

**MINUTES OF MEETING**  
**December 14, 2021**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday December 14, 2021 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Pax Lindell, Ms. Lauren Ingebritson and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, EMS Chief John Maggard, Fire Chief Steve Dronsfield, Chief Fiscal Officer and Clerk of Council, Katie Lyons. Solicitor Jeff Forbes was absent.

The Mayor asked if anyone had any corrections, additions or deletions to the November 14, 2021 Minutes. Council Member Gaskey motioned to approve the Council Minutes from the November 14, 2021 Council Meeting. Voice vote, all voted, aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council, Members of the Garden Club represented by Ogle Annett, Lois Knox, Lucy Mache and Steve Smith. The Garden Club is celebrating 100 years in existence and would like to commemorate this by donating to the Village, 2 park benches. The benches donated will be 4 feet long, and placed on the village green. They met with council member Regina Sharp to show proposed placement of the benches. Mayor Tepe thanked them for their generosity and explained that we must follow the village process, by being discussed by Buildings & Grounds Committee, then if approved; it would go in front of council.

**MAYOR'S REPORT:** Congratulations to the newly elected Council Members, Jeff Lemay, Regina Sharp and Lauren Ingebritson. Mayor Tepe thanked all the volunteers and employees that keep the village going. *(Please see list attached)*

**Chief Fiscal Officer:** Katie Lyons-No Report.

**Solicitor:** Jeff Forbes-No Report.

**Clerk of Council:** Katie Lyons-No Report.

**EMS CHIEF:** John Maggard reported that EMS class is going well, we have 4 recruits remaining.

**FIRE CHIEF:** Chief Dronsfield reminded residents to get their chimneys swept and inspected. The Pancake supper has been postponed.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** The maintenance guys did their sixth pass today, we were delayed due to illness and contracted for help to get this done. On another note, we have plenty of salt for the winter.

Chief Hayhow thanked council for everything. Mayor Tepe thanked the multiple residents that offered to help with the leaves. The Mayor added "No leaf will be left behind!"

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** None

**Reports, Resolutions & Ordinances of Standing Committee:** None

**Planning & Zoning** – Council member Gaskey had a planning commission meeting this evening about revisions and recommendations to the Terrace Park Zoning Code, more specifically the limitations to parking trailers, fence height and verbiage within the code. Gaskey explained that they do have plans for future discussion and meetings. Both Council Member Gaskey and Mayor Tepe thanked David Moyer for all his work.

**Buildings & Grounds** –Council Member Sharp will organize a Buildings & Grounds Committee meeting to talk about the proposed benches.

**Finance** – Council member LeMay introduced and advanced to the third reading **RESOLUTION 12-1, 2021 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2021 APPROPRIATION BUDGET** Lehman seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

The septic committee is meeting tomorrow to review the proposal from the Hamilton County Board of Health. They will meet as a committee and form a recommendation to bring to Council in January. Bill Hayes, representing Frost, Brown & Todd, LLC., has let the Hamilton County Board of Health know where we stand in the process.

**Rules & Law** –Judith Lehman- No Report.

**Public Works**-Pax Lindell –No Report.

**Public Safety** – Lauren Ingebritson-No Report.

**CONTINUED BUSINESS:** None

**NEW BUSINESS:** None

**Adjournment:** Mayor Tepe motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Katherine Lyons**  
Clerk of Council

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**Thomas M. Tepe, Jr.**  
Mayor