

VILLAGE OF TERRACE PARK
HAMILTON COUNTY, OHIO

RESOLUTION 11-1, 2023

AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH
NATURAL SOLUTIONS URBAN FORESTRY LLC FOR CONSULTING SERVICES FOR MANAGING THE TERRACE
PARK URBAN FORESTRY PROGRAM AND DECLARING AN EMERGENCY

WHEREAS, the Council of the Village of Terrace Park desires to provide for an Urban Forestry program; and

WHEREAS, the Village of Terrace Park Council has received a proposal from National Solutions Urban Forestry LLC to provide such services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF TERRACE PARK, HAMILTON COUNTY, OHIO that:

Section 1. It is hereby determined that Natural Solutions Urban Forestry LLC has the appropriate qualifications to provide such urban forestry management services. The Village Administrator is hereby authorized and directed to enter into a contract with Natural Solutions Urban Forestry LLC on the terms and conditions as provided for in the proposal attached hereto as Exhibit A, incorporated herein by reference.

Section 2. The three separate readings required by law are hereby waived. This Resolution shall be acted upon as an emergency in order to provide such necessary services at the earliest possible date.

Section 3. The Village Clerk be, and she hereby is authorized and directed to publish this Resolution by posting a copy thereof in the five most public places in the Village as heretofore determined by Council.

Passed this 15th Day of November, 2023.


Thomas M. Tepe Jr., Mayor

Attest:


Katherine Lyons, Village Clerk

I, Katherine Lyons, certify that this Resolution was posted at the five Village bulletin boards for the fifteen day period ending Dec 1, 2023.


Katherine Lyons, Village Clerk

**VILLAGE OF TERRACE PARK
HAMILTON COUNTY, OHIO**

RESOLUTION NO. 11-2, 2023

**ADOPTION OF THE 2023 HAMILTON COUNTY
MULTI-HAZARD MITIGATION PLAN**

WHEREAS, the Village of Terrace Park, Ohio is vulnerable to an array of natural, technological, and human-caused hazards that have the potential to cause loss of life and damages to public and private property; and

WHEREAS, the Hamilton County Emergency Management & Homeland Security Agency and the Hazard Mitigation Steering Committee, comprised of representatives from the County, municipalities, and stakeholder organizations, have prepared a recommended Multi-Hazard Mitigation Plan that reviews the options to protect people and property and reduce damage from these hazards; and

WHEREAS, the Village of Terrace Park has participated in the planning process for development of this Plan, providing information specific to local and county-wide hazard priorities, encouraging public participation, identifying desired hazard mitigation strategies, and reviewing the draft Plan; and

WHEREAS, the Hamilton County Emergency Management & Homeland Security Agency, with the Hazard Mitigation Steering Committee, has developed the HAMILTON COUNTY MULTI-HAZARD MITIGATION PLAN (the "Plan") as an official document of the County pursuant to the Disaster Mitigation Act of 2000 (PL-106-390) and associated regulations (44 CFR 210.6); and

WHEREAS, the Plan has been widely circulated for review by the County's residents, municipal officials, and regional, state, and federal partner agencies and has been revised to reflect their concerns; and

WHEREAS, the Ohio Emergency Management Agency and the Federal Emergency Management Agency have reviewed the Plan for legislative compliance and approved the plan pending the completion of local adoption procedures.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF TERRACE PARK, OHIO, that:

1. The Hamilton County Multi-Hazard Mitigation Plan is hereby adopted as an official plan of the Village of Terrace Park.
2. The Village Administrator is charged with supervising the implementation of the Plan's recommendations, as they pertain to the Village of Terrace Park and within

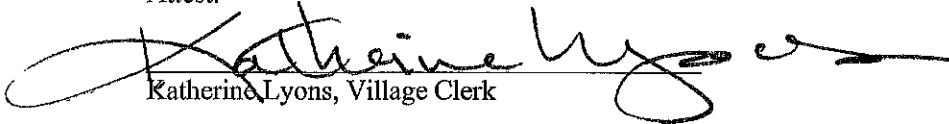
the funding limitations as provided by the Village of Terrace Park or other sources.

3. The three separate readings of this resolution are here by waived in accordance with law. This resolution is here by adopted as an emergency for the reason that it is necessary for the preservation of the public peace, health, safety, and general welfare of the public, and for the protection of the residence and businesses of the Village of Terrace Park.
4. The Village Clerk be, and she hereby is authorized and directed to publish this resolution by posting a copy thereof, in the five most public places in the village, as here to forward, determined by Council.

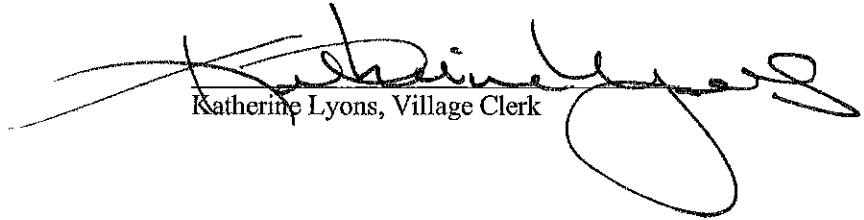
Passed this 15th Day of November, 2023.


Thomas M. Tepe Jr., Mayor

Attest:


Katherine Lyons, Village Clerk

I, Katherine Lyons, certify that this Resolution was posted at the five Village bulletin boards for the fifteen day period ending Dec 1 2023


Katherine Lyons, Village Clerk

VILLAGE OF TERRACE PARK
HAMILTON COUNTY, OHIO

RESOLUTION 11-3-2023

**CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF WILL SCHOOSE TO THE
VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT
OF THE VILLAGE OF TERRACE PARK**

WHEREAS, the Ohio Revised Code permits and provides for the appointment of volunteer Emergency Medical Technician Department members by the Mayor with the advice and consent of Village Council; and

WHEREAS, the Mayor has proposed the appointment of Will Schoose as a volunteer Emergency Medical Technician Squad members in accordance with the terms and the provisions of the Ohio Revised Code.


**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF TERRACE PARK,
OHIO THAT:**

SECTION 1. The nomination by the Mayor of Will Schoose to the office of volunteer Emergency Medical Service Squad members of the Village of Terrace Park Emergency Services is hereby confirmed with the advice and consent of this Village Council upon such terms and conditions as are consistent with the requirements of the Ohio Revised Code and the Terrace Park Code of Ordinances.

SECTION 2. Council hereby waives the three separate readings of this resolution and hereby advances it to the third and final reading.

SECTION 3. That the Village Clerk be, and she hereby is directed to publish this Resolution by posting a copy thereof at the five most public places in the Village of Terrace Park as heretofore determined by Council.

PASSED: 11/15, 2023


Thomas M. Tepe, Jr, Mayor

Attest:


Katherine Lyons, Village Clerk

I, Katherine Lyons, certify that this Resolution was posted at the five Village Bulletin Boards for the fifteen-day period ending Dec 1, 2023.


Katherine Lyons, Village Clerk

**VILLAGE OF TERRACE PARK
HAMILTON COUNTY, OHIO**

RESOLUTION NO. 11-4, 2023

**CONSENT OF COUNCIL TO THE MAYOR'S APPOINTMENT OF GERALD
HAYHOW AS VILLAGE ADMINISTRATOR AND POLICE CHIEF AND WAIVING
ANY RESIDENCY REQUIREMENT AND EXECUTING AN EMPLOYMENT
AGREEMENT**

WHEREAS, the Mayor has appointed Gerald Hayhow as Village Administrator pursuant to Section 31.40 of the Terrace Park Codified Ordinances; and

WHEREAS, Section 31.40 requires the consent of Council for such appointment; and

WHEREAS, the Village Administrator does not need to be a resident of the Village at the time of the appointment, but either Council needs to waive the residency requirement or the Street Commissioner must become a resident of the Village within six (6) months of the appointment; and

WHEREAS, the Mayor has also appointed Gerald Hayhow as Police Chief for the Village of Terrace Park pursuant to Ohio Revised Code section 737.15, which also requires the consent of Council; and

WHEREAS, the terms of said appointment shall be set forth in a related employment agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE
VILLAGE OF TERRACE PARK, STATE OF OHIO that:**

SECTION 1. Pursuant to Section 31.40 of the Terrace Park Codified Ordinances, Council hereby consents to the appointment by the Mayor of Gerald Hayhow as Village Administrator of the Village of Terrace Park.

SECTION 2. The Council of the Village of Terrace Park hereby waives the residency requirement so that it is not necessary that the Village Administrator become a resident of the Village within six (6) months.

SECTION 3. Pursuant to Section 737.15 of the Ohio Revised Code, Council hereby consents to the appointment by the Mayor of Gerald Hayhow as Police Chief of the Village of Terrace Park.

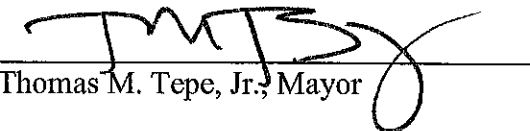
SECTION 4. The Mayor is hereby authorized to execute an employment agreement, substantially in the form of the agreement attached hereto as Exhibit A incorporated herein by reference.

SECTION 5. That the Fiscal Officer is hereby authorized to pay Gerald Hayhow the compensation as outlined in the attached employment agreement.

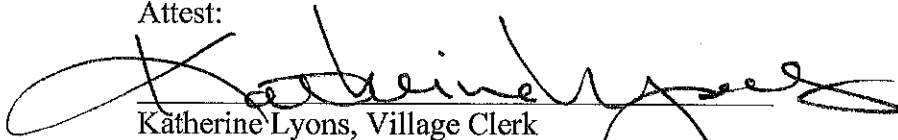
SECTION 6. The three separate readings of this Resolution are hereby waived in accordance with law. This Resolution is hereby adopted as an Emergency for the reason that it is necessary to complete the appointment of the Village Administrator in order to provide continuity of the services for the residents and businesses of the Village of Terrace Park.

SECTION 7. The Village Clerk be, and she hereby is authorized and directed to publish this resolution by posting a copy thereof in the five most public places in the Village as heretofore determined by Council.

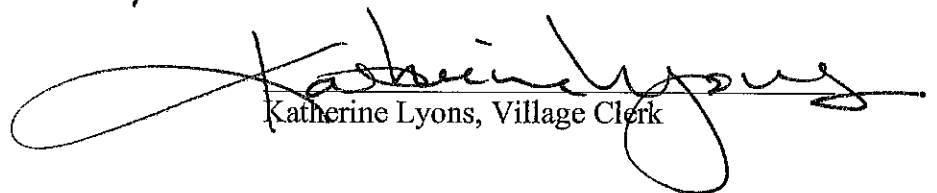
PASSED THIS 15th DAY OF November, 2023.


Thomas M. Tepe, Jr., Mayor

Attest:


Katherine Lyons, Village Clerk

I, Katherine Lyons, certify that this Resolution was posted at the five Village bulletin boards for the fifteen day period ending Dec 1, 2023


Katherine Lyons, Village Clerk

EMPLOYMENT AGREEMENT

This Employment Agreement ("Agreement") is entered into this 1st day of December, 2023, by and between Gerald Hayhow ("Administrator") and the Village of Terrace Park, Ohio ("Village").

WHEREAS, the Codified ordinances of the Village provide that the Mayor appoints the Village Administrator with the advice and consent of Council; and

WHEREAS, the Ohio Revised Code provides that the Mayor appoints the Village Police Chief with the advice and consent of Council; and

WHEREAS, the Mayor has appointed Gerald Hayhow to the positions of Village Administrator and Police Chief, and Council has provided its advice and consent pursuant to Resolution 11-4, 2023; and

WHEREAS, the parties hereto desire to formalize certain terms and conditions of employment in this Agreement.

NOW, THEREFORE, in exchange of the mutual promises and covenants below, and for other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. **Term.** This Agreement shall commence and remain in full force and effect beginning December 1, 2023, for a period of four (4) years, or until such time as it is terminated earlier.
2. **Duties and Authority.** Village agrees to employ Administrator to perform the functions and duties of Village Administrator and Police Chief, as set forth by the applicable ordinances and statutes, and to perform other legally permissible and proper duties and functions.
3. **Compensation.** In connection with the position of Police Chief, shall be paid an annual salary of \$107,755.99 and be eligible for annual compensation adjustments at the pleasure of Council. The Village shall not be responsible for any PERS or OPF retirement system pick-up or deferred compensation programs. In connection with the position of Village Administrator, Administrator shall be paid an annual salary of \$23,207.59. Administrator shall be eligible for annual compensation adjustments at the pleasure of Council.
4. **Residency.** The Village hereby waives the residency requirement so that it is not necessary that the Administrator become a resident of the Village.
5. **Paid Time Off.** Upon the effective date of this Agreement, Administrator shall be entitled to six (6) weeks of paid time off.
6. **Termination and Severance.** The Village may terminate this Agreement at any time for any reason. Administrator may terminate this Agreement upon sixty (60) days' notice and shall receive no severance pay upon such resignation.

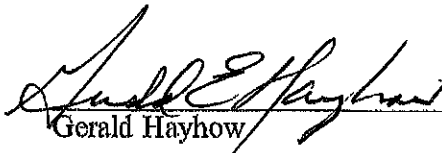
7. Evaluation. The Mayor agrees to conduct an annual performance review of the Administrator. This is to provide Administrator with an opinion as to his job performance and shall identify the expectations on the part of the Mayor and elected officials.

8. Benefits. Administrator shall not be entitled to medical insurance coverage.

9. All other terms and conditions of employment shall be governed by the Ohio Revised Code and Ordinances of the Village of Terrace Park.



Mayor Thomas M. Tepe, Jr.



Gerald Hayhow