

VILLAGE OF TERRACE PARK
HAMILTON COUNTY, OHIO

RESOLUTION 3-1-2024

FIXING THE SALARIES AND RATINGS OF VILLAGE EMPLOYEES EFFECTIVE
MARCH 16, 2024

BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF TERRACE PARK,
STATE OF OHIO

SECTION 1. That the salary of the Chief of Police of the Village of Terrace Park shall range from \$107,755.99 - \$110,988.66 per annum for scheduled work hours.

SECTION 2. That the salary of Police Lieutenant of the Village of Terrace Park shall range from \$98,364.59 – \$101,315.52 per annum for scheduled work hours.

SECTION 3. That the salary of Police Sergeant of the Village of Terrace Park shall range from \$93,680.57 - \$96,490.98 per annum for scheduled work hours.

SECTION 4. That the salary of Patrol Officers shall range from \$86,940.13 - \$89,548.33 per annum for scheduled work hours.

SECTION 5. That the salary of maintenance personnel shall range from \$31.15 – \$32.08 per hour for laborers and \$36.40 – \$37.49 per hour for maintenance foreman.

SECTION 6. That the salaries shall be payable in equal semi-monthly installments. Scheduled work hours per annum shall be 2,080 work hours. All hours worked in excess of the scheduled work hours may be returned to the employee in compensated time off at the rate of one and a half per each hour worked or pay at one and a half times the hourly rate if approved by the Chief of Police in the case of full-time Police Officers, full-time Maintenance Workers and Probationary Officer. Approval of pay in lieu of compensated time off for additional work in excess of scheduled work hours shall be totally within the discretion of the approving authority.

Determination of overtime pay due for hours worked in excess of scheduled work hours may awarded or paid on the next regular pay period as the approving authority deems most appropriate, as adjusted for compensation time which may be exercised in accordance to policy.

SECTION 7. That the salary of part-time patrol officers of the Village of Terrace Park shall be determined by experience. Not to exceed \$41.79 per hour.

SECTION 8. That the salary for the Administrative Assistant / Village Clerk shall range from \$18.79 - \$19.35 per hour.

SECTION 9. That the salary for Mayor's Court Clerk shall range from \$26.75 - \$27.55 per hour.

SECTION 10. That the salary for the Chief Fiscal Officer shall range from \$27.26 - \$28.07 per hour.

SECTION 11. That the annual salary for Village Administrator shall range from \$23,207.59 - \$23,903.81

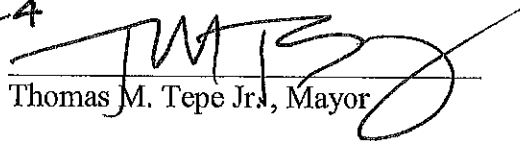
SECTION 12. That future employee across the board pay raises commencing March 16, 2022 through March 15, 2025 must be approved by council and will not exceed, during the aforementioned dates, an annual increase of 3%. Council has the discretion to review individual salaries and adjust compensation accordingly at any time.

SECTION 13. That the foregoing salary schedule shall become effective March 16, 2024. All Ordinances, Resolutions, and regulations, heretofore passed and adopted providing for such salaries, and/or wages are hereby repealed on that date.

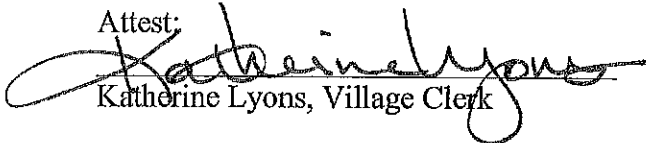
SECTION 14. That the Clerk of Council be, and she hereby is authorized and directed to publish this Resolution by posting a copy thereof in the five most public places in the Village as heretofore determined by Council.

SECTION 15. That this Resolution be advanced to the third reading and shall become effective March 12, 2024.

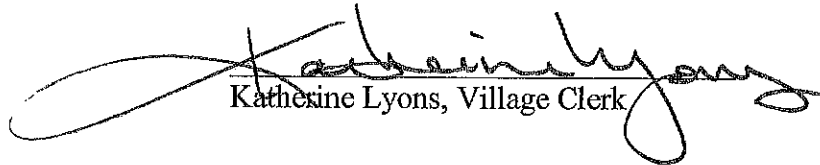
PASSED: *March 12, 2024*


Thomas M. Tepe Jr., Mayor

Attest:


Katherine Lyons, Village Clerk

I, Katherine Lyons, certify that this Resolution was posted at the five Village Bulletin Boards for the fifteen-day period ending 3/28/24.


Katherine Lyons, Village Clerk

VILLAGE OF TERRACE PARK
HAMILTON COUNTY, OHIO

ORDINANCE 3-1, 2024

AUTHORIZING THE RECEIPT AND EXPENDITURE OF CERTAIN WATER SURCHARGE RESTRICTED FUNDS
RELATED TO THE TERRACE PARK WATER DISTRIBUTION SYSTEM REPAIRS AND DECLARING AN EMERGENCY

WHEREAS, the Village of Terrace Park and the City of the Village of Indian Hill have entered into a Water Services Contract wherein a surcharge is assessed in the Terrace Park service area; and

WHEREAS, pursuant to the terms of said contract, these funds shall be placed in a separate water works account created by Terrace Park and shall be reserved exclusively for improvements to the Terrace Park water lines serving customers in the Terrace Park Service Area for the provision of adequate water supply to Terrace Park Area customers; and

WHEREAS, the Village of Terrace Park Council now desires to accept said funds and authorize their expenditure for any valid public purpose pursuant to the terms of said contract.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF TERRACE PARK, HAMILTON COUNTY, OHIO that:

Section 1. A separate water works account is hereby established and shall be reserved exclusively for improvements to the Terrace Park water lines serving customers in the Terrace Park Service Area for the provision of adequate water supply to Terrace Park Area customers.

Section 2. All surcharge funds collected by Indian Hill and remitted to Terrace Park shall be deposited in said water works account.

Section 3. That said funds are hereby authorized to be expended exclusively for improvements to the Terrace Park water lines serving customers in the Terrace Park Service Area for the provision of adequate water supply to Terrace Park Area customers.

Section 4. The three separate readings required by law are hereby waived. This Ordinance shall be acted upon as an emergency in order to preserve and improve the Terrace Park water distribution system and shall become effective immediately.

Section 5. The Village Clerk be, and she hereby is authorized and directed to publish this Ordinance by posting a copy thereof in the five most public places in the Village as heretofore determined by Council.

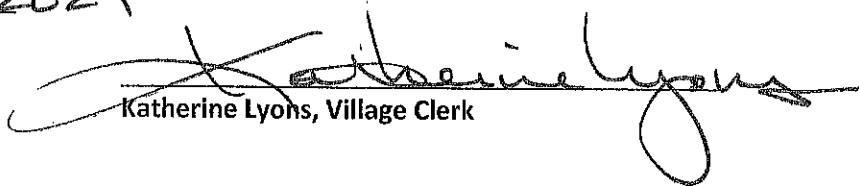
Passed this 12th Day of March, 2024.


Thomas M. Tepe Jr., Mayor

Attest.


Katherine Lyons, Village Clerk

I, Katherine Lyons, certify that this Resolution was posted at the five Village bulletin boards for the fifteen day period ending March 28, 2024


Katherine Lyons, Village Clerk

VILLAGE OF TERRACE PARK
HAMILTON COUNTY, OHIO

RESOLUTION 3-2, 2024

**AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT
WITH KNAPHEIDE TRUCK EQUIPMENT FOR THE REMOVAL AND
INSTALLATION OF A NEW DUMP BED FOR THE 2004 FORD F450 DUMP TRUCK
IN AN AMOUNT NOT TO EXCEED \$27,149.00**

WHEREAS, the Village has received a quote from Knapheide Truck Equipment for the removal of the old dump bed and the installation of a new dump bed for the 2004 Ford F450 dump truck; and

WHEREAS, Council finds the quote to be the lowest and best option for the services and equipment.

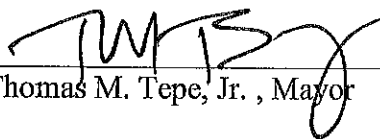
**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE
VILLAGE OF TERRACE PARK, STATE OF OHIO**

SECTION 1. The Village Administrator is hereby authorized to enter into a contract with Knapheide Truck Equipment for the removal and installation of a new dump bed for the 2004 Ford F450 dump truck in an amount not to exceed \$27,149.00.

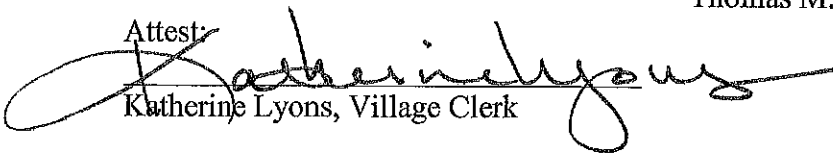
SECTION 2. The Fiscal Officer is hereby authorized to pay said vendor pursuant to the terms of the quote herein authorized.

SECTION 3. That the Village Clerk be, and she hereby is authorized and directed to publish this Resolution by posting a copy thereof in the five most public places in the Village as heretofore determined by Council.

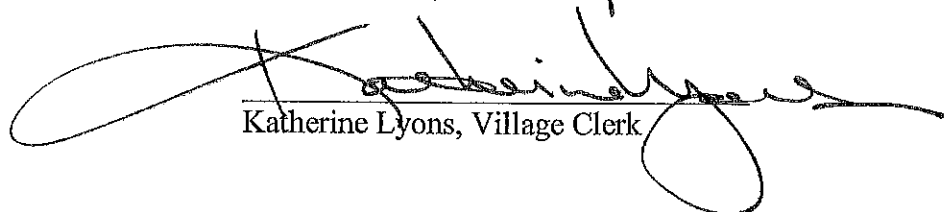
PASSED: March 12, 2024


Thomas M. Tepe, Jr., Mayor

Attest:


Katherine Lyons, Village Clerk

I, Katherine Lyons, certify that this Resolution was posted at the five Village Bulletin Boards for the fifteen-day period ending March 28, 2024


Katherine Lyons, Village Clerk

RESOLUTION NO. 3-3-2024

AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO THE FIRST AMENDMENT TO THE WATER SERVICE CONTRACT WITH THE CITY OF THE VILLAGE OF INDIAN HILL AND DECLARING AN EMERGENCY

WHEREAS, the Village of Terrace Park and the City of the Village of Indian Hill have previously entered into a Contract for Water Service; and

WHEREAS, the Parties have since agreed upon certain changes related to water service which necessitates an amendment to the Contract .

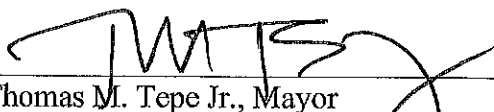
NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Terrace Park , 5 members elected thereto concurring:

Section 1. That the Village Administrator is hereby authorized to execute the First Amendment to the Water Service Contract, substantially in the form of the amendment attached hereto as Exhibit A and incorporated herein by reference.

Section 2. That this Resolution is here by declared to be an emergency measure, and shall be effective immediately upon its adoption. The reason for the declaration of emergency is the need to execute the amendment at the earliest possible date.

Section 3. The Village Clerk be, and she hereby is authorized and directed to publish this Resolution by posting a copy thereof in the five most public places in the Village as heretofore determined by Council.

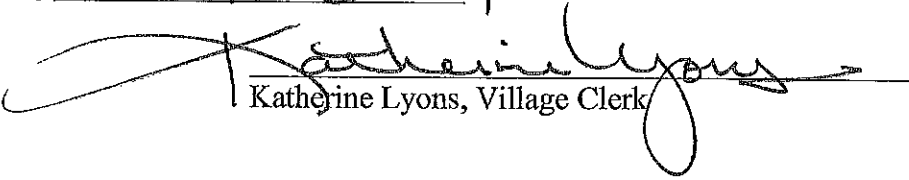
Passed this 12th Day of March, 2024.


Thomas M. Tepe Jr., Mayor

Attest:


Katherine Lyons, Village Clerk

I, Katherine Lyons, certify that this Resolution was posted at the five Village bulletin boards for the fifteen day period ending March 20 2024


Katherine Lyons, Village Clerk

**FIRST AMENDMENT TO THE CONTRACT BETWEEN THE VILLAGE
OF TERRACE PARK AND THE CITY OF THE VILLAGE OF INDIAN
HILL, OHIO**

THIS FIRST AMENDMENT is made and entered into by and between the Village of Terrace Park, ("Terrace Park") and the City of the Village of Indian Hill ("Indian Hill") (collectively referred to as "the Parties")

WHEREAS, the Parties entered into a Water Service Contract which was executed on _____, 2024 ("Contract")

WHEREAS, the Parties have since agreed upon certain changes related to water service which necessitates an amendment to the Contract.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and agreements contained here, the Parties agree to amend the Contract in the following respects:

Section (3) Ordinary repairs and minor replacements to the distribution system of Terrace Park shall be performed and paid for by Indian Hill. Major repairs and major replacements, including the replacement of existing fire hydrants, shall be performed by Indian Hill, but caused to be paid for by Terrace Park, in accordance with its Rules and Regulations. Major repairs and major replacements, including fire hydrants, shall be construed as projects exceeding \$5,000.00 in value. All water main relocations shall be performed by Indian Hill, but caused to be paid for by Terrace Park, in accordance with Indian Hill Water Works Rules and Regulations.

Section (4) Indian Hill shall read all meters, prepare and mail bills to the users, and shall collect bills. All bills for water used shall be due and payable on or before the date noted on the bills and, in case of failure to pay bills, Indian Hill may act in accordance with the procedures set up in the said "Operating Code of The Department of Water Works of The Village of Indian Hill."

Section (5) Water consumed by Terrace Park and its residents shall be paid for at the rates set forth in said "Operating Code of The Department of Water Works of The Village of Indian Hill."

Indian Hill represents that the rates set forth in said "Operating Code of The Department of Water Works of The Village of Indian Hill" apply and govern the sale of water by it to its own residents.

Terrace Park agrees that the said rates provided herein may be changed during the term of this contract by ordinance duly passed

by Council of Indian Hill, provided said change of rates likewise is made to apply to the residents of Indian Hill, except as consistent with the following:

- A. In the Terrace Park Service area, for any period during the term of this contract, the rates shall be 1.25 times the rates charged to consumers within Indian Hill, except property owned by the Federal Government, the State of Ohio, the Village of Terrace Park, The Terrace Park Charitable trust, and public utilities as described in Exhibit "A".
- B. All monies collected by Indian Hill from the Terrace Park Service Area customers which are the result of the above rate differentials shall be placed in a separate water works account created by Terrace Park and shall be reserved exclusively for improvements to the Terrace Park water lines serving customers in the Terrace Park Service Area for the provision of adequate water supply to Terrace Park Area customers.
- C. Indian Hill shall collect any surcharge amounts as specified under Section 5(A) above and remit any such sums collected to Terrace Park.

Terrace Park shall pay for water consumed by its municipal departments, except for water used from fire hydrants for fire purposes.

Section (9) Terrace Park and Indian Hill agree to meet on a regular basis and to negotiate in good faith the transfer of water mains owned by Terrace Park to Indian Hill.

Section (10) This First Amendment shall be effective when executed by both Parties.

All previously agreed upon terms contained in the Contract are to remain in effect.

CITY OF VILLAGE OF INDIAN HILL, OHIO


By _____
Dina C. Minneci, City Manager

VILLAGE OF TERRACE PARK, OHIO

By 
Gerald Hayhow, Village Administrator

APPROVED AS TO FORM:

Scott D. Phillips, Esq.
Solicitor for Village of Indian Hill



Jeffrey Forbes, Esq.
Solicitor for Village of Terrace Park

Exhibit "A"

**Village of Terrace Park 25% Surcharge Exceptions as
provided by Village of Terrace Park on February 20, 2024:**

- Flower Bed 08808-001
- Community building 08808-002
- Fountain at Gazebo 08808-003
- Fire Department 08700-001
- Memorial Bed 09290-001
- Log Cabin 09884-001

VILLAGE OF TERRACE PARK
HAMILTON COUNTY, OHIO

RESOLUTION 3-4, 2024

AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH
HENDY, INC. FOR THE 2024 SIDEWALK PROJECT AT A COST NOT TO EXCEED \$23,520
AND DECLARING AN EMERGENCY

WHEREAS, the Council of the Village of Terrace Park desires to provide sidewalks to provide for the safe travel of pedestrians; and

WHEREAS, the Village of Terrace Park Council has received a proposal from Hendy, Inc. for the removal and replacement of certain sidewalk blocks in the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF TERRACE PARK, HAMILTON COUNTY, OHIO that:

Section 1. It is hereby determined that Hendy, Inc. has submitted the lowest and best bid for performing said sidewalk removal and replacement. The Village Administrator is hereby authorized and directed to enter into a contract with Hendy, Inc. on the terms and conditions as provided for in the proposal attached hereto as Exhibit A, incorporated herein by reference.

Section 2. The Village Administrator is hereby directed by Council to enter into an agreement with Hendy, Inc. for an amount not to exceed \$23,520.00.

Section 3. The three separate readings required by law are hereby waived. This Resolution shall be acted upon as an emergency in order to preserve safe pedestrian and vehicular traffic and shall become effective immediately.

Section 4. The Village Clerk be, and she hereby is authorized and directed to publish this Resolution by posting a copy thereof in the five most public places in the Village as heretofore determined by Council.

Passed this 12th Day of March, 2024.


Thomas M. Tepe Jr., Mayor

Attest:


Katherine Lyons, Village Clerk

I, Katherine Lyons, certify that this Resolution was posted at the five Village bulletin boards for the fifteen day period ending March 28, 2024


Katherine Lyons, Village Clerk

VILLAGE OF TERRACE PARK
HAMILTON COUNTY, OHIO

RESOLUTION 3-5, 2024

CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF David Bruce, Nick Corregan, Becky Darner, Brandon Fortener, Chris Gleason, Jessica Pembleton Jason Rhodes and Kyle Welling TO THE VOLUNTEER FIRE DEPARTMENT OF THE VILLAGE OF TERRACE PARK

WHEREAS, the Ohio Revised Code permits and provides for the appointment of volunteer Fire Department members by the Mayor with the advice and consent of Village Council; and

WHEREAS, the Mayor has proposed the appointment of various individuals as a volunteer Fire Department members in accordance with the terms and the provisions of the Ohio Revised Code.

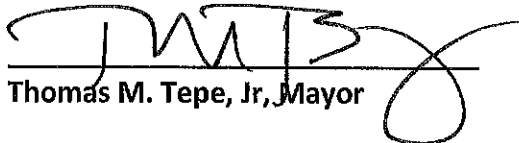
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF TERRACE PARK, OHIO THAT:

SECTION 1. The nomination by the Mayor of David Bruce, Nick Corregan, Becky Darner, Brandon Fortener, Chris Gleason, Jessica Pembleton, Jason Rhodes and Kyle Welling to the office of volunteer Fire Department members of the Village of Terrace Park is hereby confirmed, with the advice and consent of this Village Council upon such terms and conditions as are consistent with the requirements of the Ohio Revised Code and the Terrace Park Code of Ordinances.

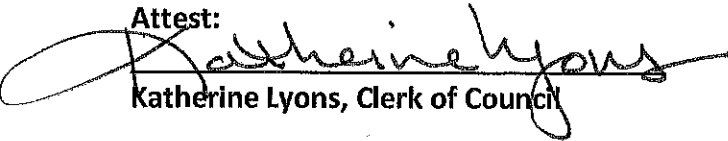
SECTION 2. Council hereby waives the three separate readings of this resolution and hereby advances it to the third and final reading.

SECTION 3. That the Clerk of Council be, and she hereby is directed to publish this Resolution by posting a copy thereof at the five most public places in the Village of Terrace Park as heretofore determined by Council.

PASSED: March 12, 2024


Thomas M. Tepe, Jr., Mayor

Attest:


Katherine Lyons, Clerk of Council

I, Katherine Lyons, certify that this Resolution was posted at the five Village Bulletin Boards for the fifteen-day period ending 3/28/24


Katherine Lyons, Clerk of Council