

**MINUTES OF MEETING**  
**November 9, 2022**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Wednesday, November 9 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Pax Lindell, Mr. Jeff LeMay, Mr. John Gaskey, Ms. Regina Sharp, and Ms. Lauren Ingebritson. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, EMS Chief John Maggard, Fire Chief Steve Dronsfield, and Solicitor Jeff Forbes. Ms. Judith Lehman was absent.

The Mayor asked if anyone had any corrections, additions or deletions to the October 11, 2022 Minutes. Council Member Sharp motioned to approve the Council Minutes from the October 11, 2022 Council Meeting. Voice vote, all voted, aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council, to please approach the podium, state their name and their address. Seeing none, he moved on.

**MAYOR'S REPORT:** Mayor Tepe reminded residents of the following items:

- It is now dark out earlier walkers and runners need to wear reflective gear, golf carts need headlights on!
- Leaf pick up is in full swing; please put your leaves out! Our motto is: No leaf will be left behind!
- Record turn out on Election Day. Thank you to all who ran.

**Chief Fiscal Officer:** Katie Lyons-No Report.

**Solicitor:** Jeff Forbes-No Report.

**Clerk of Council:** Katie Lyons –No Report.

**EMS CHIEF:** John Maggard reminded everyone that the Pancake Supper is on November 13 at St. Thomas. This is a major Fire and EMS Fundraiser. There is still time to sign up for the next EMS class.

**FIRE CHIEF:** Chief Dronsfield class is underway for the new recruits. Please remember to get your chimneys swept before the first fire of the season.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** Hayhow updated everyone on the following:

The maintenance crew is moving as fast as possible picking up the leaves. The leaves dropped quickly this year so it is taking longer than usual to complete each pass. Hayhow went to remind residents to not put your leaves in the street and remember not to park on the leaves as that could damage your car.

Hayhow met with ODNR manager to discuss the easement south of Kent and to see if Terrace Park could take ownership of the property. He explained that it is essential for safety of the kids connecting the neighborhoods. The manager agreed and will take the information to Columbus to present to their real estate division but did warn that it may take 6-9 months for a response.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** Council Member Sharp asked if we would discuss an incident that happened Friday prior to the election. The Mayor explained that there were multiple political signs put on Stewart Proctors property. While Stewart Proctor had approved of the signs he was not aware that he was in violation of the Terrace Park Zoning code.

As our code is currently written, those signs violated our code. To which, upon notification, Hayhow immediately had the signs removed. In response to that we received a telephone call from our attorney that a suit had been filed against the Village of Terrace Park. The mayor explained that while we are in the midst of revising our older sign code, the Mayor with advice from our attorney, decided to allow the signs to be put back out. It is not a partisan issue, the Mayor made an executive decision to prevent a lawsuit that we were not able to fight since our code is currently under review.

Solicitor Jeff Forbes added that the law for regulating signs is ever changing especially in regards to political speech and he started revising the sign code long before this happened. Once we are comfortable with it, it will go through the standard process to be updated.

**Reports, Resolutions & Ordinances of Standing Committee:** None

**Planning & Zoning** – John Gaskey No report.

**Finance** –Jeff LeMay-No Report.

**Buildings & Grounds** –Regina Sharp-No Report.

**Rules & Law** -Judith Lehman-No Report.

**Public Works**-Pax Lindell –No Report.

**Public Safety** –Lauren Ingebritson-No Report.

**CONTINUED BUSINESS:** None

**NEW BUSINESS:** None

**Adjournment:** Council Member Gaskey motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Katherine Lyons**  
Clerk of Council

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**Thomas M. Tepe, Jr.**  
Mayor