

**MINUTES OF MEETING**  
**December 12, 2023**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday December 12, 2023, at 6:00 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Jeff LeMay, Mr. Pax Lindell, Mr. John Gaskey, Ms. Lauren Ingebritson, Ms. Judith Lehman and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, EMS Chief John Maggard, Fire Chief Steve Dronsfield and Solicitor Jeff Forbes.

The Mayor asked if anyone had any corrections, additions or deletions to the November 15, 2023 Minutes. Council Member Pax Lindell motioned to approve the Council Minutes from the November 15, 2023, Council Meeting. Voice vote, all voted, aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council, to please approach the podium, state their name and their address.

Two Milford High School Students, Megan and Mackenzie, members of the National Honor Society attended the meeting.

**MAYOR'S REPORT:** The Mayor reported that the Tree Lighting hosted by Kindervelt was just plain AWESOME. It was the biggest turnout in years and so much fun to see all the families that were in attendance.

The Mayor reviewed the past year explaining that we acted fiscally responsible again this year, tackled some big issues, sewer issues, waterline, renewal of the levy, purchased a new fire truck and used ARPA funds: painted the community building, new floor in the community building, redid the basketball court, repaired and replaced fire hydrants, fixed streets and sidewalks. While the waterline is still influx and we have not heard from Congress about the grant.

The Mayor reiterated that we do not have an income tax or an earnings tax. He reminded residents to compare your taxes with the services that you get, children walking around, cops are present, garbage and recycle pick up, and in an emergency your neighbor is at your door as a volunteer of the Fire and EMS Services.

The Mayor thanked and read off all the Volunteers and employees of the Village. (see list attached)

**Chief Fiscal Officer:** Katie Lyons-No Report.

**Solicitor:** Jeff Forbes-Mr. Forbes clarified the upcoming Ordinance regarding imposing a moratorium for a period of 360 days on the granting of any permit allowing adult use cannabis operators within the Village of Terrace Park. Mr. Forbes explained as soon as Issue 2 passed on the ballot, at least 3 bills were acted on in the state legislature that went into law. Mr. Forbes explained the ordinance tonight would temporarily put on hold until council sees what the final law is and then make a decision based upon that. Mr. Forbes explained right now the only thing the law allows local authority to control is to either prohibit or limit the number of adult cannabis operators: which includes the retail dispensary, cultivation operators and the processing operators. The moratorium will prohibit all three of these until Council decides what to do.

Mr. Forbes reminded everyone that council did something similar in 2016 when medical marijuana was approved, they imposed a moratorium while they decided the best way to handle the new law. Council put those limitations under the zoning code.

**Clerk of Council:** Katie Lyons-No Report.

**EMS CHIEF:** Chief Maggard reported that the new EMS class beginning January 2024 has 6 people signed up for it. Chief Maggard is currently pursuing a grant to help pay for the cost of EMS training.

**FIRE CHIEF:** Chief Dronsfield reported the recent fire at Birch that we had support from Milford, Anderson, and Mariemont Fire Departments. TPDFD was rewarded a grant from the Bureau of Workers Comp for \$14,000 to cover turn out gear, helmet, jacket, boots, pants, etc.

Chief Maggard gave a special thanks to Officer Mitch Powers who spotted the fire and called in the fire. Without that, the fire would have been much worse.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:**

- Chief Hayhow updated council on the following:
- the village will have Cincinnati State back for EMS Training.
- Working with our legal publisher to have the Terrace Park Ordinance book updated. It was last updated in 2015.
- Leaf pick up will end this Thursday afternoon.
- The new community building railing on the ramp is scheduled to be installed Thursday.
- The new floor for the community building will be ordered tomorrow and the process should move quickly.

An update on our urban forestry:

- The new arborist is working hard to learn the streets, its inventory, and the tree keeper software.
- He has submitted our Tree City Application.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:**

**Reports, Resolutions & Ordinances of Standing Committee:** None

**Planning & Zoning** – No Report.

**Finance** –Mr. LeMay explained that the Resolution to revise the appropriation budget, will appropriate the money received from the grant that the fire department received and to move money for salaries.

Council Member LeMay introduced and advanced to the third reading **RESOLUTION 12-1, 2023 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2023 APPROPRIATION BUDGET** Ingebritson seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Lehman seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency.

Council Member LeMay introduced and advanced to the third reading **ORDINANCE 12-1, 2023 2024 FINAL APPROPRIATIONS** Lindell seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. LeMay then moved to adopt the ordinance as an emergency. Gaskey seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Ordinance passed as an emergency.

**Buildings & Grounds** –Regina Sharp-No Report.

**Rules & Law** -Judith Lehman-

Council Member Lehman introduced and advanced to the third reading **RESOLUTION NO. 12-2, 2023 RESOLUTION CONTRACTING FOR LEGAL COUNSEL SERVICES FOR THE VILLAGE AND DECLARING AN EMERGENCY** Sharp seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. Lehman then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency.

Council Member Lehman introduced and advanced to the third reading **ORDINANCE NO.12-2 2023 IMPOSING A MORATORIUM FOR A PERIOD OF 360 DAYS ON THE GRANTING OF ANY PERMIT ALLOWING ADULT USE CANNABIS OPERATORS WITHIN THE VILLAGE OF TERRACE PARK, OHIO AND DECLARING AN EMERGENCY** Gaskey seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. Lehman then moved to adopt the ordinance as an emergency. Ingebritson seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Ordinance passed as an emergency.

**Public Works**-Pax Lindell-No Report.

**Public Safety** –Lauren Ingebritson-

Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION 12-3, 2023 APPOINTING LAUREN INGEBRITSON AND JEFF LEMAY TO THE VOLUNTEER FIREFIGHTERS' DEPENDENTS FUND BOARD** Lehman seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Sharp seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency.

**CONTINUED BUSINESS:** None

**NEW BUSINESS:**

**Adjournment:** Ms. Ingebritson

motioned to adjourn. Voice Vote all voted “aye.”

**Respectfully submitted:**

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**Katherine Lyons**  
**Clerk of Council**

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**Thomas M. Tepe, Jr.**  
**Mayor**