

MINUTES OF MEETING
January 11, 2022
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday January 11, 2022 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Mr. Jeff LeMay, Ms. Lauren Ingebritson and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, EMS Chief John Maggard, Fire Chief Steve Dronsfield, Chief Fiscal Officer and Clerk of Council, Katie Lyons, and Solicitor Jeff Forbes. Council member Mr. Pax Lindell was absent.

Mayor Tepe began the meeting by swearing in council member Lauren Ingebritson. Earlier this evening, prior to the Planning Commission Public Hearing, Mayor Tepe swore in Judith Lehman, Jeff LeMay and Regina Sharp.

The Mayor asked if anyone had any corrections, additions or deletions to the December 14, 2021 Minutes. Council Member Gaskey motioned to approve the Council Minutes from the December 14, 2021 Council Meeting. Voice vote, all voted, aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL The Mayor asked if there were any residents to address council, seeing none he moved on.

MAYOR'S REPORT: The Mayor appointed David Moyer, John Gaskey and Jay Gohman to the Terrace Park Planning Commission. **RESOLUTION NO. 1-1, 2022 RESOLUTION CONFIRMING APPOINTMENT OF MEMBERS OF THE TERRACE PARK PLANNING COMMISSION** Voice vote, all voted, aye.

The Mayor appointed David Brittingham, David Moyer (Chair), Amy Nisonger and Dee Walter to the Terrace Park Zoning Board of Appeals. **RESOLUTION NO. 1-2, 2022 RESOLUTION CONFIRMING APPOINTMENT OF MEMBERS OF THE TERRACE PARK ZONING BOARD OF APPEALS** Voice vote, all voted, aye.

The Mayor then thanked Maintenance for their hard work with the recent snow, the past leaf pick up and the Christmas Tree pick-up.

Chief Fiscal Officer: Katie Lyons-No Report.

Solicitor: Jeff Forbes-No Report.

Clerk of Council: Katie Lyons-No Report.

EMS CHIEF: We also have some officer appointments this evening.

Steve Esteep, Steve Majchszak and Steve Wilson have all served their 3 year commitment and are retiring their services. The new class is currently going through their national registry test.

FIRE CHIEF: No Report.

POLICE CHIEF/VILLAGE ADMINISTRATOR: The bid opening for the Municipal Road Funds for Elm Avenue is on January 19, 2022. We have been looking at projects coming down road with Council Member Lindell, and will be out soon to look at sidewalks for upcoming repair.

Mayor Tepe asked Ms. Ingebritson to move up in the agenda the resolution for our recent promotions within the Volunteer Emergency Medical Services Department. Council member Ingebritson introduced and advanced to the third reading **RESOLUTION 1-5 CONSENT OF COUNCIL TO CERTAIN PROMOTIONS BY THE MAYOR IN THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Lehman seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None

Reports, Resolutions & Ordinances of Standing Committee: None

Planning & Zoning – Council Member Gaskey stated that we did have a planning and zoning commission public hearing where Mr. Moyer discussed the changes to the ordinance code specifically fences and cleaning up the language in the code. There will be a public hearing in March, after which we will bring to council for a vote.

Buildings & Grounds – Council Member Sharp introduced the donation of two 4ft. park benches by the Garden Club for the village green in honor of the club’s 100 year anniversary. With that, Ms. Sharp introduced and advanced to the third reading **RESOLUTION 1-3, 2022 ACCEPTING THE DONATION OF TWO PARK BENCHES FROM THE TERRACE PARK GARDEN CLUB** Gaskey seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. Sharp then moved to adopt the resolution as an emergency. Lehman seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

Finance – Council member LeMay provided an update of the finances, see graphs attached. With the cash on hand goal of 6-8 months, at this point we have a balance of nine months of cash on hand. (see graph attached) He thanked the Mayor, Council, Jerry and Katie for their fiscal responsibility.

Rules & Law –Judith Lehman- No Report.

Public Works-Pax Lindell – *Council Member LeMay read the resolution in lieu of Mr. Lindell’s absence.* Council Member Lemay introduced and advanced to the third reading **RESOLUTION 1-4, 2022 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH EVANS CIVILPRO ENGINEERS, LLC FOR AT A COST NOT TO EXCEED \$21,200 FOR PROFESSIONAL ENGINEERING AND SURVEYING SERVICES RELATED TO THE ELM AVENUE WATERLINE IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY** Ingebritson seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Sharp seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

Public Safety – Lauren Ingebritson – *see above*

CONTINUED BUSINESS: None

NEW BUSINESS: None

Adjournment: Council Member Lehman motioned to adjourn. Voice Vote all voted "aye."

Respectfully submitted:

Katherine Lyons
Clerk of Council

Thomas M. Tepe, Jr.
Mayor