

**MINUTES OF MEETING**  
**August 11, 2020**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, August 11, 2020 at 7:30 p.m. at the Community. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Ms. Lauren Ingebritson, Mr. Jeff LeMay, Mr. Pax Lindell and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator Gerald Hayhow, EMS Chief John Maggard, Solicitor Jeff Forbes, Fire Chief Steve Dronsfield, Chief Fiscal Officer and Clerk of Council, Katie Lyons.

The Mayor asked if anyone had any corrections, additions or deletions to the July 14, 2020 Minutes. Council Member Lehman motioned to approve the Council Minutes from the July 14, 2020 Council meeting. Voice vote, all voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council. Seeing none he moved on.

Mayor Tepe asked Ms. Ingebritson to move up in the agenda the resolutions for our new EMTs. With that, Ingebritson introduced and advanced to the third reading **RESOLUTION 8-3, 2020 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF JENNIFER BUCHHOLZ TO THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Lindell seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency. Mayor Tepe then swore in Jennifer Buchholz.

Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION 8-4, 2020 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF WILLIAM BUCHHOLZ TO THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Sharp seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. LeMay seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency. Mayor Tepe then swore in William Buchholz.

Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION 8-5, 2020 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF ANDREW MOLNAR TO THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Sharp seconded.

Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency. Mayor Tepe then swore in Andrew Molnar.

**MAYOR'S REPORT:** No Sewer update, delay downtown probably due to Covid related issues and budget crunches.

**Chief Fiscal Officer:** No Report.

**Solicitor:** No Report.

**Clerk of Council:** No Report.

**EMS CHIEF:** Number of volunteers are down, some due to Covid.

**FIRE CHIEF:** No Report.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** Upon council approval, we will be applying for the CARES Act funding from the state of Ohio. Terrace Parks share of the grant will be approximately \$42,500. Chief Hayhow will meet with all EMS and Fire to discuss Covid Related needs.

Again, upon council approval, we will enter into a contract with Hamilton County for the sale of excess village equipment through Hamilton County Internet Surplus Auction, to accept bids for the purchase of said equipment, to take all other necessary actions to sell said equipment. Chief Hayhow will meet with all departments to collect all outdated equipment.

Quick update on last month's Miami Grove Ordinance regarding the distribution of Parking Permits has gone very smoothly. Mayor Tepe interjected that the signage looks great!

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** Council Member Sharp wanted to let everyone know that Covid 19 is active in Terrace Park. There are currently six active cases and no hospitalizations.

**Planning & Zoning** –No Report

**Buildings & Grounds** –No Report

**Finance** –

Council Member Lemay introduced and advanced to the third reading, **RESOLUTION 8-1, 2020 A RESOLUTION AFFIRMING THE SPENDING OF CARES ACT FUNDING, AUTHORIZING THE FISCAL OFFICER TO TAKE ALL REQUIRED ACTION, AND DECLARING AN EMERGENCY** Lehman seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

Council Member Lemay introduced and advanced to the third reading **RESOLUTION 8-2, 2020 AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH HAMILTON COUNTY FOR THE SALE OF EXCESS VILLAGE EQUIPMENT THROUGH HAMILTON COUNTY INTERNET SURPLUS AUCTION, TO ACCEPT BIDS FOR THE PURCHASE OF SAID EQUIPMENT, TO**

**TAKE ALL OTHER NECESSARY ACTIONS TO SELL SAID EQUIPMENT, AND DECLARING AN EMERGENCY** Sharp seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

**Rules & Law** –No Report

**Public Works** –No Report

**Public Safety** –Lauren Ingebritson

Resolutions were moved up in the agenda so EMS swear-in Jennifer Buchholz, William Buchholz and Andrew Molnar could leave.

**CONTINUED BUSINESS:**

**NEW BUSINESS:** Council Member Ingebritson motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Katherine Lyons**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**