

**MINUTES OF MEETING**  
**May 14, 2024**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday May 14, 2024, at 6:00 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Jeff LeMay, Mr. Pax Lindell, Mr. John Gaskey, Ms. Lauren Ingebritson, and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, EMS Chief John Maggard, and Solicitor Jeff Forbes. Council Member Ms. Judith Lehman and Fire Chief Steve Dronsfield were absent.

The Mayor asked if anyone had any corrections, additions or deletions to the April 2, 2024 Minutes. Council Member John Gaskey motioned to approve the Council Minutes from the April 2, 2024, Council Meeting. Voice vote, all voted, aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council, to please approach the podium, state their name and their address. Seeing none, he moved on.

**MAYOR'S REPORT:**

The Mayor Read the Arbor Day Proclamation which was celebrated on April 26, 2024. Mayor Tepe thanked new residents that attended the New Resident Open House April 30, 2024 and the representatives from the Terrace Park Organizations that spoke.

**Chief Fiscal Officer:** Katie Lyons-No Report.

**Solicitor:** Jeff Forbes- No Report.

**Clerk of Council:** Katie Lyons-No Report.

**EMS CHIEF:** Chief Maggard reported that Bo and Tina Hesser, a Terrace Park resident, organized 3 CPR classes for residents.

**FIRE CHIEF:** Chief Dronsfield Absent.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:**

- Chief Hayhow the maintenance crew has been working hard to get the grounds together for the holiday.
- The repair of Route 50 was moved up on the schedule, and the process is as follows:
  - taking out the joints that are bad,
  - resurfacing all of 50,
  - reinstalling reflectors and striping after.

The Chief has asked residents to please be patient during this time.

- Terrace Park Police Department will assist Mariemont with traffic as a Political Representative will be driving through the area.
- Part two of the Finance Resolution will increase the appropriations in the Special Fund for Street Construction and Repair in order to do the following:
  - 967 Sq yards of pavement repair on Princeton, Poplar, Miami, Stanton and Park Avenues.
  - Widen the area between Stanton and Elm.

- Resurfacing Marian Lane to help eliminate the water problem from the trucks.
- Resurface Sycamore.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:**

**Reports, Resolutions & Ordinances of Standing Committee:** None

**Planning & Zoning** – Mr. Gaskey-No Report.

**Finance** – Mr. LeMay explained this resolution is to appropriate the remaining ARPA funds along with the interest earned and to increase our appropriation in our Street Construction Improvement funds.

Council Member LeMay introduced and advanced to the third reading **RESOLUTION 5-1, 2024 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2024 APPROPRIATION BUDGET**

Lindell seconded. Gaskey, Sharp, LeMay, Ingebritson and Lindell voted aye. LeMay then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Sharp, Ingebritson, Lindell and LeMay voted aye. Resolution passed as an emergency.

**Buildings & Grounds** – Regina Sharp reported that next week the tunnel will be painted by MHS Students during the intersession led by resident and art teacher Ashely Scribner. (see artwork attached)

**Rules & Law** -Judith Lehman Absent.

**Public Works**-Pax Lindell explained that this resolution is to enter into an agreement with JK Meurer for street repairs that were explained earlier in the evening.

Council Member Lindell introduced and advanced to the third reading **RESOLUTION 5-2, 2024 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE JK MEURER CORP. FOR THE 2024 STREET MAINTENANCE AND REPAIR PROGRAM AT A COST NOT TO EXCEED \$74,810 AND DECLARING AN EMERGENCY** Sharp seconded. Gaskey, Sharp, LeMay, Ingebritson and Lindell voted aye. Lindell then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Sharp, Ingebritson, Lindell and LeMay voted aye. Resolution passed as an emergency.

The Public Works Committee has met the last couple of months to discuss Electric and Gas Aggregation. The committee has decided to sit back and wait, a lot of questions and a big undertaking with no residents asking for it. We are going to watch the other communities while we are still considering the risk involved. One big concern, if the village were to do it and the residents voted for it. A resident that did not want to be a part of the program would have to “opt-out” and go through that process. Someone would need to manage that for the residents.

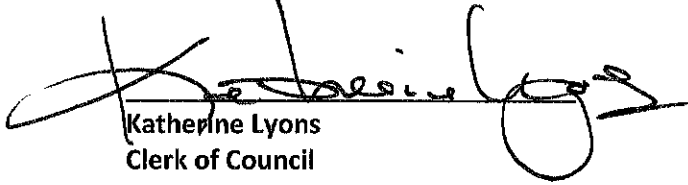
**Public Safety** –Lauren Ingebritson the Public Safety committee met to discuss the need to add another officer to the department. The committee discussed the recent turnover in the police department, the main issue is the shift hours. Currently the officers work five 8-hour shifts as opposed to other police departments that work 10- or 12-hour shifts. We are the only police department in Hamilton County that does that. 4–10-hour shifts would allow 3-days off. Mayor Tepe explained that while it is a cost, keeping Terrace Park safe is a priority.

Chief Hayhow explained that we are reaching out but that the pool is small. It will take time to find the officers, training and onboarding. We are competitive with salary, but the priority right now is quality of life. Police officers in Terrace Park are respected however this is not true everywhere.

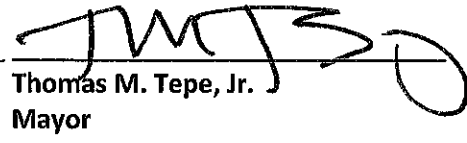
**CONTINUED BUSINESS:** None  
**NEW BUSINESS:** None

**Adjournment:** Mr. LeMay motioned to adjourn. Voice Vote all voted "aye."

**Respectfully submitted:**



Katherine Lyons  
Clerk of Council



Thomas M. Tepe, Jr.  
Mayor