

**MINUTES OF MEETING**  
**August 9, 2022**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday August 9, 2022 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Pax Lindell, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. John Gaskey, Ms. Regina Sharp and Ms. Lauren Ingebritson. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, EMS Chief John Maggard, and Fire Chief Steve Dronsfield. Solicitor, Jeff Forbes was absent.

The Mayor asked if anyone had any corrections, additions or deletions to the June 14, 2022 Minutes. Council Member Lindell motioned to approve the Council Minutes from the June 14, 2022 Council Meeting. Voice vote, all voted, aye. Minutes approved.

Mayor Tepe asked Ms. Ingebritson to move up in the agenda the resolution for our new auxiliary Police Officer. With that, Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION NO. 8-1, 2022 RESOLUTION APPOINTING MARGARET CLEM AS AN AUXILIARY POLICE OFFICER FOR THE VILLAGE OF TERRACE PARK POLICE DEPARTMENT** LeMay seconded. Lehman, LeMay, Sharp, Gaskey, Lindell and Ingebritson voted aye. Ingebritson then moved to adopt the resolution. Sharp seconded. Lehman, Sharp, Gaskey, LeMay, Lindell and Ingebritson voted aye. Resolution passed as an emergency.

The Mayor then swore in Officer Clem. The Mayor and Ms. Ingebritson thanked Margaret Clem for her service and welcomed her to the department.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council, to please approach the podium, state their name and their address.

1. Llewellyn Fay of 123 Wrenwood approached the podium and presented the following concerns and questions:
  - The Wrenwood path which runs alongside her property and is used by golf carts and children walking to school has become a safety hazard with a 4 inch deep drop and bushes that are not maintained.
  - There is a hidden camera in neighbor's tree that faces her property.
  - Wants speed limit reduced, 25 mph is too fast for Wrenwood.
  - There is a 30 foot skeleton hanging in neighbors front yard year round, which is offensive. Is there anything the village can do?
  - Could we possibly get speed bumps on Wrenwood?
2. Sarah Sullivan of 110 Wrenwood had the following concerns:
  - There is a 3-4 inch lip, kids may fall off the path
  - The path is not wide enough for a double stroller

Mayor Tepe said the buildings and grounds committee would address the situation however the village can only maintain the property that is owned by the village. If the bushes are owned by the village they will be maintained. Mayor Tepe stated he will check with our solicitor in regards to the Skeleton and the 'hidden' camera; however that may be a civil matter.

3. Kathy Winter of 121 Wrenwood stated that she would like a nice safe path for the residents of Wrenwood and other families of Terrace Park.

Mayor Tepe suggested that golf carts might be part of the problem.

4. Lauren Waterbury of 3 Stoney Creek Lane:
  - o Stated concerns of children crossing Wooster Pike, Indian Hill Road and Given Road and the area near the UDF, and questioned if there is anything that can be done for increased safety for children crossing. She likes the set up at Western and questioned if that could be added.

Chief Hayhow explained that the Wooster Pike is a federal highway, so we are limited. However, if kids following the lights and stay in the crosswalk when crossing Wooster Pike that proves to be the safest way to cross the Wooster Pike. Chief Hayhow stated that council added the sidewalks a few years ago on Indian Hill Road.

5. Jay Gohman of 100 Marian Lane
  - o Concerned about political signs being put in property prior to the elections. He stated that we have a lot of new residents in Terrace Park, and Chapter 1137 states that with that there are sign limitations, restrictions, etc. He would like everyone to know that there are laws about the signs.

Mayor Tepe explained that our solicitor is looking into the prior resolution concerning political signs to see if is legal, or conflicts with the freedom of speech.

**MAYOR'S REPORT:** Mayor Tepe explained that we have had power outages over the summer and he has contacted Duke regarding that. Power outages are not ideal for anybody and asked residents to try to put generators in the least obtrusive place of your property.

The Mayor also asked Duke for an update on the project that was presented years ago regarding the burying the power lines. He has not heard back.

**Chief Fiscal Officer:** Katie Lyons reported that the Audit of Fiscal year 2020-2021 is underway.

**Solicitor:** Jeff Forbes-No Report.

**Clerk of Council:** Katie Lyons –reported that with a collaborated effort from Maintenance, Chief Hayhow and our student volunteer Vivian Moore, years of building and zoning documents are finally being organized and filed on a per address basis per folder.

**EMS CHIEF:** John Maggard stated that they looking for EMS recruits. After two year hiatus we are going to have a pancake supper on Sunday November 13, 2022 at St. Thomas Church.

**FIRE CHIEF:** Chief Dronsfield reminded residents to get your fireplaces checked and cleaned before you burn your first fire.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** Hayhow explained that several weeks ago many vehicles were broken into, all of which were unlocked. It is strictly a crime of opportunity.

The Hamilton County Recorder is now offering a free service and email notification system to help detect possible fraudulent activity on your home. The link is available on the village website: [www.terracepark.org](http://www.terracepark.org)

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** None

**Reports, Resolutions & Ordinances of Standing Committee:** None

**Planning & Zoning** – John Gaskey no report.

**Finance** –Jeff LeMay

**Buildings & Grounds** – Regina Sharp provided an update on the Buildings & Grounds meeting in regards to the Environmental Services parking area. Ms. Sharp explained that we currently have approximately 50 boats/trailers/RV’s parked in ESA, some of which haven’t been moved in years. She then stated that our insurance premium will go up if we were to provide secure official parking. This area was never an official parking area but offered to residents an alternative to parking on the street.

The plan is to have residents remove vehicles by October 30, 2022, all residents will be notified by mail and through CodeRed.

Ms. Sharp asked for questions. Ms. Ingebritson asked if there was a concern that residents will start to park trailers, boats, cars in the streets to which Mayor Tepe reminded her that we have ordinances against parking said vehicles around the village.

Voice vote, all voted, aye.

**Rules & Law** -Judith Lehman- No Report.

**Public Works**-Pax Lindell – No Report.

**Public Safety** –Lauren Ingebritson-see above.

**CONTINUED BUSINESS:** None

**NEW BUSINESS:** None

**Adjournment:** Council Member Lehman motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Katherine Lyons**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**