

**MINUTES OF MEETING**  
**December 10, 2019**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, December 10, 2019 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Lauren Ingebritson, Mr. Jeff LeMay, Mr. Pax Lindell and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Solicitor Jeff Forbes, Village Administrator Gerald Hayhow, Fire Chief Steve Dronsfield and Clerk of Council Christy Hampton were in attendance. Council member Ms. Judith Lehman, EMS Chief John Maggard and Chief Fiscal Officer Katie Lyons were absent.

The Mayor asked if anyone had any corrections, additions or deletions to the November Minutes. Council Member Ingebritson motioned to approve Council Minutes from the November 14, 2019 Council meeting. Voice vote, all voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL**

The Mayor asked if there were any residents to address council. Seeing none he moved on.

The Mayor asked Council Member Gaskey if he would like to be advanced in the agenda in order to swear in new auxiliary police officer Josh Navara and the new firefighters. Gaskey introduced and advanced to the third reading **RESOLUTION 12-1, 2019 RESOLUTION APPOINTING JOSHUA D. NAVARA AS AN AUXILIARY POLICE OFFICER FOR THE VILLAGE OF TERRACE PARK POLICE DEPARTMENT.** Lindell seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye. Gaskey then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye. Mayor Tepe then swore in Officer Navara.

Gaskey then introduced and advanced to the third reading **RESOLUTION 12-2, 2019 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF VARIOUS INDIVIDUALS TO THE VOLUNTEER FIRE DEPARTMENT OF THE VILLAGE OF TERRACE PARK.** Sharp seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye. Gaskey then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye. Chris Dixon, Steve Goellner, Brian Graham, Chris Hill, Chris Kahn, Mike Kaplan and Christopher Lee were then sworn in by Mayor Tepe.

**MAYOR'S REPORT:** The Mayor started by saying how great the Kindervelt-sponsored tree lighting was – it looked great and was very well attended. The Charlie Brown Christmas tree is now looking like a real Christmas tree. All the volunteers who worked on that evening should be proud of the work they did to make the village look so good.

He said the Village has never been better, safer or more fiscally sound and responsible. When Mayor Tepe took this job 4 years ago, he likened it to having an almost perfect product, and his job was to not screw it up. He is thankful for everyone who has supported the village effort to be the single greatest place in the world to live. This is a special and magical place because of the efforts of many; Mayor Tepe then thanked all the men and women who have given so much time to the village in volunteer capacities and as employees. (see attached list of thank yous)

He gave special thanks to Chief Jerry Hayhow for all he does. When Mayor Tepe took this job 4 years ago he said he would only do it if Jerry stayed on because he couldn't imagine someone brand new stepping in as Mayor without Jerry and his 30+ years of experience there to help. We are a wonderful place because of Jerry's dedication to the village; Mayor Tepe thanked Jerry for his guidance and friendship.

Finally, Mayor Tepe reminded everyone of the special council meeting on January 1<sup>st</sup> at 10:30am to swear in himself and Council Members Gaskey and Lindell.

**CHIEF FISCAL OFFICER:** Absent, no report.

**SOLICITOR:** No report.

**CLERK OF COUNCIL:** No report.

**EMS CHIEF:** Absent but Fire Chief Dronsfield spoke on his behalf. He said they have an EMT recruit class of 4 starting in January, with a few more still reviewing availability. There are openings for up to 7 students, so it is not too late to join the class. It will be an evening class, so if anyone else is interested, please consider signing up.

**FIRE CHIEF:** No report

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** Chief Hayhow attended a workshop at the Ohio Department Of Transportation on funding resources for infrastructure, including upgrading our water lines and roads, so he will be applying for them shortly.

The leaf machine is temporarily out of service due to a clutch problem. It will be back this week and the guys are prepared to do what it takes to get all the leaves picked up. These guys are hard workers and are a big part of this community.

Jerry met with a member of the risk assessment team and completed our application for our 2020 liability insurance with the Ohio plan. As soon as he receives the quote, he will bring it to Council.

Finally, Jerry said it's a pleasure to work for Council and the village this year and every year.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** none

**PLANNING & ZONING:** No report.

**BUILDING AND GROUNDS:** No report.

**FINANCE:** Council Member LeMay explained that every year at this time we need to certify to the county that our budget numbers are still good. That is what this ordinance is, and there have not been any changes since submitting our final budget in July. With that, Jeff introduced and advanced to the third reading **ORDINANCE 12-1, 2019: 2020 FINAL APPROPRIATION.** Sharp seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye. LeMay then moved to adopt this resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

**RULES & LAW:** Absent, no report

**PUBLIC WORKS:** No report, but council member Lindell thanked Jerry for another good year and for his help and guidance and for making his life as Chair of Public Works go a lot easier. Thanks to the maintenance crew for doing a great job.

**PUBLIC SAFETY:** Nothing else to report on.

**CONTINUED BUSINESS:** No new report on the sewers.

**NEW BUSINESS:** None

Council Member Gaskey motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Christy Hampton**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**

## 2019 Mayor Thank Yous

<b>EMS</b>	<b>Fire</b>
Tom Barbeau	Joe Albert
Nick Bond	Justin Arnold
Jeff Carle	Brandon Beck
Laura Colston	Nick Buscemi
John Corrigan	Jeff Carle
Kim Corrigan	Shawn Crowley
Patrick Dougherty	Dave Davis
Steve Estep	Chris Dixon
Pete Findley	Bob Donnelly
John Gatch	John Doran
Dennis Glaser	David Downs
Graham Harden	Steve Dronsfield
Scott Harris	Mike Duckwall
Simon Higgenbotham	Spencer Dunning
Jeff Kramer	David Glassmeyer
Shauna Kruse	Steve Goellner
Bruce Long	Brian Graham
Bob Lowery	Graham Harden
John Maggard	James Hartman
Sue Maggard	Duke Haugh
Steve Majchszak	Bill Hayes
Mason Mayfield	George Heffner
Erica Moore	Joel Hern
Alex Poeder	Simon Higginbotham
Molly Steele	Chris Hill
Ben Stevens	Chris Kahn
Hester Sullivan	Mike Kaplan
Parker Sullivan	Christopher Lee
Becky Todd	Mickey List
Sean Vester	Michael Long
Jennifer Wade	John Maggard
Joaquin Wells	Marc Michaelson
Chris Wilson	Jason Murphy
Steve Wilson	Chris Padjen
Hilary Young	Chris Rugh
Medical Director Dr. Brenden Sheridan	Rob Seichter
	Brian Talbot
	Sean Vester
	Ryan Webster
	Joaquin Wells
	Ty Zimmerman

**Emergency Services Departments:** EMS Chief John Maggard and Fire Chief Steve Dronsfield.

**Police Officers:** Lt. Tim Chin, Sgt. Jim Pruitt, Officer Larry Johnson, Officer Tanner Williams, and Officer Doug Sowders.

**Office/Admin:** Christy Hampton, Hester Sullivan and Katie Lyons

**Mayor's Court:** Bob Barket, Tom Langano and Scot Ritter

**Building Dept:** John Hester and Darren Mills

**Village Arborist:** Mark Castator

**Maintenance:** Dave Evanchyk, Tim McLemore and Steve Furman (special thanks to the maintenance guys for being out there during the worst times of the year – the hottest, the wettest and the coldest; they are unsung heroes and don't get as much credit as they deserve.)

**Planning and Zoning Commission:** Jay Messner, David Moyer, Regina Sharp, Jay Gohman.

**Zoning Board of Appeals:** David Moyer, David Brittingham, Amy Nisonger, Steve Holmes and Dee Walter.

**Solicitor:** Jeff Forbes

**Terrace Park Council members;** John Gaskey, Lauren Ingebritson, Judith Lehman, Jeff LeMay, Pax Lindell, and Regina Sharp. Thanks for your service and he hopes they will continue to serve.

Special thanks to Jerry Hayhow for all he does and all he knows about the village. We couldn't do it without him!!

Also thanks to all the spouses and family members for letting these people devote so much time to the Village.