

MINUTES OF MEETING
April 14,2026
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday April 14,2026 6:00 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Pax Lindell, Mr. John Gaskey, Ms. Lauren Ingebritson, Mr. Kyle Lehman and Ms. Pat Wirthlin. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, Solicitor Jeff Forbes, and Fire Chief George Heffner. Ms. Regina Sharp and EMS Chief John Maggard were absent. Assistant EMS Chief John Gatch attended in Chief Maggard's absence.

The Mayor asked if anyone had any corrections, additions or deletions to March 10,2026, Minutes. Council Member John Gaskey motioned to approve the Council Minutes from March 10,2026, Council Meeting. Voice vote, all voted, aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL The Mayor asked if there were any residents to address council, seeing none, he moved on.

MAYOR'S REPORT:

Mayor Tepe read the **ARBOR DAY PROCLAMATION (see attached)**

The Mayor:

- Asked drivers to slow down in the village for children's safety.
- Stated that the TP Listserv is not an official channel for raising issues; residents should call or write to contact council, the mayor, or the Chiefs.

Chief Fiscal Officer-Katie Lyons-No Report.

Solicitor: Jeff Forbes -No Report.

Clerk of Council: Katie Lyons-No Report.

EMS CHIEF: Chief Maggard absent. Assistant Chief John Gatch reported the following:

- Ambulance refit is to take place in late summer. The loaner Ambulance has been secured.
- Currently we have 4 Terrace Park sponsored students in the EMS Class.
- Thanked Medical director Dr. Sheridan and Simon Higginbotham recent development and publishing of guidelines that
- 4 EMS Members are currently being certified to become CPR Instructors next month. That will keep CPR recertification in-house and offer training to all

In closing, Mr. Gatch thanked the TPPD for their continued assistance and support on all the EMS runs.

FIRE CHIEF: Chief Heffner reported:

- Last night, a joint firefighter training class introduced 6 new members each for Terrace Park and Glendale volunteer fire departments, which are sharing resources and instructors.
- Participated in live fire training this month at Loveland Burn Center.

POLICE CHIEF/VILLAGE ADMINISTRATOR:

Chief Hayhow reported the following:

- Waterline installation has begun. A reminder to the community that there will be times when the road is completely impassable, but we will always try to have an access path to the swim club. There will be a sign stating that the “road is open to the swim club” either on the Princeton side of Elm or Wooster at Elm. The access point is subject to change daily.
- Currently working with ODOT for the installation of several cross walk ahead warning signs. ODOT indicated that the signs would be posted on both the east and west sides of (crosswalk) Western Avenue in about 4 to 6 weeks.
- I have been working with Mr. Lindell on the installation of raised crosswalks in front of the school and Stanton fields. This design will help bring awareness to the children crossing the street and function as a speed calming device. Also, on the list are several areas that the road-base needs repaired, such as Park and Washington, just to name a few. However, the blacktop work will be postponed until the waterline and gas main work are finished.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:

Reports, Resolutions & Ordinances of Standing Committee: None

Planning & Zoning –John Gaskey-No Report.

Finance – Regina Sharp-Absent. Mr. John Gaskey read the finance resolution and noted a typo was found after last month's approval, so the resolution needs to be re-read. He reminded residents that this is a renewal and will not raise your taxes.

Council Member Gaskey introduced and advanced to the third reading **RESOLUTION 4-1, 2026 REQUESTING THE HAMILTON COUNTY AUDITOR TO CERTIFY THE CALCULATION OF REVENUE GENERATED BY THE RENEWAL OF THE VILLAGE OF TERRACE PARK EXISTING 5.58 MILL CURRENT OPERATING LEVY AND DECLARING AN EMERGENCY** Ingebritson seconded. Gaskey, Ingebritson, Lindell, Wirthlin and Lehman voted aye. Gaskey then moved to adopt the resolution as an emergency. Lehman seconded. Gaskey, Ingebritson, Lindell, Wirthlin and Lehman voted aye. Resolution passed as an emergency.

Buildings & Grounds –Kyle Lehman-No Report.

Rules & Law- Pat Wirthlin-No Report.

Public Works- Pax Lindell explained that the elevated crosswalks will be placed on Elm by the ball parks, and by the log cabin. They will be made from asphalt. This is purely for safety reasons.

Council Member Lindell introduced and advanced to the third reading **RESOLUTION 4-2, 2026 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE JK MEURER CORP. FOR THE ELM AVENUE ELEVATED CROSSWALK INSTALLATION AT A COST NOT TO EXCEED \$12,925 AND DECLARING AN EMERGENCY** Gaskey seconded. Gaskey, Ingebritson, Lindell, Wirthlin and Lehman voted aye. Lindell then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lindell, Wirthlin and Lehman voted aye. Resolution passed as an emergency.

Public Safety –Ms. Ingebritson reminded residents that she will be holding a Safety Committee meeting on Tuesday April 21, 2026, at 5pm at the Community building, to discuss E-Bikes. Ms. Ingebritson

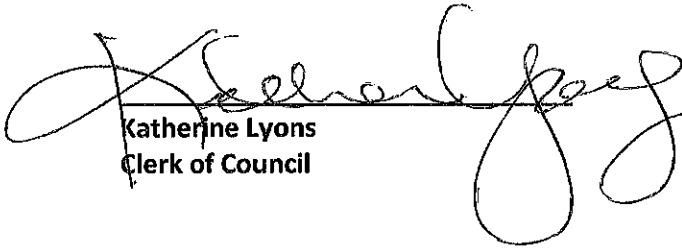
thanked the Chief and the officers for all their help with the children while we processed everything correctly. After the Public Safety meeting, which is an informal meeting, the process continues with the Rules and Law committee and then proceeds to the Council.

CONTINUED BUSINESS: Ms. Wirthlin reiterated the Levy that was passed last fall is about 50% of the budget, the renewable levy is 34% and the other smaller levy that is 16%. She stressed that it is hard to understand the importance of the Levy's.

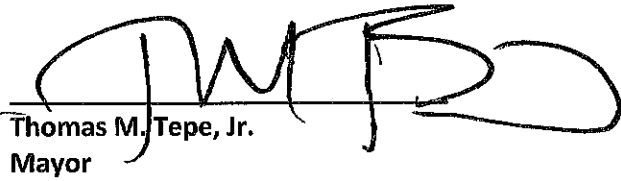
NEW BUSINESS: None.

Adjournment: Mr. Lindell motioned to adjourn. Voice Vote all voted "aye."

Respectfully submitted:



Katherine Lyons
Clerk of Council



Thomas M. Tepe, Jr.
Mayor