

MINUTES OF MEETING
September 8, 2020
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, September 8, 2020 at 7:30 p.m. at the Community. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Ms. Lauren Ingebritson, Mr. Jeff LeMay, Mr. Pax Lindell and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator Gerald Hayhow, EMS Chief John Maggard, Solicitor Jeff Forbes, Fire Chief Steve Dronsfield, Chief Fiscal Officer and Clerk of Council, Katie Lyons.

The Mayor asked if anyone had any corrections, additions or deletions to the August 11, 2020 Minutes. Council Member Gaskey motioned to approve the Council Minutes from the August 11, 2020 Council meeting. Voice vote, all voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL The Mayor asked if there were any residents to address council. Seeing none he moved on.

MAYOR'S REPORT: It is that time of year, please be mindful of the rules of Terrace Park: Signs may be 1 or 2 sided. Each parcel that abuts a street can have one sign per free speech message, and or a board of elections identified issue or candidate that will be on the ballot at the next general election. Afore mentioned signs must be at least five feet from any property line and cannot exceed six square feet in area. (2x3) No signs are permitted in the village right of way. Signs in the right of way, will be removed.

TPlist is very active, with a lot of hot button issues. Please remember we are all humans, we have families, if you are unwilling to say a message to someone's face, you should not click and send. Leaves are starting to fall in the 700-800 block of Yale, do not put your leaves in the street. Leaves can be put in disposable bag to be picked up by Maintenance.

Chief Fiscal Officer: No Report.

Solicitor: No Report.

Clerk of Council: No Report.

EMS CHIEF: Chief Maggard is hopeful for a fall EMS Class, possibly under a new provider. Details to come next month, but at this point it looks like the classes will be held on Tuesday and Thursday evenings, with max capacity (Covid spacing,) is 15-16 people.

FIRE CHIEF: No Report.

POLICE CHIEF/VILLAGE ADMINISTRATOR:

Chief Hayhow had two public works issues addressed:

1. Chief Hayhow explained that he was approached about widening the path between Wrenwood and Dennison to accommodate golf carts. After doing some research, he found that Terrace Park has a 7 foot wide easement from 1959. So he had the path surveyed to find exactly where the property lines were and according to the survey the

Wrenwood stretch of blacktop is in the center of the easement, which means Terrace Park has about a foot and a half on either side. Unfortunately, the one side is in the woods. Hayhow then concluded that he and council member Lindell will plan a meeting at the path to see if widening it would be practical.

2. Another public works issue was addressed on Miami Avenue. Due to the road grade and the elevations of the front yards on the east side of Miami, in the 700 block, heavy rains have caused the homes at 729 and 731 to flood. So we're adding a catch basin, in the right of way, between the two homes and then running the pipe into the old existing storm water drain. Hayhow concluded that this work will potentially reduce, if not eliminate future flooding. The residents agreed to split the costs with the village.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:

Planning & Zoning –No Report

Buildings & Grounds –

Council Member Sharp introduced and advanced to the third reading **ORDINANCE 9-1, 2020 DECLARING THE NECESSITY OF AND PROVIDING FOR CONTROLLING THE BLIGHT AND DISEASE OF SHADE TREES WITHIN PUBLIC RIGHTS-OF-WAY AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS OF TERRACE PARK WHICH INCLUDES ALL TERRITORY WITHIN AND COEXTENSIVE WITH ITS BOUNDARIES, FOR THE YEAR 2021, AUTHORIZING THE OFFICERS OF TERRACE PARK TO DO SUCH WORK FOR THE YEAR 2021, PROVIDING FOR THE LEVYING OF AN ASSESSMENT UPON REAL PROPERTY IN TERRACE PARK FOR THE COST AND EXPENSE OF SUCH WORK** Lindell seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Sharp then moved to adopt the ordinance as an emergency. Ingebritson seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ordinance passed as an emergency.

Finance – Council member Lemay explained the resolution changes are:

- The first is that we under budgeted for the audit service, as this year our audit is a full audit, therefore the costs were higher.
- Cares Act Covid assistance money, causes us to increase our appropriations to allow for the funding that we received from the state. This money will be used to create safe work environments for all Village Employees, Volunteers and Residents. Some of the features are on the tables, Council Member Lemay gave examples as the Plexi Glass Dividers on the tables for the council meetings. Other items on order are sanitation stands and touchless faucets and disinfecting supplies. Council Member LeMay requested ideas from EMS, Fire Safety, Building & Grounds to pass on other appropriate needs. LeMay explained that all unused funds will be returned.

Council Member Lemay introduced and advanced to the third reading, **RESOLUTION 9-1, 2020 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2020 APPROPRIATION BUDGET** Lehman seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Lemay then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

Four quick things:

1. Misprint in the Village Views in the notes from the last council meeting, it said " 28% percent gap", it should have said " \$28,000 gap". Council Member LeMay assured that he will work to get that corrected in the next issue.
2. Lemay wrote an article introducing the need for the Levy Renewal to the Village Views. There was a mistake in the editing process at the Village Views and it did not make the cut for the current issue. It will be in the next issue.
3. Mid-September Lemay will distribute Terrace Park Levy renewal signs to be place in the correct areas of your yard and ask neighbors in high traffic areas.
4. Monthly update on Covid, about \$33,000 budget gap, prior to that it was \$37,000. Mayor Tepe then added that according to the Hamilton County Auditor, Townships and Villages should have a 11% deficit due to Covid. Council Member LeMay agreed that it matches our records.

Rules & Law –No Report

Public Works –No Report

Public Safety –Lauren Ingebritson introduced resolutions for promotions within the EMS Department.

Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION 9-2 , 2020 A RESOLUTION FOR CONSENT OF COUNCIL TO THE PROMOTION BY THE MAYOR OF PETE FINDLEY TO LIEUTENANT IN THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Lindell seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency

Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION 9- 3 , 2020 A RESOLUTION FOR CONSENT OF COUNCIL TO THE PROMOTION BY THE MAYOR OF STEVE MAJCHSZAK TO LIEUTENANT IN THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Sharp seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Lehman seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency

Council Member Ingebritson introduced and advanced to the third reading

RESOLUTION 9-4 , 2020 A RESOLUTION FOR CONSENT OF COUNCIL TO THE PROMOTION BY THE MAYOR OF HESTER SULLIVAN TO LIEUTENANT IN THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK Gaskey seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency

Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION 9-5 , 2020 A RESOLUTION FOR CONSENT OF COUNCIL TO THE PROMOTION BY THE MAYOR OF REBECCA TODD TO CAPTAIN IN THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Sharp seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency

CONTINUED BUSINESS:

NEW BUSINESS: Council Member Sharp motioned to adjourn. Voice Vote all voted “aye.”

Respectfully submitted:

Katherine Lyons
Clerk of Council

Thomas M. Tepe, Jr.
Mayor