

MINUTES OF MEETING
April 22, 2020
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Wednesday, April 22, 2020 at 7:45 p.m. on a virtual Zoom meeting. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Lauren Ingebritson, Ms. Judith Lehman, Mr. Jeff LeMay, Ms. Regina Sharp and Mr. Pax Lindell. In addition, Mayor Tom Tepe, Solicitor Jeff Forbes, Village Administrator Gerald Hayhow, Zoning and Planning David Moyer, Fire Chief Steve Dronsfield, EMS Chief John Maggard, Chief Fiscal Officer and Clerk of Council, Katie Lyons.

The Mayor asked if anyone had any corrections, additions or deletions to the March 11, 2020 Minutes. Council Member Ingebritson motioned to approve Council Minutes from the March 11, 2020 Council meeting. Voice vote, all voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL The Mayor asked if there were any residents to address council. Seeing none he moved on.

MAYOR'S REPORT Mayor Tepe welcomed everyone to the first ever virtual council meeting. He explained that these are trying times, however in Terrace Park, everything is going extremely well. He then reminded residents use common sense and tolerance to continue to get through these times. He then gave a special thank you to Chief Hayhow for setting up the virtual meeting.

The Mayor then read our annual Arbor Day Proclamation (attached).

Chief Fiscal Officer: No Report.

Solicitor: We are able to meet this way under unusual circumstances, General Assembly acted quickly to adopt the House Bill 197 which allows public bodies to convene like this.

Clerk of Council: No Report.

EMS CHIEF: Welcoming Julianna Overbey, for the rest of the summer. Certified EMT will run with EMS until she relocates to back Boston. EMS class is currently on hiatus. We are in good shape with supplies and every week, more and more items are becoming available.

FIRE CHIEF: Responded a few weeks back to a very tragic accident. The family has asked everyone to please we are their seatbelts.

POLICE CHIEF/VILLAGE ADMINISTRATOR:

Chief Hayhow updated on the following activities:

- Application submitted to FEMA, we are tracking all expenses related to COVID-19, if we meet the threshold, all expenses should be reimbursed.

- Terrace Park put out a call for volunteers to assist any home bound residents; we currently have over 40 volunteers.
- Foundation poured and new clock ready to be installed at village green. We are ready to go once Verdin confirms installation date.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None

Planning & Zoning – John Gaskey

Council Member Gaskey explained the zoning text amendment to section 1105.08A adding word Structure and capitalizing the letter B in building. **ORDINANCE 4 -1, 2020 AMENDING SECTION 1105.08 OF THE ZONING CODE FOR THE VILLAGE OF TERRACE PARK** Lehman seconded. Gaskey, Ingebritson, Lehman, Lemay, Lindell and Sharp voted aye. Gaskey then moved to adopt this ordinance as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Ordinance passed as an emergency.

Buildings & Grounds – Regina Sharp being new to the committee thanked everyone for setting up all the work on the Clock.

Finance – Jeff LeMay

Council Member LeMay explained that this is the fourth step in the Levy process; this is an operating Levy that does not increase your taxes.

RESOLUTION 4-1, 2020 RESOLUTION DECLARING THE NECESSITY TO PROCEED WITH A RENEWAL TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION (2.8 MILL RENEWAL). Gaskey seconded. Gaskey, Ingebritson, Lehman, Lemay, Lindell and Sharp voted aye. LeMay then moved to adopt this resolution as an emergency. Lehman seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

He then went on to give the background on the next resolution, we have a Local Government Fund, money the village receives from the State of Ohio, every 8 years, we need to approve the way the money is proportioned. As a result we get about \$30,000 per year.

RESOLUTION 4-2 AUTHORIZING THE ADOPTION OF AN ALTERNATIVE METHOD OF APPORTIONING THE LOCAL GOVERNMENT FUND Sharp seconded. Gaskey, Ingebritson, Lehman, Lemay, Lindell and Sharp voted aye. LeMay then moved to adopt this resolution as an emergency. Lehman seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

LeMay went on to express budget risk this year, due to income. Our Local Government Fund could be cut by 20%, which Hamilton County tipped us off, a potential 40,000 to 50,000 potential revenue shortfall. Due to this we are reevaluating the road work that is planned. Lindell went on to explain, that while we annually repair sidewalks and streets, we may save portions until next year. The village will begin repair work on the most needed areas first.

Rules & Law – Judith Lehman No Report

Public Works – Pax Lindell

RESOLUTION 4-3 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH HENDY, INC. FOR THE 2020 SIDEWALK PROJECT AT A COST NOT TO EXCEED \$20,000 AND DECLARING AN EMERGENCY Sharp seconded. Gaskey, Ingebritson, Lehman, Lemay, Lindell and Sharp voted aye. Lindell then moved to adopt this resolution as an emergency. Lehman seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

RESOLUTION 4-4 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PERFORMANCE ASPHALT PAVING, INC. FOR THE PURPOSE OF AN ASPHALT REPAIR PROJECT AT A COST NOT TO EXCEED \$4249.00 AND DECLARING AN EMERGENCY Gaskey seconded. Gaskey, Ingebritson, Lehman, Lemay, Lindell and Sharp voted aye. Lindell then moved to adopt this resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

Public Safety – Lauren Ingebritson

RESOLUTION 4-5 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF JULIANA OVERBEY TO THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK LeMay seconded. Gaskey, Ingebritson, Lehman, Lemay, Lindell and Sharp voted aye. Lindell then moved to adopt this resolution as an emergency. Lindell seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Resolution passed as an emergency.

CONTINUED BUSINESS: None

NEW BUSINESS: None

Council Member motioned to adjourn. Voice Vote all voted “aye.”

Respectfully submitted:

Katie Lyons
Clerk of Council

Thomas M. Tepe, Jr.
Mayor