

MINUTES OF REGULAR MEETING
August 27, 2014
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, August 27th, 2014 at 7:30 p.m. in the Terrace Park Community Building. Mayor Gohman led Council in the Pledge of Allegiance. Members of Council present were Mr. Lee Cole, Mr. Jeff LeMay, Mrs. Holly Purcell, and Mr. Tom Tepe. In addition, Mayor Jay Gohman, Clerk of Council Melanie Stutenroth, Chief Financial Officer Mark Holcomb, Assistant Fiscal Officer Pat Wirthlin, EMS Chief John Maggard and Police Chief Jerry Hayhow were in attendance. Council member Rick Tripp, Solicitor Bob Malloy and Fire Chief Luke Frey were absent.

Mr. Tom Tepe then moved to approve Council Minutes from the July 15, 2014 Council meetings. Mrs. Purcell seconded. All voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL: Annie Wilkerson, Field Representative for Representative Brad Wenstrup addressed Council to introduce herself. She stated that Council may contact her office if there are any issues with federal agencies, including Social Security, Medicare/Medicaid disability, Office of Veterans Affairs, etc.. She also offered to help set up tours in Washington, D.C. and to assist in flying a flag over the Capital building. End of report.

Mayor Gohman then asked that the agenda be rearranged so an official swearing in of a new auxiliary officer and an EMS volunteer could occur. Mrs. Purcell then introduced **RESOLUTION 8-2, 2014. A RESOLUTION APPOINTING RALPH D. HODGES AS AN AUXILIARY POLICE OFFICER.** Due to a low number of Council members in attendance, the resolution could not be presented for a vote.

Mayor Gohman then conducted an official swearing in of EMS volunteer Julie Smith. Mrs. Smith was approved by Council at the July 15, 2014 meeting.

MAYOR'S REPORT: Mayor Gohman reported that Terrace Park Elementary opened to students this past week. He was able to address students and parents about the importance of walking to school or riding bikes to school. He also noticed many new families who have recently moved to Terrace Park. Mayor Gohman is now organizing a New Family Night to be held at the Community Building on Thursday, September 25th at 7:00 p.m. This evening will be held to introduce new residents to village services and to provide important information to these families. In conclusion, Mayor Gohman reminded residents to contact Building Official John Hester before starting any construction on their home or property.

Tom Tepe asked if the Village has a record of new residents. Mayor Gohman responded that there is no record in the Village office; however, local realtors could be utilized for this information. End of report.

CHIEF FISCAL OFFICER: Mark Holcomb reported that the bi-annual audit for 2012-2013 has been accepted by the state. He thanked Police Chief Jerry Hayhow and Pat Wirthlin for their work on this audit. End of report.

SOLICITOR: Bob Malloy was absent.

EMS CHIEF: Chief John Maggard welcomed two new recruits to the department, Julie Smith and John Corrigan. Julie is a long-time resident of Terrace Park and John is an Ohio-certified EMT who lives in Loveland and will volunteer some weekly shifts in Terrace Park. Chief Frey then reported that TPES has responded to sixteen emergency runs since the July meeting, including several mutual aid runs with other communities.

The Fall recruit class will consist of four new volunteers. In addition, one other resident has almost completed the training course that she attended during the summer and another volunteer TPEMS responded to sixteen emergency runs since the July meeting, including a number of mutual aid runs to neighboring communities. In conclusion, Chief Maggard encouraged residents to volunteer for the Emergency Services departments and mentioned that a new group may be forming that can help these departments with fundraising, organizing, etc.. End of report.

FIRE CHIEF: Fire Chief Luke Frey was absent.

POLICE CHIEF: Police reports were submitted to Council prior to the meeting.

STREETS AND MAINTENANCE: Chief Hayhow thanked Matthew Burgess for painting 24 village fire hydrants as part of his Eagle Scout project. He then reported that street resurfacing work has been completed. In addition, Chief Hayhow reported that he has a pre-construction meeting scheduled for Wednesday, September 3 with the contractor, Village engineer and utility companies to finalize plans for the Elm Road project. At this point, Chief Hayhow will know the exact start date of the project. This work will impact Elm Road from Wooster to the Terrace Park Swim Club. Finally, all fire hydrants will be tested for flow and working order in the next few weeks. Chief Hayhow has asked the contractor for 24 hour notice so that residents may be notified. This work can cause rusty water to temporarily run in a home. Tplist serve and ALL CALL will be used to notify residents.

Mayor Gohman also added that a Safety Committee meeting will be held on September 2 at 7:00 p.m. to discuss a possible youth curfew for Terrace Park. Mayor Gohman would also like to discuss a possible auxiliary organization to help the Emergency Service organizations with events, fundraising, organization, etc.

Lee Cole added that children continue to violate safety laws on motorized scooters, motor bikes, etc. He is very concerned that a child will be hurt. Chief Hayhow added that parents need to make sure that children understand the safety laws and abide by them. He also reminded drivers to always pay attention while driving through Terrace Park. Children are throughout the village and drivers need to watch for them. End of report.

BUILDING OFFICIAL: The Building Official's report was included in Council packets.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None.

PLANNING & ZONING: No report.

BUILDING AND GROUNDS: Judi Lehman was absent.

FINANCE: No report.

RULES & LAWS: Rick Tripp was absent.

PUBLIC WORKS: Mr. Lee Cole introduced for a first reading **RESOLUTION 8-1, 2014. AUTHORIZING AND DIRECTING THE VILLAGE OT ACCEPT A BID WITH J.K. MEURER CORPORATION FOR THE ELM ROAD IMPROVEMENT. AMOUNT OF PROJECT NOT TO EXCEED \$56,684.50.** End of report.

PUBLIC SAFETY: Mrs. Purcell reminded residents of a Safety Committee meeting on September 2 at 7:00 p.m. in the Community Building. This meeting is being held to discuss a possible curfew for Terrace Park youth as well as auxiliary locks for Terrace Park Elementary. End of report.

CONTINUED BUSINESS: None

NEW BUSINESS: None.

Mr. Tepe moved to adjourn the regular meeting. Mr. Lemay seconded. All voted aye. Regular meeting adjourned.

Respectfully submitted:

Melanie N. Stutenroth
Clerk of Council

Jay Gohman
Mayor