

MINUTES OF MEETING
November 15, 2023
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Wednesday November 15, 2023, at 6:00 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Jeff LeMay, Mr. Pax Lindell, Mr. John Gaskey, Ms. Lauren Ingebritson and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, Fire Chief Steve Dronsfield and Solicitor Jeff Forbes. Council member Ms. Judith Lehman and EMS Chief John Maggard were absent.

The Mayor asked if anyone had any corrections, additions or deletions to the October 10, 2023 Minutes. Council Member Pax Lindell motioned to approve the Council Minutes from the October 10, 2023, Council Meeting. Voice vote, all voted, aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL The Mayor asked if there were any residents to address council, to please approach the podium, state their name and their address.

Ashley Scribner, an art teacher at MHS and resident of Terrace Park proposed painting the wall along the bike trail at the Elm Street Bridge during the MHS Intersession. She reached out to ODNR Ohio Department of Natural Resources and had to add a proposed drawing of the mural. The Mayor responded that he believed that is was ODNR, and if so, he is not sure if/how we would have a say. His may concern is vandalism after the mural is completed and how would they handle that. Ms. Scribner proposed a sealant to protect it. She also said she would do her best to protect it and if need be, to paint over it. THE MAA-Mariemont Art Association is going to fund the paint and brushes. The project would take place in May 2024. The council said the Buildings and Ground committee set up a meeting to provide any additional feedback.

Drew Walter at 219 Oxford, mentioned that he spoke to Mark Castator about helping prune trees. He would like to trim eye level branches that hang low along the sidewalks. The Mayor and Chief Hayhow appreciate his volunteering to help, and that the Chief will speak to him about the details tomorrow.

Mayor Tepe asked Ms. Ingebritson to move up in the agenda the resolutions for our EMS Volunteer.

With that, Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION 11-3, 2023 CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF WILL SCHOOSE THE VOLUNTEER EMERGENCY MEDICAL SERVICES DEPARTMENT OF THE VILLAGE OF TERRACE PARK** Sharp seconded. Gaskey, LeMay, Ingebritson, Lindell and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Lindell seconded. Gaskey, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency.

MAYOR'S REPORT: The Mayor reported that Halloween was a huge success. The mayor would like to thank the residents of Terrace Park for their confidence in him for four more years.

He explained that the resolution tonight regarding Jerry Hayhow, the Mayor encouraged passage of the resolution to keep Chief Hayhow on for another 4 years.

Chief Fiscal Officer: Katie Lyons-No Report.

Solicitor: Jeff Forbes-No Report.

Clerk of Council: Katie Lyons-No Report.

EMS CHIEF: Asst Chief Gatch reported for Chief Maggard that The Pancake Supper had a 21% increase for November 12, 2023.

FIRE CHIEF: Chief Dronsfield reported that the Fire Department has a new class of Fire trainees. He then reminded residents to have their fireplaces inspected prior to having the first fire of the year.

POLICE CHIEF/VILLAGE ADMINISTRATOR:

Chief Hayhow updated the following use of the ARPA funds:

- Paint the community and police buildings.
- Resurface the community building parking lot.
- Install a new aluminum handrail on the ramp of the comm bldg.
- Resurface and stripe the basketball court at the log cabin.
- Replace the water damaged siding cedar boards and install gutters, eliminating future water damage, on the log cabin.
- Resurface the driveway leading down to the environmental services area.
- Purchase 5 new fire hydrants with 2 of them being installed by Indian hill water works, within the next couple of weeks.
- Meeting with a commercial flooring company on Friday for a bid to replace the comm bldg. floor.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:

Reports, Resolutions & Ordinances of Standing Committee: None

Planning & Zoning –

Finance –Mr. LeMay thanked everyone that voted for the 2.5 mill renewal levy, it passed with 83% approval rating.

Buildings & Grounds –Regina Sharp explained that this resolution will hire Natural Solutions Urban Forestry LLC for the consulting role as Village Arborist.

Ms. Sharp introduced and advanced to the third reading **RESOLUTION 11-1, 2023 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH NATURAL SOLUTIONS URBAN FORESTRY LLC FOR CONSULTING SERVICES FOR MANAGING THE TERRACE PARK URBAN FORESTRY PROGRAM AND DECLARING AN EMERGENCY** Gaskey seconded. Gaskey, LeMay, Ingebritson, Lindell and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency.

Rules & Law -Judith Lehman-Absent.

Public Works-Pax Lindell-

Mr. Lindell introduced and advanced to the third reading **RESOLUTION NO. 11-2, 2023 ADOPTION OF THE 2023 HAMILTON COUNTY MULTI-HAZARD MITIGATION PLAN** Sharp seconded. Gaskey, LeMay, Ingebritson, Lindell and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency.

Public Safety –Lauren Ingebritson- (see above for Resolution 11-3.)

Ms. Ingebritson introduced and advanced to the third reading **RESOLUTION NO. 11-4, 2023 CONSENT OF COUNCIL TO THE MAYOR’S APPOINTMENT OF GERALD HAYHOW AS VILLAGE ADMINISTRATOR AND POLICE CHIEF AND WAIVING ANY RESIDENCY REQUIREMENT AND EXECUTING AN EMPLOYMENT AGREEMENT** Lindell seconded. Gaskey, LeMay, Ingebritson, Lindell and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency.

CONTINUED BUSINESS: None

NEW BUSINESS:

Adjournment: Mr. Gaskey motioned to adjourn. Voice Vote all voted “aye.”

Respectfully submitted:

Katherine Lyons
Clerk of Council

Thomas M. Tepe, Jr.
Mayor