

MINUTES OF MEETING
March 10,2026
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday March 10,2026 6:00 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Pax Lindell, Mr. John Gaskey, Ms. Lauren Ingebritson, Ms. Regina Sharp, Mr. Kyle Lehman and Ms. Pat Wirthlin. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, EMS Chief John Maggard and Fire Chief George Heffner. Solicitor Jeff Forbes was absent. In his place was Hanna Puthoff.

The Mayor asked if anyone had any corrections, additions or deletions to February 11,2026, Minutes. Council Member John Gaskey motioned to approve the Council Minutes from February 11,2026 Council Meeting. Voice vote, all voted, aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL The Mayor asked if there were any residents to address council, seeing none, he moved on.

MAYOR'S REPORT: The Mayor reminded residents that as the weather gets nicer to please slow down, the kids are out on scooters, bikes, etc.

Chief Fiscal Officer-Ms. Lyons stated that the Audit will begin the week of March 16,2026.

Solicitor: Jeff Forbes Absent.

Clerk of Council: Katie Lyons-No Report.

EMS CHIEF: Chief Maggard reported the following:

- While the new EMS class is still going strong, they are down to only 4 trainees.
- Spoke to McQueen for the Ambulance refitting, with a start date of August 31,2026. He is currently working with them to secure an ambulance to use during this time.

FIRE CHIEF: Chief Heffner reported the following:

- TPFD conducted live fire training two weeks ago over the weekend.
- Plans for a new firefighting class to start in April.
- Chief Heffner reminded residents to report downed power lines. He emphasized the importance of staying clear of any fallen lines and promptly notifying authorities to ensure public safety.

POLICE CHIEF/VILLAGE ADMINISTRATOR: Chief Hayhow began by thanking Council, Mayor, EMS, Fire and residents of Terrace Park for the kind notes, flowers and calls on the recent passing of his father. Chief then reported the following:

- Elm Avenue Project start date is dependent on weather, he is awaiting the start date.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: Ms. Ingebritson attended the Annual Meeting of the District Advisory Council of the Board of Health.

Ms. Ingebritson shared 2 programs of interest:

- The Lead Hazard Reduction Program which provides free, qualifying home repairs—averaging \$20,000–\$25,000—to remediate lead-based paint hazards for low-income homeowners and

renters with children under 6 or pregnant occupants. The program targets pre-1978 homes, offering services like window/door replacement and paint stabilization, with applications available at hcph.org or by calling 513-421-LEAD.

- Dumpster Project-Hamilton County will provide a dumpster for a home that has a hoarding situation. The homeowner or family member is responsible for filling the dumpster.

Reports, Resolutions & Ordinances of Standing Committee: None

Planning & Zoning –John Gaskey-No Report.

Finance – Regina Sharp explained that the first resolution fixing the salaries and ratings of village employees. This allows for up to a 3% increase in salaries that ensures that we remain competitive with our neighboring towns. Council Member Sharp introduced and advanced to the third reading **RESOLUTION 3-1, 2026 FIXING THE SALARIES AND RATINGS OF VILLAGE EMPLOYEES EFFECTIVE MARCH 16, 2026.** Lindell seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Sharp then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Resolution passed as an emergency.

Ms. Sharp explained that the following resolution is a renewal existing operating Levy, this is an existing Levy that does not increase taxes and stands for 40% of the village revenue.

Council Member Sharp introduced and advanced to the third reading **RESOLUTION 3-2, 2026 REQUESTING THE HAMILTON COUNTY AUDITOR TO CERTIFY THE CALCULATION OF REVENUE GENERATED BY THE RENEWAL OF THE VILLAGE OF TERRACE PARK EXISTING 5.58 MILL CURRENT OPERATING LEVY AND DECLARING AN EMERGENCY** Lehman seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Sharp then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Resolution passed as an emergency.

Buildings & Grounds –Kyle Lehman stated that the Buildings and Grounds Committee will have an upcoming committee meeting to discuss replacement of the large white sign at Elm and Wooster Pike that says Terrace Park.

Rules & Law- Pat Wirthlin-No Report.

Public Works-Pax Lindell-No Report.

Public Safety – Lauren Ingebritson-No Report.

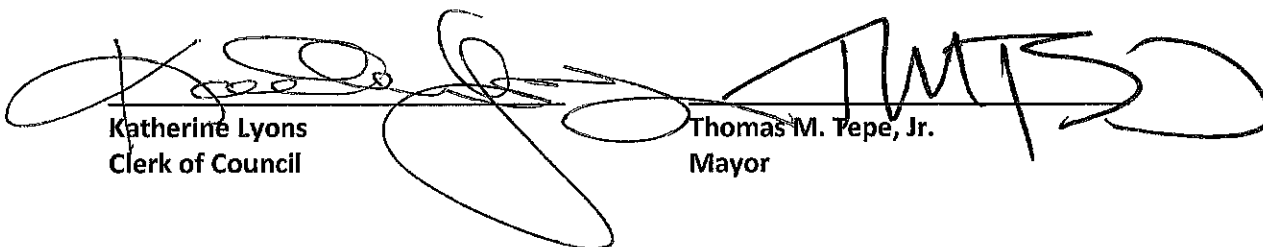
CONTINUED BUSINESS: None.

NEW BUSINESS: None.

Mr. Lindell motioned that council enter executive session, pursuant to R.C. 121.22(G)(2) to consider the possible sale or disposition of utility property where premature disclosure would provide an unfair bargaining advantage. Gaskey seconded.

Adjournment: Mr. Lindell motioned to adjourn. Voice Vote all voted “aye.”

Respectfully submitted:



Katherine Lyons
Clerk of Council

Thomas M. Tepe, Jr.
Mayor