

**MINUTES OF MEETING**  
**March 12, 2024**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday March 12, 2024, at 6:00 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Jeff LeMay, Mr. Pax Lindell, Mr. John Gaskey, Ms. Lauren Ingebritson, and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, EMS Chief John Maggard, Fire Chief Steve Dronsfield and Solicitor Jeff Forbes. Council Member Ms. Judith Lehman was absent.

The Mayor asked if anyone had any corrections, additions or deletions to the February 13, 2024 Minutes. Council Member John Gaskey motioned to approve the Council Minutes from the February 13, 2024, Council Meeting. Voice vote, all voted, aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council, to please approach the podium, state their name and their address.

Mr. Steve Early at 618 Home Street would like to apply for an Ohio Historical Marker in honor of the original Coval Station. He stated:

- The cost is \$3800, and applications are due by May 1, 2024.
- He will be applying for grants to help cover the cost.
- The initial proposed placement is where the bike trail meets New Street.

Mr. Early stated that the Terrace Park Historical Society supported the idea and the Mayor assured him that The Village of Terrace Park supports this idea, too.

Mr. Bill Hayes at 6 Edgewater Street would like to work with the Ohio River Foundation to remove 1 acre of invasive species. Mr. Hayes explained that the ORF has a very strategic process for the removal of invasive species. The proposed timing for the event is Fall 2024. While Mayor Tepe agreed he suggested Mr. Hayes speak to Regina Sharp chair of the Buildings and Grounds Committee to begin review of the proposal.

Mr. Sam Parker at 3 Oxford Avenue. Sam is currently a senior at Mariemont High School and proposed an e-waste weekend in Terrace Park. Sam is currently working with Cobalt, the community division of Cohen Recycling, Inc. in Norwood to set up a drop off event for either April 20 or April 21, or both. Chief Hayhow and Council Member Ingebritson offered to assist Sam.

**MAYOR'S REPORT:**

Mayor Tepe reported:

- He attended the Hamilton County District Advisory Council. As Mayor is a member of the advisory council that appoints the board and sets the rates that they charge us. The Village of Terrace Park rate went down and we will pay in 2024 - \$8500 and in 2025 - \$8300

- Residents of Hamilton County can get a free lead inspection and free lead hazard home repairs. Grant Funding is available through Hamilton County Public, here are the specifics: properties must:
  - Have been built before 1978
  - Include a child under 6 or;
  - Include a pregnant resident or
  - Include a child under 6 that visits for 6+ hours per week.
- The Mayor asks residents, before sending long emails and texts with complaints, if you have a question please call the village office. Please have patience and take the time to ask a question before you start the complaint.

**Chief Fiscal Officer:** Katie Lyons-No Report.

**Solicitor:** Jeff Forbes- No Report.

**Clerk of Council:** Katie Lyons-No Report.

**EMS CHIEF:** Chief Maggard reported:

- Residents Bo and Tina Hesser organized public CPR classes for residents of Terrace Park. Mark Johnston from Christ Hospital ran the training.
- EMS volunteer Nick Bond passed away. He was a dedicated volunteer with the Fire and EMS Department and will be dearly missed. Services will be Friday morning and there will be a reception at the Fire Station immediately following.

**FIRE CHIEF:** Chief Dronsfield reminded residents to change the battery in the smoke and CO2 detectors.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:**

Chief Hayhow reviewed the following items:

- Has completed the clean-up and repair of the log cabin, including power washing the cabin, brick walk way, rear patio and benches. Wi-fi is now available, too.
- Getting price from street contractor to lower speed hump on Western and grating along the edge. Over the year we have had a constant water problem due to this speed hump.
- He will be Attending a pre-construction meeting at ODOT regarding repair of US 50.

Mayor Tepe questioned the pooling water on the streets and in many cases the root cause being parking pads. The Chief explained that he is constantly reviewing the parking pads and keeping an eye on the ones that may be impacting the streets.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:**

**Reports, Resolutions & Ordinances of Standing Committee:** None

**Planning & Zoning –** Mr. Gaskey-No Report.

**Finance –**

Council Member LeMay introduced and advanced to the third reading **RESOLUTION 3-1, 2024 FIXING THE SALARIES AND RATINGS OF VILLAGE EMPLOYEES EFFECTIVE MARCH 16, 2024** Ingebritson seconded. Gaskey, Sharp, LeMay, Ingebritson and Lindell voted aye. LeMay then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Sharp, Ingebritson, Lindell and LeMay voted aye. Resolution passed as an emergency.

**Buildings & Grounds** – Regina Sharp-No Report.

**Rules & Law** -Judith Lehman Absent. Ms. Sharp that this is to move the free-standing postings around the village to only the Website and the village office lobby. Ms. Sharp explained that the listserv is not an option as it is not run by the government. Mayor Tepe reminded that this legislation just states that ordinance satisfies our legal obligations to post on the website, but we can always post in more places, without having an amendment to the ordinance. The village green has been suggested as a location to post information.

In lieu of Ms. Lehman's absence Ms. Sharp re- introduced for the second reading **ORDINANCE NO. 2-1-24 ORDINANCE AMENDING SECTION 10.19(A) OF THE TERRACE PARK CODIFIED ORDINANCES REGARDING PUBLICATION BY POSTING**

**Public Works**-Pax Lindell explained that this is to replace the dump bed on the dump truck. Chief Hayhow reminded council that this was budgeted from last June.

Council Member Lindell introduced and advanced to the third reading **RESOLUTION 3-2 2024 AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH KNAPHEIDE TRUCK EQUIPMENT FOR THE REMOVAL AND INSTALLATION OF A NEW DUMP BED FOR THE 2004 FORD F450 DUMP TRUCK IN AN AMOUNT NOT TO EXCEED \$27,149.00** Sharp seconded. Gaskey, Sharp, LeMay, Ingebritson and Lindell voted aye. Lindell then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Sharp, Ingebritson, Lindell and LeMay voted aye. Resolution passed as an emergency.

Council Member Lindell introduced and advanced to the third reading **RESOLUTION 3-3 2024 AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO THE FIRST AMENDMENT TO THE WATER SERVICE CONTRACT WITH THE CITY OF THE VILLAGE OF INDIAN HILL AND DECLARING AN EMERGENCY** Sharp seconded. Gaskey, Sharp, LeMay, Ingebritson and Lindell voted aye. Lindell then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Sharp, Ingebritson, Lindell and LeMay voted aye. Resolution passed as an emergency.

Council Member Lindell introduced and advanced to the third reading **ORDINANCE 3-1, 2024 AUTHORIZING THE RECEIPT AND EXPENDITURE OF CERTAN WATER SURCHARGE RESTRICTED FUNDS RELATED TO THE TERRACE PARK WATER DISTRIBUTION SYSTEM REPAIRS AND DECLARING AN EMERGENCY** Sharp seconded. Gaskey, Sharp, LeMay, Ingebritson and Lindell voted aye. Lindell then moved to adopt the ordinance as an emergency. Gaskey seconded. Gaskey, Sharp, Ingebritson, Lindell and LeMay voted aye. Ordinance passed as an emergency.

Council Member Lindell introduced and advanced to the third reading **RESOLUTION 3-4 2024 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH HENDY, INC. FOR THE 2024 SIDEWALK PROJECT AT A COST NOT TO EXCEED \$23,520 AND DECLARING AN EMERGENCY** Ingebritson seconded. Gaskey, Sharp, LeMay, Ingebritson and Lindell voted aye. Lindell then moved to adopt the resolution as an emergency. Sharp seconded. Gaskey, Sharp, Ingebritson, Lindell and LeMay voted aye. Resolution passed as an emergency.

**Public Safety** –Lauren Ingebritson-

Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION 3-5, 2024 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF David Bruce, Nick Corregan, Becky**

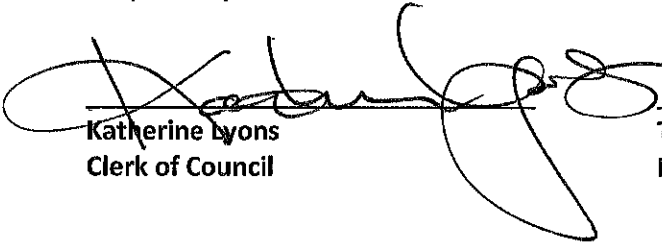
Darner, Brandon Fortener, Chris Gleason, Jessica Pembleton, Jason Rhodes and Kyle Welling TO THE VOLUNTEER FIRE DEPARTMENT OF THE VILLAGE OF TERRACE PARK Lindell seconded. Gaskey, Sharp, LeMay, Ingebritson and Lindell voted aye. LeMay then moved to adopt the resolution as an emergency. Sharp seconded. Gaskey, Sharp, Ingebritson, Lindell and LeMay voted aye. Resolution passed as an emergency.

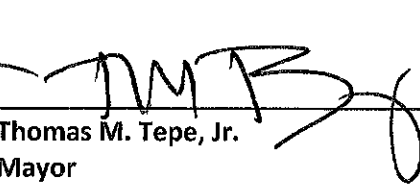
**CONTINUED BUSINESS:** None

**NEW BUSINESS:** None

**Adjournment:** Mr. Gaskey motioned to adjourn. Voice Vote all voted "aye."

**Respectfully submitted:**

  
Katherine Lyons  
Clerk of Council

  
Thomas M. Tepe, Jr.  
Mayor