

**MINUTES OF MEETING**  
**September 17, 2019**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday September 17, 2019 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Lauren Ingebritson, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Pax Lindell and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator Gerald Hayhow, Solicitor Jeff Forbes, Clerk of Council Christy Hampton, Chief Fiscal Officer Katie Lyons and EMS Chief John Maggard were present. Fire Chief Steve Dronsfield was absent.

The Mayor asked if anyone had any corrections, additions or deletions to the August minutes. Council Member Gaskey motioned to approve Council Minutes from the August 13, 2019 Council meeting. Voice vote, all voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL**

The Mayor asked if there were any residents to address council. Former Mayor Jay Gohman (100 Marian Lane) came on behalf of former resident Nancy Everhart Safran, who organized an effort to raise funds to purchase a clock for the Village Green. They have given a check for the deposit to the Village, who will act as the agent to purchase the clock (to avoid paying extra sales tax). The budget will be temporarily adjusted to account for this, and then once the entire amount is received, the budget will be adjusted back. Jay has met with Lauren, Mayor Tepe and others to work out the details. All of the funds have been raised. Mayor Tepe said we are trying to determine a prominent location without obstruction for all to enjoy. Lauren's committee will continue to work on it, and once it is installed, we'll have an official dedication ceremony.

**MAYOR'S REPORT:**

Mayor Tepe began with the good news that he re-appointed Steve Holmes to the Zoning Board of Appeals for another 4-year term. Steve is an outstanding member of that committee, as all of the others are. He brings a unique perspective as a long-time resident and a zoning lawyer. There is one empty seat on the board that they are currently trying to fill.

Mayor Tepe gave his appreciation to the TPRC, Jerry and everyone who helped make the Labor Day festivities so great. He was pleased that the addition of adult beverages seemed to go well, and people adhered to the rules & regulations in a responsible manner and without incident.

Finally, he wanted to express to residents that if you are doing a home project, check with the building official or the village office first. It will probably require a building permit in some way, shape or form. We have a couple of instances here where there has been significant renovation without the pulling of any permits. That process is going to be much more difficult and tedious for the property owner than had they just checked with the village office and did what was right the first time. For all those out there contemplating a project, do yourself a favor and check with the village office before you start any work.

**CHIEF FISCAL OFFICER:** No report.

**SOLICITOR:** No report.

**CLERK OF COUNCIL:** No report.

**EMS CHIEF:** UC Air Care did a training exercise Monday evening (9/16) with their helicopter landing on Stanton Field, the designated first landing zone – we had a great turnout; lots of firefighters and EMS. They practiced over and over loading people into the helicopter when it was turned off and then more interestingly, when it was running.

This Thursday (9/19) there is a county-wide mass casualty drill at Great American Ballpark – we are sending an ambulance with a full EMS crew- won't know the specifics until we get there.

There will be an EMS class in January – time TBD. Mayor Tepe asked if we ever offered to train people from neighboring communities (for a reasonable rate) – John said this happens a couple times a year.

**FIRE CHIEF:** Absent, no report.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:** Hayhow met with the Assistant Health Commissioner last week to finalize the property improvement fact sheet. The fact sheet will make it easy to plan for future home improvements and will be available the first week of October. We will have it in the lobby and on the village web site.

The Duke Energy underground 12k conversion project is on hold. According to Duke project manager, funding for 2020 has been cut to \$0. If funding is restored, engineering will resume in 2021 with construction possibly starting in 2022. We haven't signed any agreements or granted any licenses.

Mayor Tepe added that there is no new information on the sewer feasibility – the report is due to MSD (to the county commissioner) by Sept 18, but likely still years away. When we receive new information, everyone will be made aware.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** none

**PLANNING & ZONING:** No report.

**BUILDING AND GROUNDS:**

Council Member Ingebritson reminded us that she first introduced this ordinance (related to the assessment for handling our shade trees) at the August meeting, during which time she explained all of the reasons for introducing this ordinance. With that, she re-introduced and advanced to the third reading: **ORDINANCE 8-1, 2019 DECLARING THE NECESSITY OF AND PROVIDING FOR CONTROLLING THE BLIGHT AND DISEASE OF SHADE TREES WITHIN PUBLIC RIGHTS-OF-WAY AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS OF TERRACE PARK WHICH INCLUDES ALL TERRITORY WITHIN AND**

**COEXTENSIVE WITH ITS BOUNDARIES, FOR THE YEAR 2020, AUTHORIZING THE OFFICERS OF TERRACE PARK TO DO SUCH WORK FOR THE YEAR 2020, PROVIDING FOR THE LEVYING OF AN ASSESSMENT UPON REAL PROPERTY IN TERRACE PARK FOR THE COST AND EXPENSE OF SUCH WORK.**

Lindell seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Ingebritson then moved to adopt the ordinance as an emergency. Sharp seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Ordinance passed as an emergency.

Mayor Tepe thanked Lauren and her committee for all the work they did. LeMay commented on the Village Views article and how well-written and clear it was. Tepe has only had a few people approach him regarding this, and it was all positive; they recognize that we have a lot of trees to take care of and appreciate that we do it cost effectively.

**FINANCE:** Jeff thanked the former Mayor for setting this up- we will temporarily increase the budget by \$6750 to purchase and install the clock tower for the Green. It is temporary, at some point we will receive the check to offset it, so net net it will not be an increase in the budget. With that, Jeff introduced and advanced to the third reading: **RESOLUTION 9-1, 2019 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2019 APPROPRIATION BUDGET.** Gaskey seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. LeMay then moved to adopt the ordinance as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell and Sharp voted aye. Ordinance passed as an emergency

**RULES & LAW:** No report.

**PUBLIC WORKS:** No report.

**PUBLIC SAFETY:** John Gaskey commented that the new crosswalks, sidewalk and railings at the intersections of Elm, Denison and Park look great.

**CONTINUED BUSINESS:** None

**NEW BUSINESS:** None

Council Member Sharp motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Christy Hampton**  
Clerk of Council

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**Thomas M. Tepe, Jr.**  
Mayor