

Village of Terrace Park

Rules and Law Committee

Meeting Minutes

May 12, 2026 • 5:30 PM • Community Building

Committee Members	Pat Wirthlin, John Gaskey, Regina Sharp
Called to Order	5:30 PM
Mayor Present	Tom Tepe
Staff Present	Administrator/Chief Hayhow, Clerk/CFO Katie Lyons, Lt. Pruitt, Solicitor Jeff Forbes
Council in Audience	Lauren Ingebritson, Kyle Lehman, John Gaskey
Others Present	Nick Waterson, Jay Gohman
Adjourned	5:52 PM

1. Call to Order

Pat Wirthlin called the meeting to order at 5:30 PM.

2. Ordinance 5-1: Electric Bicycles

Pat Wirthlin presented the following information.

Background

- The Safety Services Committee drafted this legislation; the Rules and Law Committee's role is to review it and introduce it to Council if approved.
- The ordinance aims to improve e-bike safety through clear rules and speed limits.

E-Bike Classification Requirements

All e-bikes must meet village registration and inspection requirements, and display a classification sticker:

- Class 1 – Pedal assist only, up to 20 mph
- Class 2 – Pedal assist and throttle, up to 20 mph
- Class 3 – Pedal assist with optional throttle, up to 28 mph

Committee Revisions to Original Draft

The committee revised the original draft as follows:

- Removed the registration fee

- Required helmets for all riders
- Allowed impoundment after a second offense
- Permitted Class 3 throttles up to 28 mph
- Required all e-bikes to follow the rules of the road

Additional Provisions

- The ordinance emphasizes parental responsibility for minors by setting clear safety expectations and accountability.
- Most provisions, including penalties, align with state law and could include a removable minor misdemeanor for a first offense.
- The ordinance does not cover e-motorcycles. Riders cannot operate off-road “dirt bikes” on local roads; the village plans to increase oversight going forward.
- The ordinance does not cover e-scooters, though Council may address them in future legislation.
- The committee recommends against emergency passage, so residents have 30 days to meet the new requirements.

Discussion

Pat Wirthlin noted that if a rider is under 16 years of age, the maximum speed they should be on any vehicle is 20 mph.

Chief Hayhow and Katie Lyons will work as quickly as possible to put the registration procedure in place.

3. Ordinance 5-2: Toy Bicycles

Pat Wirthlin presented the following information.

- This ordinance defines “toy vehicles” (operating at 5 to 8 mph) as sidewalk-only vehicles.
- Toy vehicles are exempt from the e-bike ordinance requirements.

4. Recommendation to Council

Pat Wirthlin recommended that the committee introduce Ordinance 5-1 regarding Class I, II, and III e-bikes and Ordinance 5-2 regarding toy e-vehicles to Council for consideration.

5. Adjournment

Pat Wirthlin adjourned the meeting at 5:52 PM.

Minutes recorded by Pat Wirthlin, Rules and Law Committee Chair

Date: May 25, 2026