are zoning codes regarding the sales of Medical Marijuana, and with laws changing in the State of Ohio the codes will need to be updated. Mr. Gaskey made a motion to have a Planning commission review several zoning code amendments regarding the sales of marijuana within the Village.
Seconded by Ms. Judith Lehman, Voice vote, all voted, aye.

Finance –

Mr. LeMay explained that the first resolution is to change the budget to allow for the Grant that the Fire Department received to replace the helmets.

Council Member LeMay introduced and advanced to the third reading **RESOLUTION 4-1, 2025 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2025 APPROPRIATION BUDGET** Gaskey seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency.

Mr. LeMay explained the next resolution is the new ballot issue, which will increase taxes within the village.

Council Member LeMay introduced **RESOLUTION 4-2, 2025 RESOLUTION DECLARING IT NECESSARY TO PROCEED WITH A REPLACEMENT WITH INCREASE TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION AND SUBMITTING SUCH LEVY TO THE ELECTORS (5.25 MILL REPLACEMENT WITH INCREASE)**

Buildings & Grounds –Regina Sharp-no report.

Rules & Law -Judith Lehman- no report.

Public Works-Pax Lindell-

Council Member Lindell introduced and advanced to the third reading **RESOLUTION 4-3, 2025 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH HENDY, INC. FOR THE 2025 SIDEWALK PROJECT AT A COST NOT TO EXCEED \$31,000 AND DECLARING AN EMERGENCY** Lehman seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. Lindell then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency

Council Member Lindell introduced and advanced to the third reading **RESOLUTION 4-4, 2025 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH GREENWAY ASPHALT REJUVENATION FOR THE 2025 ASPHALT RESTORATION PROGRAM AT A COST NOT TO EXCEED \$37,300 AND DECLARING AN EMERGENCY** Sharp seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. Lehman then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency

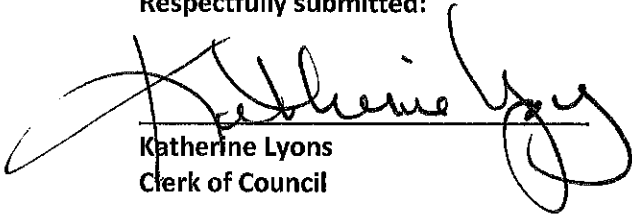
Public Safety – Lauren Ingebritson-No Report.

CONTINUED BUSINESS: None.

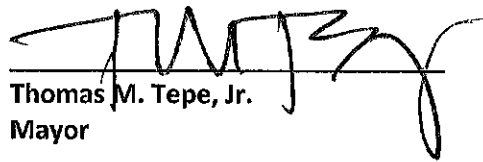
NEW BUSINESS: None

Adjournment: Mr. John Gaskey motioned to adjourn. Voice Vote all voted “aye.”

Respectfully submitted:



Katherine Lyons
Clerk of Council



Thomas M. Tepe, Jr.
Mayor