

MINUTES OF MEETING
February 11, 2026
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Wednesday February 11 at 6:00 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Pax Lindell, Mr. John Gaskey, Ms. Lauren Ingebritson, Ms. Regina Sharp, Mr. Kyle Lehman and Ms. Patricia Wirthlin. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, Solicitor Mr. Jeff Forbes and Fire Chief George Heffner. EMS Chief John Maggard was absent.

The Mayor asked if anyone had any corrections, additions or deletions to January 13,2026 Minutes. Council Member John Gaskey motioned to approve the Council Minutes from January 13,2026, Council Meeting. Voice vote, all voted, aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL The Mayor asked if there were any residents to address council, Erin Rothfuss, Executive Director of MariElder's Senior Center introduced herself. She explained that MariElder's is a place that services the community Terrace Park, Madison Place, Newtown, Mariemont and Fairfax. Erin encouraged anyone age 55 and better to join, to stay informed and connected. MariElder's offers practical support, shared experiences and community. Open M-F 9-4, website www.marielders.org.

MAYOR'S REPORT:

Mayor Tepe reported that during the last two weeks the Maintenance crew was at their best while the weather was at the worst. Thank you to Maintenance, Police and Fire and everyone else that went out in the weather.

The Mayor then moved to the re-appointments of David Brittingham, David Moyer and Dee Walter to Board of Zoning Appeals for another 4-year term. Ms. Sharp made the motion to approve. Voice vote, all voted, aye.

Chief Fiscal Officer-Katie Lyons-No Report.

Solicitor: Jeff Forbes -No Report.

Clerk of Council: Katie Lyons-No Report.

EMS CHIEF: Chief Maggard Absent.

FIRE CHIEF: Chief Heffner reported:

- Fire Department assisted in several structure fires in Indian Hill, Milford and Miami Township.
- Responded to multiple calls for smell of gas. If you smell gas, leave the building and call 911.
- Reminded residents to clear ice and snow from walkways, driveways and fire hydrants. This is especially important during an emergency.
- Fire Fighter Training Class scheduled for spring 2026.

POLICE CHIEF/VILLAGE ADMINISTRATOR:

Chief Hayhow reported the following:

- Maintenance Crew applied 132,000 pounds of salt and logged 23 hours of overtime that weekend. During the week they removed tons of snow from in front of and on the side of the school. The community stepped up with some residents providing Chilli.
 - Ms. Sharp explained that while she heard a lot of good feedback, she did get questions about clearing the bridge and sidewalks at the village green, if time allows.
- The Chief, along with Council Member Lindell attended the preconstruction meeting on January 21st, 2026. In the meeting they discussed the construction timeline with possibly starting at the end of March and using part of the parking lot at Miami Grove. The Chief reminded residents that Elm Road will be closed during the construction, however, access to the pool and ball diamonds will be a priority. This will require different traffic patterns so notifications will be sent via both email and texts on code red.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:

Reports, Resolutions & Ordinances of Standing Committee: None

Planning & Zoning –John Gaskey No Report.

Finance –

Council Member Sharp introduced and advanced to the third reading **RESOLUTION NO. 2-1, 2026 RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2026 PURSUANT TO OHIO REVISED CODE, SECTION 321.34 AND DECLARING AN EMERGENCY** Ingebritson seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Sharp then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Resolution passed as an emergency.

Council Member Sharp introduced and advanced to the third reading **RESOLUTION 2-2, 2026 AUTHORIZING CONTINUING INSURANCE COVERAGE FOR THE VILLAGE OF TERRACE PARK UNDER THE OHIO GOVERNMENT RISK MANAGEMENT PLAN AND AUTHORIZING PAYMENT OF PREMIUM IN AN AMOUNT NOT TO EXCEED \$25,509.00 AND DECLARING AN EMERGENCY** Gaskey seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Sharp then moved to adopt the resolution as an emergency. Lehman seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Resolution passed as an emergency.

Ms. Sharp explained that the next resolution appropriates the MARCS Fire Grant money which was received and for the Elm Street Water Grant.

Council Member Sharp introduced and advanced to the third reading **RESOLUTION 2-3, 2026 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2026 APPROPRIATION BUDGET** Ingebritson seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Sharp then moved to adopt the resolution as an emergency. Lehman seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Resolution passed as an emergency.

Buildings & Grounds –Kyle Lehman explained that the B&G Committee met to discuss the Ohio River Foundation clearing of 4-6 acres around the gas line trail, which is the main trail by the river. Mr. Lehman and Chief Hayhow will walk around the area with a representative from ORF to pinpoint the exact location of the removal.

Council Member Lehman introduced and advanced to the third reading **RESOLUTION 2-4, 2026 AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE OHIO RIVER FOUNDATION TO IDENTIFY, REMOVE AND MONITOR INVASIVE PLANT SPECIES LOCATED AT THE MIAMI GROVE NATURE PRESERVE AT A COST NOT TO EXCEED \$10,000** Sharp seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Lehman then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Ingebritson, Lindell, Wirthlin, Lehman and Sharp voted aye. Resolution passed as an emergency.

Rules & Law- Pat Wirthlin-No Report.

Public Works-Pax Lindell-No Report.

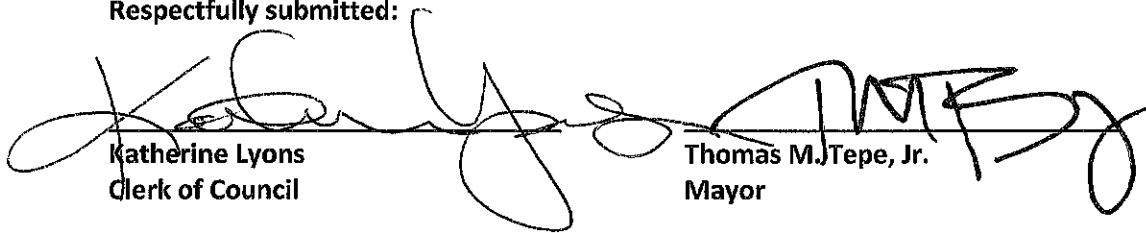
Public Safety – Lauren Ingebritson-No Report.

CONTINUED BUSINESS: None.

NEW BUSINESS: None.

Adjournment: Ms. Ingebritson motioned to adjourn. Voice Vote all voted "aye."

Respectfully submitted:



Katherine Lyons
Clerk of Council

Thomas M. Tepe, Jr.
Mayor