

**MINUTES OF MEETING**  
**January 12, 2021**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday January 12, 2020 at 7:30 p.m. via zoom. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Ms. Lauren Ingebritson, Mr. Jeff LeMay, and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, EMS Chief John Maggard, Fire Chief Steve Dronsfield, Chief Fiscal Officer and Clerk of Council, Katie Lyons. Council Member Lindell was absent.

The Mayor asked if anyone had any corrections, additions or deletions to the December 8, 2020 Minutes. Council Member Sharp motioned to approve the Council Minutes from the December 8, 2020 council meeting. Voice vote, all voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council. Seeing none he moved on.

**MAYOR'S REPORT:** Mayor Tepe spoke to Karen Ball, the MSD liason to the county commissioner. She indicated that the report has been modified, updated, and questions were asked. She confirmed that it is on the commissioners agenda, last week, to be brought up. However, newly elected officials came on, so their was a delay. Karen promised to call with any updates. There have been none.

The Mayor then went on to thank the Maintenance for leaf pick up and all that you do.

**Chief Fiscal Officer:** No Report.

**Solicitor:** No Report.

**Clerk of Council:** No Report.

**EMS CHIEF:** Chief Maggard stated that the new EMS Class is on schedule. We have gotten the first round of Covid 19 shots for EMS first responders. The second round is on its way. We have taken delivery of the Zoll 12 lead monitor, thanks to the Cares Act Funding. We have replaced our ancient MDC (Mobile Data Computer). The county has gone from radio system to cellular system. We have repurposed a tablet, mounted in the squad and will have a cellular modem installed to be fully functional with the county.

**FIRE CHIEF:** Maggard reported for Chief Dronsfield that the TPDFD has gotten in new air bottles and air packs. The changes to the air fill system, will simplify things greatly.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:**

Hayhow provided additional information for the resolutions this evening. The 2021 Ford Explorer is replacing the older Explorer that has over 300,000 miles on it. The 2021 F450 Dump Truck is replacing a 2006 Dump Truck that also has over 300,000 miles on it. Both are under state contract bid, and were included in the 2021 Budget.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:**

**Planning & Zoning** –No Report

**Buildings & Grounds –No Report  
Finance –**

Council Member Lemay introduced and advanced to the third **RESOLUTION NO. 1-1, 2021 RESOLUTION AUTHORIZING THE PURCHASE OF A 2021 FORD F-450 DUMP TRUCK AT A PRICE OF \$28,153.00 AND DECLARING AN EMERGENCY** Lehman seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. Lemay then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. Ordinance passed as an emergency

Council Member Lemay introduced and advanced to the third **RESOLUTION NO. 1-2, 2021 RESOLUTION AUTHORIZING THE PURCHASE OF A 2021 FORD EXPLORER POLICE INTERCEPTOR AT A PRICE OF \$31,682.00 AND DECLARING AN EMERGENCY** Lehman seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. Lemay then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Lehman, LeMay, Ingebritson and Sharp voted aye. Ordinance passed as an emergency

Council Member Lemay then went on to explain the 2020 Year End Review. (see attachments)

**Highlights of Fiscal year 2020**

- Ending Fund Balance 1.793 million cash on hand. 9.1 months, if this number drops below 6 months this triggers intent for additional revenue.
- We added to our cash on hand balance this year because we ran a budget surplus of a \$108,000. Ending fund balance increased.
- Hayhow explained that we received a dividend check from BWC-Bureau of Workers Compensation for \$90,000 that was unexpected. That was included in the budget surplus.
- He then referred to the graph, attached. The key line is the ending fund balance, it went up for 2020. Next year we project it to go down, However, the way Hamilton County require we do budget, we can only budget 90% of what we take it in. Historically, we have under budgeted our revenue by \$75,000 and underspent our appropriations by about \$25,000.

Tepe asked about the recent Property value increase, Lemay responded that we do not know how much the new assessments will impact us financially, nor was it added to the 2021 revenue budget.

Residents recently received notice of a 9% tax increase, in assessments on average. Lemay reminded residents that of the 2009 Financial Crisis, which was largely driven by housing, resulted in Hamilton county tax rates flat or declining in 2011 and 2014. Lemay reminded residents that the housing market has been

flat, for the last 10 years. Taxes will go up we have had two school levy's that have passed.

Tepe reminded residents, if you challenge your property value assessment because you think it is too high, please understand once you put that ball into play, it can go down and it can go up. The board of revision can raise the value if they believe their initial proposed value as incorrect. It is market value, what is it worth Jan 1, 2020.

Lemay added one more item, we have a 5.58 mil levy on the ballot for November, this will not impact your taxes. We will market this again and remind residents that is good and worthwhile. This is almost a third of our budget.

**Rules & Law** –No Report

**Public Works** –No Report

**Public Safety** – Council member Ingebritson requested a meeting of the Safety Committee to discuss use of the Fire house.

**CONTINUED BUSINESS:**

**NEW BUSINESS:**

**Adjournment:** Council Member Ingebritson motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Katherine Lyons**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**